

The New York Public Library

School Visits at the Library

Welcome to The New York Public Library! Our neighborhood libraries offer a variety of free programs for classes of all grade levels. Children as young as preschoolers can enjoy story times, literacy activities, and kid-friendly library orientations. Older students can attend book talks, library orientations, and computer classes that focus on the Library's databases and digital resources.

If your class is doing a specific project or exploring a certain topic, our librarians can assist in finding books for your class to read and check out. Teachers are also encouraged to visit us for help with lesson plans or information on using the Library's resources in the classroom.

If you would like to register your students for library cards, you may pick up applications at any NYPL location. If you have students who have library cards, please remind them to bring their cards on the day of your visit.

Our team is also available to conduct visits to schools in the neighborhoods serviced by the local library.

To find the library location most convenient to your school, visit nypl.org/locations, email schoolvisits@nypl.org, or call **917-275-6975** (917-ASK-NYPL). The local Library Manager will help you schedule your visit.



WHAT WE CAN PROVIDE FOR YOUR STUDENTS:

- Introduction to the Library and how to use it
- Free library cards
- Story times
- Book talks
- Classes on digital resources (BrainPOP, Ancestry.com Library Edition, and more)
- Browsing visits to check out library books
- Customized research lessons to support your curriculum

THERE'S MORE!

- **The Library hosts many special events, workshops, and seminars for teachers.** Plus, we have a blog channel that highlights the opportunities and resources that are available for teachers throughout the Library system. Learn more about our primary sources, professional development opportunities, and student learning experiences: nypl.org/teachers
- **The Library offers books on the NYC Reads 365 reading lists.** Search "NYC Reads 365" in our online catalog, then refine by tag to find your specific grade level.



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For more information:
nypl.org/schoolvisits

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How to Prepare for Your Class Visit

1. What should I do in advance to prepare for my class visit?

As you schedule your visit with the librarian, please indicate if there are particular topics, themes, projects, or assignments you would like covered during your visit. If you have students who have library cards, please remind them to bring their cards on the day of your visit. For students who don't have library cards and would like to apply, please have applications ready prior to your visit (see number 6).

2. What should I expect during my class visit?

In addition to any specific requests you may discuss while scheduling your visit, the librarian will give your students an introduction to the Library's services and resources and register them for library cards.

3. What can my students borrow from The New York Public Library?

They can borrow books, magazines, DVDs, CDs, audiobooks, and book/CD packages. They can also use their library cards to access e-books and databases for a variety of age groups, such as Tumblebooks and Bookflix. Please note that some materials have shorter lending periods and higher fines than others.

4. How can my students borrow Library materials?

Students can borrow materials with a New York Public Library card. To apply, prior to your visit, students must fill out the age-appropriate application, have it signed by their parent or guardian (not required for students ages 12 and up), and return the completed application through the class registration process with your librarian. Applications signed by a parent or guardian do not require the parent or guardian to be present during a school class visit.

5. How many items can my students borrow and for how long?

Students can check out books, audiobooks, and CDs for three weeks, and DVDs for one week. Children and teens may check out up to 50 items on their library cards. However, if you want your students to borrow a smaller amount of materials, please discuss that with your librarian prior to your visit. All materials can be returned to any branch library in Manhattan, the Bronx, or Staten Island. If they need the materials past the due date, they can renew them in person or by calling their neighborhood NYPL branch.

6. Where can students use their library cards?

A New York Public Library card can be used at any of our 88 neighborhood libraries in Manhattan, the Bronx, and Staten Island, as well as online at nypl.org to access e-books and databases.

7. What else does the Library offer?

The New York Public Library offers a wide array of educational programs and services, from early literacy programs for babies and toddlers to after-school homework help, tutoring, summer reading programs, and more for children and teens. The librarian at your local branch can help you discover everything the Library has to offer.

8. What does the Library offer for teachers?

If you don't have one already, why not apply for an NYPL Educator Card? It offers expanded privileges over regular cards, allowing you to:

- borrow up to **100** items at a time
- receive **no late fines** for books or audiobooks
- request up to **50** items
- check out books and audiobooks for extended loan periods of **60** days

