

## DRAFT

### YALSA Board of Directors Meeting Minutes 2018 Midwinter Denver, CO February 9-12, 2018

*YALSA's mission is to support library staff in alleviating the challenges teens face, and in putting all teens – especially those with the greatest needs – on the path to successful and fulfilling lives.*

**Board I** Sat. 1:00 - 5:00 in the Colorado Convention Center, room 210

**Present:** Clara Bohrer, Kate Denier, Franklin Escobedo, Jane Gov, Sarah Hill, Sandra Hughes-Hassell, Kathy Ishizuka, Derek Ivie, Todd Krueger, Kafi Kumasi, Crystle Martin, Melissa McBride, Kate McNair, Jess Snow, Mega Subramaniam, and Beth Yoke

**Guests:** Sabrina, Carnesi, Martin Garnar, Peter Hepburn, Lynn Kalinquestas, Sheila O'Donnell, Julie Todaro, Tess Wilson

**Board II** Sun. 4:30 - 5:30 in the Colorado Convention Center, room 210

**Present:** Clara Bohrer, Kate Denier, Franklin Escobedo, Jane Gov, Sarah Hill, Sandra Hughes-Hassell, Kathy Ishizuka, Derek Ivie, Todd Krueger, Kafi Kumasi, Crystle Martin, Melissa McBride, Kate McNair, Jess Snow, Mega Subramaniam, and Beth Yoke

**Guests:** Mary Ghikas, Mary Hastler, Dan Hoppe, Mark Leon, Gina Schaarschmidt

A quorum was present for the meeting.

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*We'll pause in the agenda to accommodate 10 minute information exchanges with:*

- *YALSA BARC Rep and Candidate for ALA President, Peter Hepburn, Saturday*
- *ALA Executive Board Rep, Julie Todaro, Saturday*
- *ALA Development Office Director, Sheila O'Donnell, Saturday*
- *ALA CFO, Mark Leon, Sunday*

**Board I: Saturday**

### Called to Order

S. Hughes-Hassell called the meeting at 1:02 pm MT, February 10, 2018

### **Information Forum:**

Board I:

- J. Snow shared that the YALSA Booth was very busy.
- S. Hughes Hassell informed us that Jim Neil, current ALA President, said that ALA would be hiring a consultant to assist with discussions around the reorganization process. Jim also expressed a desire to continue to be involved in this process beyond the end of his term.

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- C. Bohrer shared information about the ALA Conference Committee meeting and the charge to the committee to help with reimagining ALA Midwinter Meetings.
- Julie Todaro gave an update on ALA Executive Board activities.
- Peter Hepburn attended the meeting in his role as BARC representative to YALSA
- Sheila O'Donnell, Director of ALA's Development Office, spoke about her office's work related to fundraising and planned giving and how Divisions might connect with that work.

### Board II:

- ALA CFO, Mark Leon discussed the current state of ALA's financial situation and the need to prioritize modernization by using ALA's assets and financial options to move the association forward.

### **Adoption of the Agenda:**

**Motion #2: S. Hill moved that the YALSA Board adopt the agenda with flexibility. J. Snow seconded. Motion passed.**

**Mission Moment:** YALSA is making strides toward its Leading the Transformation of Teen Services goal at Midwinter. Beth Yoke attended the Chief Officers of State Library Agencies (COSLA) meeting as a part of YALSA's IMLS grant to develop a national agenda for continuing education in teen services. Sandra Hughes-Hassell and Crystle Martin spoke at the training session for the second cohort for YALSA's IMLS-funded grant to help small, rural, and tribal library staff provide college and career readiness services for middle-schoolers.

### **Consent Item**

**Motion #3: C. Martin moved that the YALSA Board adopt the consent items as presented. J. Gov seconded. Motion passed.**

Item #1. Minutes from the 2017 Annual Conference -- Crystle Martin

Item #2. Advancing Diversity -- Sandra Hughes-Hassell, et. al

Item #3 August Chair Reports -- Sandra Hughes-Hassell

Item #4 Committee Task Lists -- Sandra Hughes-Hassell

Item #5 ALA Executive Director Search -- Sandra Hughes-Hassell

Item #6 Submitting E-Rate Comments to the FCC-- Sandra Hughes-Hassell

Item #7 Teen Services Competencies for Library Staff --Sandra Hughes-Hassell

Item #8 Board Vacancy --Sandra Hughes-Hassell

Item #9 PhD Fellowship Proposal -- K. Kumasi, S. Hughes-Hassell, M. Subramaniam

Item #10 November Chair Reports -- Letitia Smith

Item #11 Establish a Pura Belpré Interdivisional Taskforce -- S. Hughes Hassell & N. Lindsay

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Item #12 2018- 2019 Board Fellow Selection --S. Hughes Hassell

Item #13 Executive Director's Goals for FY18 –Beth Yoke

Item #14 YALS Editor Midwinter Report – Crystle Martin

Item #15 JRLYA Editor Midwinter Report – Denise Agosto

Item #16 The Hub Blog Manager Midwinter Report – Stephen Ashley

Item #17 YALSAblog Manager Midwinter Report – Allison Renner

Item #18 Teen Programming HQ Manager Report – Angela Veizaga

### Action Items

Item #19. Pre-Meeting Division Councilor Report – Todd Krueger

- T. Krueger reported that the executive committee candidate election was to be held on Sunday.

**Motion #4: K. McNair moved that the YALSA Board directs the Division Councilor to vote for the ALA Exec committee candidate(s) who seems like the biggest change agent. M. Subramaniam seconded. Motion passed.**

Item #20. Advocacy Resources Inventory –Kate McNair

**Motion #5: K. McNair directs the YALSA President to appoint a member volunteer by March 1, 2018 which will inventory YALSAs portfolio of advocacy resources and provide recommendations to the board by no later than May 22, 2018. K. Kumasi seconded. Motion passed.**

Item #21. Furthering Member Recognition –Crystle

**Motion #6: M. Subramaniam moved that the YALSA Board adopt the recommendations in item 21 and directs the Executive Director to work with staff on the staff-focused tasks, and also directs the president to work with the board and YALSA blog manager on board and member focused tasks. D. Ivie seconded. Motion passed.**

Item #22. Member Grants & Awards Next Steps –Todd Krueger

**Motion #7: J. Gov moved that the YALSA Board directs the President to appoint two short term member groups to develop a proposal for each of the two new awards, and to submit them to the Board for review for the June 2018 meeting. M. McBride seconded. Motion passed.**

**Motion #8: D. Ivie moved that the YALSA Board directs the Executive Director to work with staff expand the focus of the MAE Awards and collection development grant. M. Subramaniam seconded. Motion passed.**

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**Motion #9: K. Kumasi moved that the YALSA Board direct the fund and partner development committee to work with the executive director to identify potential award sponsors and reach out to them. C. Bohrer seconded. Motion passed.**

**Motion #10: S. Hill moved the YALSA Board revisit sponsorless awards and grants at 2019 Midwinter. K. McNair seconded. Motion passed.**

### Discussion Items

Item #23. FY18 Budget Adjustments – Clara Bohrer & Beth Yoke

**Motion #1: C. Martin moved the YALSA Board approves the budget adjustments outlined in this document #23 and directs the Executive Director to work closely with staff and the Fiscal Officer to continue to monitor the FY 18 budget, and recommend further adjustment to the board, if warranted. T. Krueger seconded. Motion passed.**

Item #24. FY19 Budget Priorities – Clara & Beth (discussion, no action taken)

Item #25. Updating YALSA's Business Plan – Clara (discussion, no action taken)

Item #26. Update from Executive Committee Meetings– Sandra (discussion, no action taken)

Item #27. Providing Support to Interest Groups (15 min) –Derek Ivie & Kate

**Motion #11: C. Martin move the YALSA Board continue with current plan for support to interest groups and that the interest group board liaison revisit the plan for midwinter 2019. T. Krueger seconded. Motion passed.**

Item #28. Expanding Member Engagement –J. Gov, K. Ishizuka, J. Snow

**Motion #12: S. Hill move that the YALSA Board direct the Advocacy Standing Board Committee to develop guidelines for micro-volunteering opportunities as discussed in Board I. J. Snow seconded. Motion passed.**

**Motion #13: K. McNair moved that the YALSA Board strike the action items related to explore sections and model structures for member groups outlined in doc 28 at Board I. M. McBride seconded. Motion passed.**

Item #29. Building Stronger Ties with Spectrum Scholars -- Kafi & Mega

**Motion #14: M. Subramanian moved that the YALSA Board directs the Executive Director: (a) to work with the staff to develop a YALSA Spectrum contact list using info that YALSA has; (b) to work with staff to draft the MOU for the next cohort of Spectrum Scholars with the criteria listed in board document #29; and (c) to work with staff to compile information regarding engagement in YALSA of current and past YALSA Spectrum scholars. K. Kumasi seconded. Motion passed.**

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**Motion #15: S. Hill moved that the YALSA Board direct the Board Development Committee to regularly connect with Spectrum Scholars to serve as mentors and discuss leadership possibilities. F. Escobedo seconded. Motion passed.**

Item #30. Chair Manual Update —Melissa McBride

**Motion #16: K. McNair moved that the YALSA Board directs the O & B committee to make the approved changes to the chair manual and explore reporting for all appointed member groups. M. Subramanian seconded. Motion passed.**

Item #31. Board Development Committee Processes —Sarah Hill

**Motion #17: S. Hill moved that the YALSA Board votes to adopt committee manual from item 31 with flexibility and directs the Executive Director to work with staff to put the manual and related documents online. K. McNair seconded. Motion Passed.**

Item #32. Evolving the Board Liaison Role (15 min)—Melissa McBride (discussion, no action taken)

Item #33. Standing Board Committees' Meet-up (30 min)—Everyone (discussion, no action taken)

### Informational Items – N/A

Item #34. Guidelines for Board Meetings

Item #35. Board Responsibilities for 2018 Conferences –Beth

Item 36. 2018 Board Development Committee Roster – Crystle

Item #37. 2017 YALSA Donors – Letitia

Item #38. Grants Update – Taylor Crossley, Mega & Beth

Item #39. Communications Report – Anna Lam

Item #40. Continuing Education Report – Linda Braun

Item #41. Events & Conferences Report – Nichole

Item #42. Membership Report – Letitia

*S. Hughes-Hassell called a recess at 5 pm, February 10, 2108.*

*Recess ended S. Hughes-Hassell called meeting back to order 4:30 pm MT, February 11, 2018.*

Item #43. Executive Session (10 min) – Sandra

**Motion #18: K. McNair moved that the YALSA Board move into executive session. M. McBride seconded. Motion passed.**

**Motion #19: K. Kumasi moved that the YALSA Board come out of Executive session. D. Ivie seconded. Motion passed.**

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The Board discussed succession planning for the next YALSA Executive Director.

New Business -- Sunday

**Motion #20: C. Martin moved the YALSA Board to extend the meeting by 15 minutes. K. McNair seconded. Motion passed.**

Item #44. YALSA Councilor Midwinter Activities Update—Todd Krueger

**Motion #21: K. McNair moved that the YALSA Board extend the meeting by 10 minutes. C. Martin seconded. Motion passed.**

**Adjournment**--Sunday

**Motion #22: K. Denier moved that the YALSA Board adjourn the meeting. J. Gov seconded. Motion passed.**

*S. Hughes-Hassell adjourned the Midwinter Meeting at 5:45 pm MT, on February 11, 2018.*