

**YALSA BOARD OF DIRECTORS MEETING DRAFT MINUTES
JUNE 26 - JUNE 30, 2015, SAN FRANCISCO**

YALSA is a national association of librarians, library workers and advocates whose mission is to expand and strengthen library services for teens, aged 12-18. Through its member-driven advocacy, research, and professional development initiatives, YALSA builds the capacity of libraries and librarians to engage, serve and empower teens.

Board I Sat. 1:00 - 5:30 in the Convention Center, room 110N

Present: Linda Braun, Vicki Emery, Maureen Hartman, Carrie Kausch, Joy Kim, Gretchen Kolderup, Jennifer Korn, Carla Land, Candice Mack, Jack Martin, Rachel McDonald, Shannon Peterson, Chris Shoemaker, Sarah Sogian, Sarah Townsend, Beth Yoke

Regrets: Nicola McDonald, Krista McKenzie

Guests: Marc Aronson, Rob Banks, Sarah Hill, Lisa Jordan, Sarah Kepple, Todd Krueger, Robin Kurz, Crystle Martin, Kate McNair, Lorraine Squires, Meaghan Hunt Wilson

Board II Sun. 4:30 - 5:30 in the Convention Center, room 110N

Present: Linda Braun, Vicki Emery, Maureen Hartman, Carrie Kausch, Joy Kim, Gretchen Kolderup, Jennifer Korn, Carla Land, Candice Mack, Jack Martin, Rachel McDonald, Shannon Peterson, Chris Shoemaker, Sarah Sogian, Sarah Townsend, Beth Yoke

Regrets: Nicola McDonald, Krista McKenzie

Guests: Sarah Hill, Sarah Kepple, Robin Kurz, Abigail Phillips

Board III Mon. 1:00 - 4:30 in the Convention Center, room 110N

Present: Linda Braun, Vicki Emery, Maureen Hartman, Carrie Kausch, Joy Kim, Gretchen Kolderup, Jennifer Korn, Carla Land, Candice Mack, Jack Martin, Rachel McDonald, Shannon Peterson, Chris Shoemaker, Sarah Sogian, Sarah Townsend, Beth Yoke

Regrets: Nicola McDonald, Krista McKenzie

Guests: Diane Colson, Ana Elisa de Campos Salles, Peter Hepburn, Sarah Hill, Lisa Jordan, Sarah Kepple, Todd Krueger, Robin Kurz, Crystle Martin, Kate McNair, Abigail Phillips, Pat Wand, Dorcas Wong

A quorum was present for the meeting.

DRAFT MINUTES

We'll pause in the agenda to accommodate 10 min. information exchanges with:

- *ALA Executive Board Representative, Rob Banks, at 2:15 on Saturday*
- *BARC Representative, Pat Wand, on Monday*

Call to Order

C. Shoemaker called the meeting at 1:01 p.m. PDT on June 27, 2015.

Open Information Forum

Board I

- Candice shared out from her President Elects' lunch, including some of Sari Feldman's plans for her year as ALA President.
- Carla shared out from ALA Conference Planning where the association is pushing forward with a new effort to offer half day sessions and continuing education units at Midwinter.
- Rob Banks, YALSA's ALA Executive Board Representative, shared that registration for San Francisco has been better than Las Vegas. ALA membership is shrinking. The YALSA Board asked several questions regarding ALA's plans for the future.

Board II

- Shannon shared out from ALA's Division Presidents' Breakfast and BARC.
- Jack and Vicki shared updates from ALA Council.
- Candice shared updates from ALA's Committee on Library Advocacy and the Advocacy Coordinating Group.

Board III

- Robin shared that she has used YALSA's "Get Involved" infographic several times this weekend in conversations with members.
- Chris shared out from the successful YALSA President's Program. Three winners were selected.
- Shannon spoke to a member who has been using the Futures Report to engage all of their library staff.
- Pat Wand, YALSA's BARC representative, shared information about the ALA budget.

Adoption of the Agenda -- *Saturday*

Motion #1. S. Sogigian moved that the YALSA Board adopt the agenda with flexibility. J. Kim seconded. Motion passed.

Item #1. Guidelines for Board Meetings

- Guidelines were last updated in 1999.
- The group discussed possible revisions. Jennifer, Gretchen, and Carrie volunteered to work on updating the document.

Motion #4. R. McDonald moved that YALSA Board revise the board guidelines based on board discussion at Annual and present to the board for approval by August 15th, 2015. C. Land seconded. Motion passed.

Item #2. Mission Moment

- Beth shared out the Legislation Day experiences and contacts that were made.
- Linda shared her experience visiting Google with ALA's Office of Information Technology Policy before Annual began.
- Beth shared that many YALSA members have been doing a lot of good outreach.

Consent Items – Saturday

Motion #2. S. Peterson moved that the YALSA Board move item #6 from the consent agenda. C. Mack seconded. Motion passed.

Motion #3: M. Hartman moved that the YALSA Board approve items #3-5, 7-14 on the board agenda. J. Korn seconded. Motion passed.

Item #3. Approval of Minutes from 2015 Midwinter – Carrie Kausch

Item #4. YALSAblog Manager Report for Annual – Crystle Martin

Item #5. YALS Editor Report for Annual – Linda Braun

Item #6. JRLYA Editor Report for Annual – Denise Agosto

- The group discussed the Editor Report.

Item #7. The Hub Manger Report for Annual – Allison Tran

Item #8. Approval of the 2015 – 2016 Committee Task List– Chris

Item #9. Confirmation of Support for President’s Program– Linda

Item #10. Adoption of Teen Programming Guidelines – Hayden Bass

Item #11. Confirmation of Updated Mission for The Hub– Chris

Item #12. Confirmation of Teen Programming HQ Oversight– Chris

Item #13. Confirmation of Endowment Transfer Request– Linda

Item #14. Confirmation of Filling Board Vacancy– Chris

Mega Issue – Saturday

Item #15. Mega Issue Discussion – Chris

- *How do we ensure that individuals who are hired for teen services positions have the skills and knowledge, as outlined in the Futures Report, they need to be successful?*
 - The Board broke into small groups to explore the topic and shared out from the discussions.
 - The standing board committee on research and best practices will continue exploring this topic and follow up with the full board at a later date.

Action Items – Saturday

Item #16. Pre-Meeting Division Councilor Report – Vicki Emery

- Vicki shared five of the possible resolutions that might come before Council based on listserv conversations.

Motion #5: J. Kim moved that the YALSA Division Councilor vote her conscience and for the best interests of the association at Council. G. Kolderup seconded. Motion passed.

Item #17. New Position Papers – Katherine Trouern-Trend

- The group discussed the suggested position papers.
- Several areas related to the Report were added to the list, including multiple literacies, workforce readiness, inequity, informal learning, connected learning, and partnerships.

Motion # 6: S. Peterson moved that the YALSA Board directs the Executive Director to work with the Executive Committee to identify position paper authors for the topics prioritized by the board at Annual 2015. J. Korn seconded. Motion passed.

Item #18. Research Agenda Update – Stephanie Barta

- The group discussed the rough draft revisions submitted.

Motion # 7: J. Korn moved that the YALSA Board direct the Research Committee to revisit the document based on Board feedback as discussed at Annual Board I. R. McDonald seconded. Motion passed.

Item #19. Competencies for Librarians Serving Youth Update – Lorraine Squires

- The Board discussed the proposed updates to the document.

Motion #8: G. Kolderup moved that the YALSA Board direct the president to work with the task force chair to revise the Competencies document as discussed by the Board. S. Townsend seconded. Motion passed.

Item #20. Professional Values Document – Lalitha Nataraj

Motion #10: R. McDonald moved that the YALSA Board adopt the Core Professional Values for the Teen Services Profession and directs the Executive Director to promote and disseminate it. G. Koldrup seconded. Motion passed.

Item #21. Request for Board Action: Teen Mental Health IG – M. Hunt Wilson

Motion #9: C. Mack moved that the YALSA Board approve the creation of the Mental Health Interest Group as discussed at ALA Annual Board I. S. Sogigian seconded. Motion passed.

Item #22. Request for Board Action: Homework Help – J. Schulte-Honstad

- The group discussed the revised document and whether it supports YALSA's decision to focus efforts around the Future's Report.

Motion #11: M. Hartman moved that the YALSA Board not accept the Homework Help Best Practices document, thanking the writers for their work and redirect them to share this information via other venues; and additionally direct YALSA's Executive Director to work with RUSA Executive Director on next steps. J. Korn seconded. Motion passed.

Item #23. Request for Board Action: Nonfiction Criteria - Marc Aronson

Motion #12: L. Braun moved that the YALSA Board direct the Executive Director and President to work with Marc Aronson on the best venue and times for discussions. M. Hartman seconded. Motion passed.

Discussion Items – Saturday (#24), Sunday (#25 - #27), Monday (#28 - #33)

Item #24. Update from Executive Committee Meetings – Chris

- Chris shared updates from the Executive I meeting.

Item #25. May Chair Reports Debrief – Chris

- The group discussed the standing board committee findings based on the chair reports including:
 - How can we help board members be more supportive of and coach committee chairs?
 - We need to stop thinking “what can we create for members” and think “how can we help members?”

Item #26. Futures Report Implementation Update – Chris

- Chris shared information from the May member town hall that was on this same topic.
- Lots of staff effort has gone into the Futures Report implementation.
- The group discussed where we are and where we still need to go.

Item #27. Fiscal Officer Report – Linda

- Small groups broke out to delve into questions from the Fiscal Officer report.

Item #28. Targeted Member Recruitment – Linda

- Small groups discussed ideas for member recruitment.

Motion #14: G. Kolderup moved that the YALSA Board direct the chair of the member recruitment and retention standing board committee to work with the President and YALSA staff to create a list of potential actions focused on targeted member recruitment and member skill-building with associated costs and benefits for the exec committee to review by October. C. Land seconded. Motion passed.

Item #29. Selection & Award Committee Participation Policy – Joy Kim

- Board members shared the feedback received from members on this document, the majority of which was positive.
- The group discussed possible concerns and changes to the proposal.

Motion #15 J. Kim moved that the YALSA Board direct the Executive Director to work with staff to update the award committee policies and procedures to establish a two year waiting period between any award committee service for all appointees with the change to go into effect for committees beginning work on February 1, 2016, and also directs the Organization and Bylaws Committee to evaluate this policy change after two years of implementation. R. McDonald seconded. Motion passed.

Motion #16 J. Korn moved that the YALSA Board direct the YALSA Executive Director to work with staff to standardize selection committee and Alex Award appointments to one year of service, renewable one time for a maximum of two consecutive years of service on a given selection committee and Alex Award, effective February 1, 2016, and to be evaluated by Organization and Bylaws after two years of implementation. J. Kim seconded. Motion passed.

Item #30. Succession Planning Policy & Procedures – Shannon Peterson

- The group agreed that this is a positive plan to have in place for the future health and consistency of the association.
- This document needs to be updated yearly and reviewed by the executive committee.

Motion #17: S. Peterson moved that the YALSA Board adopt the Succession Planning policy with changes as described in the Annual Board discussion and commit to an annual update and review beginning with the Spring Executive Committee meeting. C. Mack seconded. Motion passed.

Item #31. Collection Development Resources – Sarah Sogigian

- Collection development goes beyond books.
- Members are hungry for support in this area.
- Efforts could also help libraries in general, not just teen services.
- The research standing board committee will further explore this.

Item #32. Award & Selection Committee Oversight – Pam Holley & Chris

- The group received lots of positive response regarding this proposal as a member engagement opportunity, the streamlining of processes and making things consistent across award and selection committees.
- There needs to be a reporting mechanism.

Motion #18: C. Shoemaker moved that the YALSA Board approve the Award and Selection Oversight Committee as presented in document #32 and direct the President and staff to implement. J. Korn seconded. Motion passed.

Item #33. Evaluation of Dues Policy & Structure – Linda

- Dues changes must go before membership for vote. This can make it difficult to respond quickly in crisis as seen during the last recession.
- ALA implemented a Consumer Price Index-based dues structure after membership voted to approve.

Motion #19: L. Braun moved that the YALSA Board direct the Executive Director to place on the 2016 YALSA ballot a Consumer Price Index-based dues structure for member consideration. C. Land seconded. Motion passed.

Executive Session -- Monday

Item #34. Executive Session – Chris

Motion #20: C. Shoemaker moved that the YALSA Board enter Executive session. S. Sogigian seconded. Motion passed.

Motion #21: C. Kausch moved that the YALSA Board go out of Executive Session. G. Kolderup seconded. Motion passed.

- Chris shared that the board discussed the Executive Director's evaluation.

New Business -- Monday

Item #35. YALSA Councilor Annual Activities Update – Vicki

- Vicki shared out resolutions from ALA Council.

Item #36. Adoption & Presentation of Resolutions – Chris

Motion #21: C. Mack moved that the YALSA Board adopt the resolutions as presented. G. Kolderup seconded. Motion passed.

Item #37. Installation of New Board Members – Chris & Candice Mack

Item #38. Aligning *YALS* to the Futures Report –Linda

- The group discussed the recommendations made and the possible effects on *YALS*.

Motion #13: L. Braun moved that the YALSA Board direct the *YALS* editor to move forward with the recommendations in item #38. R. McDonald seconded. Motion passed.

2014 – 2015 Board Adjourned -- Monday

Item #39. 2015 – 2016 Board Team Building – Candice & Crystle Martin

Motion #22: C. Kausch moved that the YALSA Board extend Board III by five minutes. C. Shoemaker seconded. Motion passed.

Motion #23: K. McNair moved that the YALSA Board direct the President to adjourn their 2015 meeting. D. Colson seconded. Motion passed.

Informational Items – N/A

Item #40. Preliminary 2016 Conference Information -Beth

Item #41. Board Liaisons for 2015 – 2016 – Candice

Item #42. 2015 – 2016 Presidential Focus – Candice

Item #43. Virtual Selection Committee Recommendation– Chris

Item #44. ALA Accessibility Assembly Update – Liz Burns

Item #45. Dollar General Grant Update– Emily Weeden

Item #46. Communications Update – Anna Lam

Item #47. Continuing Education Update – Nicole Munguia

Item #48. Events & Conferences Update – Nichole O’Connor

Item #49. Membership Update – Letitia Smith

Adjournment – Monday

C. Mack adjourned the Annual 2015 meeting at 4:35 pm PDT, on June 29, 2015.