

**YALSA EXECUTIVE COMMITTEE FALL MEETING DRAFT MINUTES  
NOVEMBER 8 - 9, 2015  
YA SERVICES SYMPOSIUM, PORTLAND, OR**

*The mission of YALSA is to expand and strengthen library services for teens and young adults. Through its member-driven advocacy, research, and professional development initiatives, YALSA builds the capacity of libraries and librarians to engage, serve, and empower teens and young adults.*

Executive Committee I           Sun., Nov. 8, 8:30 - 12:00  
Present: Linda Braun, Sarah Hill, Carrie Kausch, Todd Krueger, Candice Mack, Chris Shoemaker, Beth Yoke.

Executive Committee II       Sun., Nov. 8 1:00 – 5:00 and  
Present: Linda Braun, Sarah Hill, Carrie Kausch, Todd Krueger, Candice Mack, Chris Shoemaker, Beth Yoke.

Guests: Nicole Gibby-Munguia, Anna Lam, Eric Meade, Nichole O'Connor, Letitia Smith, Adrienne Strock, Mega Subramaniam, Molly Wetta, Dorcas Wong

A quorum was present for the meetings.

**DRAFT MINUTES**

**EXECUTIVE MEETING I (Sun. morning)**

**Call to Order**

C. Mack called the Executive Committee meeting to order on November 8, 2015 at 8:32 am.

**Approval of the Agenda**

C. Shoemaker moved to adopt the agenda with flexibility. C. Mack seconded. Motion passed.

**Discussion Items**

- Item #1. Chair Reports Debrief —Candice Mack  
Executive Committee members discussed the standing board committee chair reports. The group agreed on the need to include more Futures-focus in committee chair training and discussed the possibility of a spring Board chat regarding how to best support committee chair transitions.
- Item #2. Committee Appointments Update —Sarah Hill  
Sarah Hill shared the current status of committee appointments. She plans to do a blog post about how to best fill out a volunteer form and will make a PDF guiding document for the form, similar to the Board document dissection.
- Item #3. Revised Board Meeting Guidelines —Carrie Kausch  
The group discussed the revisions presented by Gretchen Kolderup, Jennifer Korn,

and Carrie Kausch, and gave a few suggestions for additions. The revisions will be made and presented to the full Board for discussion. The group agreed that it would be best to have the revised guidelines in place before Midwinter 2016.

- Item #4. Board Member Exit Interviews —Chris Shoemaker  
The Executive Committee members agreed about the need to keep including team building exercises and ice breakers into board work. The group also discussed additions to board orientation that include an overview of the governance process and the speed of board work. It was suggested that the Governance Nominating committee review board member exit interviews and encourage candidates to look at past board meeting agendas to better understand time commitments. The group agreed that the association needs more leadership development for our members to help build future YALSA and ALA leaders. One idea discussed was sharing stories with members about how governance work helped people in their day jobs. In the past, board member exit interviews have not included those who had to resign early; the group agreed those members need to be interviewed to capture their experience.
- Item #5. FY15 Final Figures & Implications for FY16 —L. Braun & B. Yoke  
The group discussed the YALSA budget and the cost implications, both fiscal and human, of different aspects.
- Item #6. Dues & Member Categories Proposal —Linda  
The group discussed the proposal. Linda will revise the document for full Board discussion at Midwinter.
- Item #7. FAC Fundraising Plan for 2016 —Sarah Kepple & Linda  
The Executive Committee members discussed the current plan and possible revisions. The plan will be revised but kept in draft form until a new FAC chair is appointed.
- Item #8. Board Member Engagement —Beth  
The group discussed possible opportunities for building board member engagement and connections between conferences. Ideas included encouraging listserv discussion, sharing specific engagement tasks for board chats, continuing to use small group work, and having the secretary share Board meeting protocols and the motion form before Midwinter and Annual.
- Item #9. Board Diversity Taskforce Recommendations – N. McDonald  
The group discussed the taskforce recommendations which Beth will share with Nicola.
- Item #10. ALA Council Update —Todd Krueger  
Todd shared ALA Council updates and pointed out that three Council Executive candidates have a youth services background.

**Informational Items**

Item #11. Slate for '16 YALSA Election— S. Peterson & R. Kurz

Item #12. Midwinter & Annual 2016 Update—Beth

Item #13. Grants & Sponsorships Update—Beth

**EXECUTIVE MEETING II** (Sun. & Mon.)

Item #14. Strategic Planning Session —Eric Meade

The Executive Committee and guests met with Eric Meade (Whole Mind Strategy Group) and did a "scouting expedition"/environmental scan in order to identify what external and internal factors were impacting teen services in libraries.

**Adjournment**

C. Mack adjourned the meeting at 4:00 on November 9, 2015.