

**YALSA Board of Directors Meeting
Via Conference Call
August 28, 2012**

Topic: Board Self-Assessment Process

Background: At the June 2012 Board meeting, the board affirmed the concept of an annual individual board member self-assessment. In July a self-assessment checklist and learning plan form were distributed to board members via ALA Connect, who were asked to complete them by September 1st. The objective of Board self-assessment and learning plan is to help Board members to better understand their roles and responsibilities and to build skills to make them more effective leaders in association governance. Board members can use this portion of the meeting to go over any questions or concerns they may have about developing their learning plan based on their completed self-assessment.

Action Required: Discussion

Additional Resources:

- A copy of the Learning Plan is provided on the following page
- Post in Board's space in ALA Connect which includes self-assessment checklist and learning plan form: <http://connect.ala.org/node/184031>
- Board document #23 from the 2012 Annual Conference meeting: <http://bit.ly/SoHCyp>
- Executive Committee Liaisons:
 - Jack: Sarah F., Shannon, Vicki, Sarajo
 - Shannon: Christian, Candice, Carrie
 - Sarah F: Penny, Renee
 - Penny: Priscille, Chris
 - Vicki: Linda, Gail
 - Sarajo: Sarah S., Sandra

YALSA Board Member Learning Plan

Please fill out this plan after you've completed the Self Assessment and share the plan with your Executive Committee Liaison (you don't need to submit the Self Assessment). The purpose of this learning plan is to help you identify a way to demonstrate what you've learned and to plan on how to carry that out.

SAMPLE GOAL

Learning Goal(s) What skills & knowledge do I need?	Current Status What level of skills & knowledge do I have now with respect to this goal? <i>(refer to your self-assessment)</i>	Learning Strategies How will I reach this learning goal?	Required Resources What resources do I need to achieve this goal?	Key Performance Indicators How can I demonstrate to myself & others that I have achieved this goal? <i>(refer to the self-assessment document for other ideas on how to demonstrate what you learned)</i>
EXAMPLE: Understand the board role in planned giving	A bit	<ul style="list-style-type: none"> • Read about planned giving from the Giving section of YALSA's web site and follow up with the Fiscal Officer and Executive Director if I any questions • As per the self-assessment sheet, read over the PowerPoint Presentation about planned giving • Check the Board Wiki to see what resources are there in regards to planned giving 	<ul style="list-style-type: none"> • Access YALSA's web site and Board wiki • PowerPoint presentation 	<ul style="list-style-type: none"> • I might find resources online about planned giving and nonprofits and add links to them to the Board Wiki • I could brainstorm ways that YALSA might enhance its planned giving efforts and present them as a board document for the full board to discuss • I could record a brief podcast about planned giving that other board members could listen to

My name:
MY GOAL

Learning Goal(s) What skills & knowledge do I need?	Current Status What level of skills & knowledge do I have now with respect to this goal? <i>(refer to your self-assessment)</i>	Learning Strategies How will I reach this learning goal?	Required Resources What resources do I need to achieve this goal?	Key Performance Indicators How can I demonstrate to myself & others that I have achieved this goal? <i>(refer to the self-assessment document for other ideas on how to demonstrate what you learned)</i>
My goal:				