8:30 AM: Meeting called to order and the board and guests were welcomed by President Christine Lind Hage.

**Board Members Present:** Board members Christine Lind Hage, President; Ed McBride, President-Elect; Cynthia Friedemann, Secretary; Susan Schmidt, Division Councilor; Rod Wagner, Immediate Past President; Alice Calabrese-Berry, Foundation at Large; Steve Laird, Corporate at Large; Deborah Doyle, Foundation at Large; Michael LaCroix, Friend at Large; Don Roalkvam, Donna McDonald, Trustee at Large; Trustee at Large; Jeffrey Smith, Foundation at Large; Diane Sarantakos, Trustee at Large; Peggy Barber, Peter Pearson, Corporate at Large.

**Board Members Conferencing in:** none

**Staff Present:** Sally Gardner Reed, Executive Director; Beth Nawalinski, Marketing and Communications Director; Jillian Kalonick, Marketing/Public Relations Specialist/Newsletter Editor.

**Board Members Absent:** Peggy Barber, Friend at Large; Cherine Janzen, Friend at Large; Payal Lal, Corporate at Large; Nader Qaimari, Corporate at Large; Patricia Glass Schuman, Board Member at Large.

**Guests Present:** Visitors list available upon request. Meeting suspended for appearances by ALA Presidential Candidates Julie Todaro, Jamie Larue and Joe Janes. Clara Bohrer (Chair of United’s Finance and Audit Committee) Ann Martin (Liaison to BARC), Alixia Hudson (Executive Board Liaison) and Alan Inouye (OITP Director) were invited guests, whose participation included presentations to the board and board Q & A.

8:35 AM PRESIDENT’S REPORT

Attendees made introductions and identified their 6 degrees of separation in their relationship to the State of Nebraska.

8:40 AM JAMIE LARUE REMARKS

At 8:40, the meeting was suspended and Jamie Larue made remarks to the board regarding his candidacy for ALA President.
Approval of Agenda – When the meeting resumed, Christine asked the group to review the proposed agenda as presented in advance via email.

MOTION: To Accept Consent agenda as presented.

Moved by Dan Roalkvam and seconded by Diane Sarantakos. Motion passed unanimously.

8:50 AM DIRECTORS REPORT

Executive Director Sally Reed provided reports on Membership, Budget, Programs and Services, Academic Friends Task Force, Joint Resolution for UFL membership, ALA Planning, Corporate Sponsorships and Consulting Services.

9:05 AM FINANCIAL OVERSIGHT TASK FORCE

Sally requested that the board hold on this item until the arrival of Clara Boher (Chair of the Finance and Audit Committee). The board agreed.

9:06 AM BYLAW REVISION TASK FORCE

Christine provided overview for the rationale and necessity for changes to the United for Libraries Bylaws. The board discussed the bylaws and many had reviewed them in advance. The following additional revisions were presented as edits and discussed:

p. 2 3rd bullet change on the to at

Article IV. Sec 2.a. Add The in front of president at the beginning of paragraph 2, which is consistent with the start of paragraph 3.

p. 4 Article V. Sec 1. Composition. Add the following language to this paragraph. The ratio of at large members of the board may not exceed 40% of the total board. At large members shall serve for a period of three years and may be eligible for reappointment.

Sec 1.c. correct typo on the word committee

Sec. 3a. Appointments. Add final sentence; In the case of a vacancy, the President shall appoint a replacement. The President shall have the authority, upon the approval Executive Committee, to remove members of United for Libraries committees.

p. 7 Sec. 1. Authorization. Correct last sentence to read; Special committees or task forces may also be authorized by the President in collaboration with executive committee to meet important, time-sensitive needs.

Sec. 2 Appointments. Final sentence; strike –Elect move members of United for Libraries committees to Sec 3.a
MOTION: To Accept Bylaws (BD document #10 as proposed and edited by the Board of Directors).

Moved by Jeffrey Smith and seconded by Susan Schmidt. Motion passed unanimously.

9:21 AM: REPORT FROM EXECUTIVE BOARD

For ease of reading the bylaw changes, this item was not inserted in the middle bylaw revisions discussion.

At 9:21 the meeting and discussion on the previous item (BYLAWS) was suspended and Alexia Hudson was introduced and presented on membership, budget and the Equity Diversity Task Force (full name?). She shared registration numbers and that the final numbers for the 2014 Annual conference would be shared on Tuesday. There is a goal to make ALA more welcoming, and there are new strategies to achieve that goal. Revenue is tracking ahead of budget, and the board was invited to review the treasurer’s page on the ALA website. There are forums in the future on advocacy, information policy, professional and leadership development.

9:41 AM FINANCIAL OVERSIGHT TASK FORCE

For ease of reading the bylaw changes, this item was not inserted in the middle bylaw revisions discussion.

At 9:41 the meeting and discussion on the previous item (BYLAWS) remained suspended and Clara Bohrer was introduced and reviewed Board Documents 5 – 9 with the board. She shared good news of a strong financial year, and on track for another good year. The board documents were previously reviewed and discussed by a number of board members. Discussion on Board document #7 included the scope of funds and the distribution to ALA. Clara mentioned that some funds such as contributions and sponsorships are not given to ALA. It was also mentioned that rent is not paid by UFL. Sally and Keith will work to continue the transitions that increase alignment with the membership model of other divisions where relevant. It was mentioned that staff will soon have input in the budget process. A process was discussed and Sally will provide a budget to her supervisor, presenting that budget to BARC and the budget will be presented to the board for approval. To aid in the process a Finance and Audit Committee will be needed.

MOTION: To create a Finance and Audit Committee.

Moved by Cindy Friedemann and seconded by Michael LaCroix. Motion passed unanimously.
9:50 RESOLUTION DISCUSSION

Sally presented Board Document #11. This item was discussed and it was suggested that in addition to the resolution, perhaps libraries with full membership should be provided a copy of the Trustee Handbook. Verbiage for the resolution was slightly modified.

*MOTION: To pass the resolution encouraging Library Directors to Provide Membership for their Trustees to ALA and United for Libraries.*

*Moved by Donna McDonald and seconded by Dan Roalkvam. Motion passed unanimously.*

9:57 AM BARC REPORT

Ann Martin was introduced and reported that BARC approved small division subsidies through 2018. She invited the board to ask questions.

9:58 AM JOE JANES REMARKS

Joe Janes made remarks to the board regarding his candidacy for President.

9:58 AM FINAL REMARKS FROM THE BOARD OF DIRECTORS

Christine asked the UFL Committee Chairs to provide committee reports in written format by February 20, 2015. These reports will be shared with the entire board.

The board recommended that in the future, ALA Presidential candidates will be provided an opportunity to submit a written report (speech) to the board in advance, and these will be included in the board packet. The interruptions to the board meeting will be discontinued, and candidates will not be invited to speak at the board meetings, but are welcome to attend.

Christine thanked the board members for their participation and the formal board meeting was adjourned at 10:02 AM.

10:02 AM BREAK

10:11 AM GROUP STRATEGIC PLANNING SESSION

Sally facilitated discussion with the Board and her notes from that session were captured on a flip chart.

10:23 AM JULIE TODARO REMARKS

At 10:23, the planning session was suspended and Julie Todaro made remarks to the board regarding her candidacy for President.

10:27 AM PLANNING SESSION

At 10:27, Julie completed her remarks and the planning session resumed. Minutes from this session will be provided by Sally.
10:51 AM ALAN INOUYE REMARKS

At 10:51, Alan Inouye joined the meeting and made remarks regarding the Policy Revolution Initiative. This is the second of three sessions for the initiative. Alan provided a document for review and asked the United for Libraries Board of Directors to provide comment to him. Christine suggested we provide comment via www. Ala.org/oitp or ainouye@alawash.org or 202-276-6738.

11:00 STRATEGIC PLANNING SESSION RESUMES

At 11:00, Alan concluded his remarks and notes and final information for this session will be provided by Sally.

11:30 STAFF REMARKS

Staff shared thoughts with the Board. Sally discussed having an online conversation about what is missing, and where we should go moving forward. She will bring a plan to the BOD in June. Beth shared that it is helpful to get the right people on committees, and that the fact sheets, tip sheets and tool kits remain important to our membership.

11:35 PM: MEETING ADJOURNED

Christine thanked the group for their participation today, and thanked the staff for their continued excellent service.

Respectfully Submitted,

Cynthia Mitas Friedemann
Secretary, United for Libraries