

# Preview of the Application for ALA Excellence in Library Programming Award

## I. Nominee Information

Library name  
Address  
City, State, Zipcode  
Institution type (academic/research; public; school; special)  
Community type (rural; suburban; urban; other)  
Size of service population  
Website

## II. Contact Information

Contact name  
Title  
Contact's email  
Contact's phone number  
Fax number

## III. Program Details

Program title  
Begin date  
End date

## IV. Narrative

### **Describe the program or program series**

- What community need did the program seek to address?
- Is the program cultural or thematic in nature? E.g. programs featuring the humanities, sciences, arts, creative arts, community and civic engagement programs
- How does the program demonstrate excellence in its content and presenters?
- How does the program demonstrate a creative use of resources?
- How does the program reach new audiences or existing audiences in a new way?

### **Describe the impact of the program or program series on the library's community**

- How did your library assess and measure audience and community impact of the program? What were the results?
- How does the program employ partnership[s] and collaborations within the community to extend resources and draw on diverse skills?
- Does the program show potential for sustainability in the community?

**Does this program have potential to serve as a replicable model for other libraries?**

Please identify key components of the program that were essential to the program's success and components that might need to be modified for use in other settings.

**V. Supporting materials and authorization**

The Authorizing Official is the person authorized to submit applications for funding on behalf of the library. Depending on the institution this could be the director of the library or another library administrator.

Name  
Title  
Email  
Phone number

**VI. Provide up to 15 pieces of documentation to support the application such as:**

- Letters of support
- Photographs of the program or event
- Samples of promotional materials
- References to online materials

Files may be up to 5Mb in size. Only files with the following extensions are allowed: gif, jpg, png, tif, txt, rtf, pdf, doc, docx, ppt, pptx, xls, xlsx