

**YALSA Board of Directors Meeting
Conference Call
1:00 – 2:30 PM (Eastern) August 8, 2007**

Topic: Board Responsibilities at Midwinter

Background: According to the YALSA Handbook, one of the duties of Board Members is to attend the following meetings and events at Midwinter: Board Planning Session, Board I, Board II, Board III, Leadership Development, All Committee and the Joint Youth Division Membership Reception.

Action Required: Information

Midwinter 2008:

- **Board Members** will need to arrive in Philadelphia in time for the Friday Jan. 11 Board Planning Session from 2:00 – 4:30, and will need to stay through the Board III meeting on Monday (usually 10:30 – 12:30). Board Members are also encouraged to attend the Joint Youth Division Membership Reception from 6:00 –7:30 PM on Mon. Jan. 14.
- **Executive Committee Members** will need to arrive in Philadelphia in time for the Thursday Jan. 10 Joint Youth Division Executive Committee Meeting at 4:30 PM. They will need to stay through the Exec. II Meeting on Mon. (usually 2-3 PM). Exec. Comm. Members are also encouraged to attend and serve as a greeter at the door at the Joint Youth Division Membership Reception from 6:00 –7:30 PM on Mon. Jan. 14.

Conflicts:

Occasionally a conflict arises and a Board Member is asked to be at two meetings at the same time. If this happens, the proper procedure is to contact the YALSA President as soon as you learn of the conflict and discuss with him or her what the best possible solution may be.

Emergencies:

If an emergency occurs that prevents your attendance at the Midwinter Meeting or any of the meeting that take place during the conference, please contact the President or the Executive Director as soon as you are able and inform them of the situation.