

**YALSA Board of Directors Meeting
2007 Annual Conference
Washington, DC, June 21-27, 2007**

Topic: Installation of New Board Members

Background: Michele Gorman and Dawn Rutherford were elected to serve as Board Members At-Large from 2007 - 2010. Sarah Debraski was elected President Elect for 2007 – 2008. Mary Hastler has been appointed chair of the Strategic Planning Committee for 2007-2008 and will serve as ex-officio Board member. Sarah Ryan has been appointed chair of the Organization & Bylaws Committee for 2007-2008 and will serve as ex-officio Board member.

Action Required: Installation

Authorization

Article IV of the Bylaws of the Young Adult Library Services Association establishes the duties and responsibilities of members of the Board of Directors.

Duties and Responsibilities of Board Members

1. Attend three Board meetings at Midwinter and two at Annual Conferences.
2. Attend the Board Planning Session and the Joint AASL/ALSC/YALSA membership reception at the Midwinter Meeting.
3. Attend Leadership Development, All-Committee Meeting and the Membership Meeting at Annual Conferences.
4. Serve as liaisons to specified YALSA committees as assigned by the YALSA President.
5. Jointly determine current and future programs and activities in accordance with YALSA objectives (Bylaws, Article II).
6. Jointly determine YALSA policies.

Committee Liaison Responsibilities

Board liaison assignments will be determined at the final Executive Committee meeting at the Annual Conference. The President will publish the list of board liaisons/committees on YALSACOM within a month after the Annual Conference.

As committee liaisons, Board members will: contact committee chairs within one month of initial assignment; communicate with committee chairs as needed between conferences, with at least one follow-up contact prior to each conference; provide the YALSA Board with brief reports of committee activities and issues as needed at each conference; receive copies of the pre- and post-conference committee chair reports, preferably as the chair completes them, in order to accelerate the time frame for Board liaisons to gather information and have the

opportunity to respond to and advocate for their committees as needed; and serve as conduits from their respective committees to other parts of the organization.

Meetings

Regular meetings of the Board are held during the Midwinter Meetings and Annual Conferences of the Association. Informational and action items are sent to the Board. Informative background material relating to matters for discussion and action are sent to each Board member throughout the year. It is the responsibility of each Board member to read and digest the information prior to Board meetings, and to bring all materials to the meetings.

ALA Policy Guides and Division Aids

A member of a division Board is involved in setting policy. The following publications include background in ALA and division matters. Hard copies are available from the YALSA Office upon request:

- ALA Policies, Procedures and Position statements
(www.ala.org/ala/ourassociation/governingdocs/alagoverning.htm)
- ALA Constitution and Bylaws (in the ALA Handbook of Organization)
- YALSA Bylaws
(www.ala.org/ala/yalsa/aboutyalsa/BYLAWSwith2002and2003amendments.pdf)
- YALSA Handbook of Organization
(www.ala.org/ala/yalsa/aboutyalsa/yalsahandbook.htm)

Other Information:

Between now and the Midwinter Meeting:

- New Board members (elected and ex-officio) are expected to participate in all discussions that take place on the YALSA-BD electronic discussion list.
 - New members will be added to the list by July 1st.
 - To post to the list, send an email message to yalsa-bd@ala.org.
- New Board members (elected and ex-officio) are expected to stay in regular touch with the Committee Chairs to which they are a liaison, and provide assistance, information and guidance as appropriate.
 - Make sure Chairs turn in their post-conference reports by no later than July 20.
- Complete VIP Housing Forms for Midwinter 2008 (do this thru the YALSA Office).
- Provide information to the President, as requested.
- Consider joining the 2007 Friends of YALSA, if you haven't already.
- Subscribe to YALSA-L and the blog's RSS feed if you haven't already.
- Make sure to incorporate appropriate information about YALSA and your role in YALSA at any workshops, presentations, media interviews, etc. that you do.
 - Contact the YALSA office for handouts and YALSA swag to give out as well as talking points for media contacts.