

YALSA Board of Directors Meeting  
ALA Annual Conference, Chicago  
June 28 – July 2, 2013

**Topic:** Selection Committee Processes Evaluation

**Background:** At the 2013 Midwinter Meeting, the Board agreed to the establishment of an ad-hoc committee to evaluate selection committee processes. Pam Holley and Candice Mack have provided an update for the board.

**Action Required:** Discussion

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**Committee Members:** Linda Braun, Candice Mack, Chris Shoemaker, Pam Spencer Holley, Sarajo Wentling

**Charge**

This committee is responsible for reviewing the current structure and operations of YALSA selection committees, identifying best practices, and advising potential courses of action to continue the strong work of the committees while furthering YALSA's mission.

The evaluation would examine topics such as:

- Member recruitment, selection and training
- Nomination process
- Meeting format
- Staff Support
- Documentation
- Connection to Booklist and The Hub
- Material needs

As YALSA looks to build capacity for furthering the mission and goals of the association, it is important to review operations, including those within the selection committees, and evaluate what changes might need to occur to ensure that YALSA's selection committees are 1) closely aligned with and advance the mission of YALSA, 2) that they are run efficiently and do not take time or resources away from strategic goal areas.

In addition, we would look at these areas through the lens of the three capacity building questions discussed at the Board Planning Meeting at Midwinter:

- What would it change?
- How does it move our mission forward
- Who & how many would it impact?

### **Current Work**

- Committee members were asked to look at the list of topics above and add any suggestions, additions or changes.
  - Suggestions included: adding Member recruitment to the selection & training piece
  - Defining documentation, as in policies and procedures, including procedures for ensuring information sharing/transition from current chair to next chair
- Pam Spencer Holley created [this Google Doc of topics](#) for further discussion

### **Next steps**

- Committee members will each take a topic (or two) to flesh out further
- Committee members will examine all of the selection and award committees under the lens of the topic (s) they have chosen & make recommendations for further action or changes

### **Additional Resources**

- Evaluating Selection Committee Processes, 2013 Midwinter Board document #33, <http://ow.ly/m5aJZ>