

**YALSA Board of Directors Meeting  
ALA Annual Conference, Las Vegas  
June 27 – July 1, 2014**

**Topic:** Installation of New Board Members

**Background:** Gretchen Kolderup, Jennifer Korn and Rachel McDonald were elected to serve three year terms on the board from 2014 - 2017. Candice Mack was elected President Elect for 2014 – 2015. Linda W. Braun was elected Fiscal Officer, and Carrie Kausch was elected Secretary. Sarah Townsend has been appointed chair of the O&B Committee for 2014-2015 and will serve as ex-officio Board member. Jack Martin has been appointed chair of the Financial Advancement Committee for 2014-2015 and will serve as ex-officio Board member. Joy Kim has been appointed chair of the Strategic Planning Committee for 2014-2015 and will serve as ex-officio Board member. Nicola McDonald was selected to be the Board Fellow for 2014 – 2015.

**Action Required:** New Business

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**Authorization**

Article V of the Bylaws of the Young Adult Library Services Association establishes the duties and responsibilities of members of the Board of Directors.

**ARTICLE V** Board of Directors

- Sec. 1 The Board of Directors shall be composed of the President, President-elect, the Immediate Past President, seven Directors-at-Large, the Fiscal Officer, the Secretary, and the Division-Elected YALSA Councilor. The Executive Director, the Board Fellow and the chairs of the Strategic Planning, Financial Advancement and Organization & Bylaws Committees serve ex-officio (without vote).
- Sec. 2 Members of the Board of Directors shall perform the duties pertaining to their offices as outlined below and in the YALSA Handbook of Organization and such other duties as may be approved by the Board or membership of YALSA.
- a) The President shall preside at all meetings of YALSA and of the Board of Directors, shall be responsible for the continuing program of YALSA, shall be an ex-officio member (without vote) of all committees (with the exception of the Nominating Committee). The President chairs the Executive Committee. The President, with the approval of two-thirds of the Board of Directors, shall have the power to act for YALSA when necessary, without waiting for the annual meeting. The President is responsible for appointing committee

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members or representatives when their posts become vacant during his/her year of office, or when new committees are created.

- b) The Vice-President/President-Elect shall perform the duties of the office of President in the absence of the President, shall serve as a member of the ALA Committee on Appointments and the YALSA Executive Committee. The Vice-President/President-Elect shall participate in orientation and training for YALSA Board members and Committee Chairs. The Vice-President/President-Elect shall appoint or reappoint chairs, liaisons, or members for all existing YALSA committees for terms that commence during his or her term of office.
- c) The immediate Past President shall serve as a member of the Board of Directors and the Executive Committee, and coordinator of Past President outreach and activities.
- d) The YALSA Councilor shall serve as a voting member of the YALSA Board; shall attend all meetings of the ALA Council; shall report to YALSA about Council agenda before Council meets, to request YALSA voting position on any agenda items; shall vote as directed by the YALSA Board on designated Council agenda items; shall represent YALSA positions before Council through necessary presentations and resolutions; shall report to the YALSA Board about Council actions after Council meets; and shall perform other Council-related activities as directed by the YALSA Board.
- e) The Executive Committee shall consist of the, the President-Elect, the immediate Past President, the Fiscal Officer, the Secretary and the YALSA Councilor, and the Executive Director (as a non-voting member) with the President serving as Chair, and shall act for the Board of Directors between Board meetings, review agendas, coordinate orientation and training for YALSA Board members and Chairs and make recommendations for action.
- f) The Executive Director shall administer the policies of YALSA under the direction of the YALSA President and shall be responsible for the operation of the YALSA office. The Executive Director of YALSA shall be appointed by the Executive Director of ALA, with at least one recent YALSA Executive Committee member sitting on the search committee, and with the concurrence of the YALSA Board of Directors.
- g) The Secretary shall serve on the Board and Executive Committee and attend all Board meetings and Executive Committee meetings. The Secretary shall review all Board and Executive Committee minutes and records and ensure their accuracy and accessibility. The Secretary shall provide notice of meetings of the Board and/or the Executive Committee when such notice is required.

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- h) The Fiscal Officer shall serve on the Board and Executive Committee and attend all Board meetings and Executive Committee meetings. The Fiscal Officer shall work with the Executive Director and President in areas related to the fiscal health of the association and report to the Executive Committee, the Board of Directors, association leaders and members on a regular basis. The Fiscal Officer shall serve as the board liaison to any fiscal related committees or other appointed groups and represent YALSA at ALA budget and fiscal meetings as needed.
  
- i) Any Board of Directors or Executive Committee member who fails to perform his or her prescribed duties may be removed via a process in compliance with that outlined in The Standard Code of Parliamentary Procedure. In the event that an officer of the association is removed, procedures for replacement will be carried out as outlined in these bylaws Article 8 Sec. 15.

**Additional Resources:**

- YALSA bylaws: <http://ow.ly/xzSQr> (.pdf)