



LOG SHEET INSTRUCTIONS

The log sheet is a document that can be used at each meeting to document what is discussed, what progress is made, and to set the date for the next mentor and mentee meet-up. It is by no means necessary to use the log sheet, but it can be used to track the team's progress and provide a written record of what was accomplished at each meeting.

If for any reason this log sheet does not meet your needs, please feel free to edit or create your own to best suit your needs. If for any reason this action plan does not meet your needs, please feel free to edit or create your own to best suit your needs.

