

## **Chapter 19: Government Information for Children Committee**

### **I. Purpose**

The purpose of the Government Information Committee is:

- A. To promote government information in order to engage K-12 students in learning about history, culture, science, and government through games and other interactive activities.
- B. To assist teacher / school librarians, public librarians, academic librarians, parents, and the general public with locating teaching aids, lesson plans, and exciting tools to enhance students' learning.
- C. To provide all populations with a collection of free government resources – designed for children – to advance their personal and professional needs.

### **II. Organization**

In accordance with the GODORT Bylaws (Article IV, Section 1), all appointments begin at the start of new business at the Steering Committee meetings of the Annual Conference.

Membership consists of five members appointed to staggered two-year terms.

#### **A. Chair –**

The Chair of the committee shall be elected or appointed from among the committee members by the GODORT Chair with the approval of the Steering Committee.

#### **B. Members –**

Five members shall be appointed by the GODORT Chair in consultation with the GODORT Steering Committee, 3 during even years and 2 during odd years.

### **III. Committee Officers and Duties**

See Chapter 1: Conferences; Chapter 2: Communication & Correspondence; Chapter 3: Steering Committee.

#### **A. Chair**

1. Is required to have an active ALA Connect account for Steering communication.
2. Posts activity updates to committee and GODORT membership following the Steering Communication schedule (*PPM*, Chapter 3).
3. Prior to Annual Conference or Midwinter Meeting: Posts agenda for committee meeting to the wiki.
4. At conference: Submits committee's minutes in format as described in *PPM* Chapter 1: Conferences (Article III. Section D). to the GODORT Secretary by the deadline specified at Steering I. If this deadline is missed, Committee Chair is responsible for making print copies to bring to Membership Meeting (50 for Midwinter, 100 for Annual Conference).

B. Secretary

While not an official position, it is helpful for the Committee Chair to ask for a committee member to serve as secretary for either a single meeting or the term of their appointment to the committee.

1. Secretary takes the minutes of the meeting as described in *PPM* Chapter 1: Conference, Article III, Section D.
2. Secretary submits the draft minutes to the committee Chair at the end of the committee's meeting.

C. Web Manager

In the absence of a committee member who can serve as Web Manager, the Committee Chair may, with the approval of the Steering Committee, appoint a person to serve as the Committee's Web Manager in an ex-officio, non-voting, role.

D. Intern

ALA allows interns to be appointed as one-year, non-voting members of a committee. This introduces them to the workings of the committee and Round Table.

#### IV. Meetings and Communication

- A. According to the *GODORT Bylaws* (Article V, Section 2), this committee will meet as necessary.
- B. It is recommended that all committee members use ALA Connect for GODORT business.

#### V. Activities and Projects

- A. Compilation of links to government information resources useful to K-12 students via: <http://guides.ucf.edu/gic>
- B. Information about the committee can be found here: <http://guides.ucf.edu/GODORT-GIC/home>
- C. Marketing and promotion for the Annual Constitution Day Poster Design Contest: <http://www.constitutionfacts.com/constitution-poster-design-contest/>
- D. Members may also make presentations at the state, regional, and national level about how to promote use of government resources to students, teachers, parents, and/or other interested populations.