

## **2016 September Executive Board Meeting Agenda Teleconference**

Wednesday, September 21st, 6 pm EST

Dial-in info is as follows:

Toll Free Number: 866-801-5789

Participant Passcode: 78965432

### **1. Call to Order**

Action: None

Item Facilitator: Deb Sica

6:00 (5m)

Minutes: Meeting began at 6:03 pm EST. Board members present: Deb Sica, Paul Kelly, Jennifer Maguire-Wright, Elizabeth DeCoster, Matthew Cizek, Ana Elisa De Campos Salles, David Isaak, Sherry Machones, Ann Symons, Jody Gray, Kristin Lahurd.

### **2. Approval of Agenda**

Action: Approve agenda for the August 2016 Executive Board meeting

Item Facilitator: Deb Sica

6:05 (5m)

Minutes: Agenda approved with following revisions: Ann Symons suggested moving agenda item 7 to right after item 2. David Isaak wanted to talk about where on the ALA web presence we want to place the Larry Romans Mentoring Award. Ana Elisa De Campos Salles moved to approve the August minutes. Matt Cizek seconded; motion passed unanimously.

### **3. Treasurer's Report and Budget**

Action: Update from the Treasurer

Item Facilitator: Liz DeCoster

Vote: No

Supporting Information: Liz will provide her monthly update on the Round Table finances.

Links: [GLBTRT\\_endowment\\_August2016.xlsx](#)

[GLBTRT\\_financials\\_August2016.xlsx](#)

6:10 (5m)

Minutes: Liz DeCoster highlighted the following financial details: we're currently ahead of what we budgeted for dues, due to our growing membership; costs for transportation and meals are part of what we agreed to offset for the zine program at ALA; the social has been posted as an expense; and our ending balance is still ahead of what it was.

#### **4. Emerging Leaders (EL) Project Proposal**

Action: Review Draft for Submission and Designate EL Liaison

Item Facilitators: Ana Elisa de Campos Salles, David Isaak, Ann Symons

Supporting Information: Ana Elisa's draft is here: [http://connect.ala.org/files/EI%20From%20Ana%20Elisa\\_3.docx](http://connect.ala.org/files/EI%20From%20Ana%20Elisa_3.docx)

6:15 (10m)

Minutes: Deb Sica submitted the Board's top three Emerging Leader choices to ALA. Ana Elisa De Campos Salles put together a document, based on David Isaak and Ann Symons' draft, detailing the project the selected individual will work on (which will not be limited to 50th anniversary celebrations). Note that Monday October 3rd is the proposal deadline. Ana Elisa is waiting to find out about whether we need to include all three years for the project. We also need to choose a member guide to be the liaison between the Emerging Leader team and GLBTRT. David Isaak said that if we can include all three years, we should, but maybe we should name the years as 1, 2, 3, so the candidate knows to which year they'll be committing (i.e. highlight the calendar year). Ana Elisa noted that she phrased the document very openly so that while the project directly benefits the round table, the Emerging Leader has freedom to experiment with platforms, digitization, and networking within GLBTRT. Deb Sica presented another option: create an ad-hoc committee to do the work. Deb Sica pointed out that Ana Elisa would be a great liaison. David Isaak said that he would be open to all former Emerging Leaders on the Board being involved in liaising in some way. Ana Elisa agreed. David Isaak commented that the workload spread looks really good and that the proposal is very well written. Ana Elisa suggested we have the Emerging Leaders attend the in-person Executive Board meetings (and perhaps the general membership meetings) to present on their projects. Joel agreed: doing so is good from a professional development standpoint, especially presenting at the membership meeting. Ana Elisa agreed to include language to that effect in the proposal. Ana Elisa moved that we submit the proposal to ALA. The proposal was seconded (?), and passed unanimously.

#### **5. Goals for GLBT Book Month 2017**

Action: Discussion

Item Facilitator: Ann Symons

Vote: No

**Supporting Information: The Board must set goals for next year's GLBT Book Month; preliminary discussion will take place at this meeting.** Ann's document containing suggestions for GLBT Book Month can be found here:

[http://connect.ala.org/files/June%20is%20GLBT%20Book%20Month%20suggestions\\_1.docx](http://connect.ala.org/files/June%20is%20GLBT%20Book%20Month%20suggestions_1.docx).

6:25 (10m)

Minutes: Ann Symons asserted that the biggest thing we need to parse out in terms of GLBT Book Month are individual responsibilities. John Amundsen is happy to be the spokesperson. Do we want to give some of this work to the Advocacy Committee and ask them to work on a toolkit for GLBT Book Month? The idea was well received; it was agreed that we will move ahead with that. The Advocacy Committee can plan the approach, but GLBTRT or ALA should direct it. Finally, for the last 2 years, the round table has had a slot at midwinter (News You Can Use) - do we want that timeslot again this year, since we currently have it reserved. Perhaps we can have one on GLBT Book Month. Deb Sica will approach the Advocacy Committee about the above.

## **6. Call for Submissions - Newlen-Symons Award for Excellence in Serving the GLBT Community and GLBTRT Award for Political Activism Award**

Action: Discussion

Item Facilitator: Ann Symons

Vote: No

Supporting Information: The Board will set the deadline for submission, and discuss working with ALA staff to set up the web submission form and publicize it.

6:35 (10m)

Minutes: Deb Sica spoke with John Amundsen about award submissions, the deadline for which will be December 1st. How do we want to approach GO-DORT? David Isaak said we know how we're going to work with them. Since we share the award, it should be on our website as an information item (with accompanying text along the lines of: "these are the awards we're accepting submissions for"). Should we have three board members on nomination evaluation committees? David Isaak said that, with regards to the call for submissions, we can and should post information on our website even if the slides aren't yet complete. Ann Symons agreed and pointed out that John Amundsen is working on a press release for all three awards. Perhaps we can link to those releases on our webpages and recycle some of the press release language. David Isaak noted that when we first discussed getting ALA Graphics to produce slides, we said we would move ahead if the cost was below \$400. Since they quoted \$200, the Board agreed we should request an additional slide for the Larry Romans award. Deb Sica asked that Ann Symons send all three proposals to the Advocacy Committee.

## **7. Revised By-Laws**

Action: Discussion

Item Facilitator: Gina Persichini, Ann Symons

Vote: No

Supporting Information: The Board will discuss potential revisions to our current by-laws (if any) in preparation for a vote next Spring. The following documents are attached:

**Timeline** - identifies important dates for bylaws changes the Spring ballot

Link: [GLBTRT Bylaws Revision Timeline.docx](#)

**Revision Option A** - Please notes this is an OPTION. It does not specifically show the document mark-ups in this version in order to allow for consumption of the document as a whole. The revision option has three important aspects:

1. Includes all suggested revisions that were discussed during the round table EB meeting at Midwinter 2016
2. Includes reformat recommendation based on reviews of other round table bylaws that provides a more sequential flow of content (this format change does not impact content/meaning),
3. Suggested revisions for the Committees section addressing terms, types of committees, etc.

Link: [GLBTRTBylaws-RevisionOptionA.docx](#)

6:45 (10m)

Minutes: Gina Persichini spoke about the process of round table by-law revision. She put together the timeline document to lay out the process of by-law revision clearly. When the ballot opens, we must provide 30 days to announce proposed by-law changes to the membership. Those changes must be on ballot by January 20th, which is before Midwinter, therefore we can't leave a decision until Midwinter. In terms of the options draft - rather than asking membership to vote twice for changes, it was decided that the changes proposed at Midwinter be rolled into a document with additional changes and instead vote once. She looked at the retired members RT as an example. Gina suggested that we need to change the by-laws document format to improve flow, but not content. For example, we might consider opening with a description of the board before delving into how we conduct business. This option also includes a very different committee section (section 4), which is broken out more distinctly (book, ad hoc, and special committees each are different sections). Ann Symons liked the new document, and noted that the committee section is the one with which we had most problems with Midwinter. Under the Executive Board II section, Ann asked whether we should define whether or not there is an Executive Committee. For context - the current Chair, and two past Chairs comprise the Executive Committee, which is different than the Executive Board. Do we need to define this in the by-laws? The Executive Committee sometimes makes decisions between meetings and brings those to the Board. Deb Sica expressed that we don't necessarily need to define that in the by-laws. Ann Symons then raised section III: that it makes sense to place election details before the candidates for office section. Gina Persichini agreed. Ann Symons then

raised item F, Elections, and her understanding that the round table councilor can run for a second term, which if true should be spelled out in the by-laws. Gina Persichini will double check ALA policies, since there may not be a limit at all. Ann Symons confirmed that she was referring to GLBTRT policy, not ALA policy, that stipulates a two term limit. Gina Persichini will check and clarify. Ann Symons then raised section IV, which concerns the dissolving of committees. The last time the round table wanted to dissolve a committee, it took four years - can we speed that up and merely require a two-thirds majority vote of the Executive Board at two meetings taking place in different fiscal years, which allows for Annual and Midwinter, or a Midwinter and Midwinter (i.e. shortening the process to two years). Ann Symons then raised that the document stipulates that Chairs will serve a one year term, but can be reappointed for a second term by the new Chair the following year. - Gina Persichini asked if Section B - Standing Committees addresses this. Ann Symons then raised the issue of standing committees, book committees, and ad hoc committees. At present we have no book committees - do we want to address that in any way? Gina Persichini then asked the board to consider, as we make plans for the award committees, if we would like to follow the lead of the book committees, or do we want different term lengths so we can add them to the by-laws? If the board can do the work before the middle of November, we can certainly have that reflected in the proposed changes. Deb Sica raised that John Amundsen intends to retain the current deadlines for awards (December, and we'll review at Midwinter). Ann Symons sad that the Larry Romans Mentoring Award is the only different one because we administer it jointly with GODORT. Ana Elisa De Campos Salles noted that we need to look at how much work each award requires, and also check the deadlines because it may already be too late to create a new committee in time for January.

The conversation was then cut short in the interest of time. Gina Persichini will return for our October meeting, and send us updates before october 19th. Board members should also email any updates to directly to Gina. Ann Symons will draft an awards document for review by the Executive Board.

## **8. Free Roundtable Membership for Spectrum Scholars**

Action: Discussion

Item Facilitator: Deb Sica

Vote: Yes

Supporting Information: The Board will vote on whether or not to offer free round table membership to Spectrum scholars.

6:55 (5m)

Minutes: Deb Sica obtained information from Gwendoline Prellwitz about free round table membership for Spectrum scholars, information which was then distributed to the Board via email. Ana Elisa noted that there was 60 in the cohort last year, but it's usually closer to 50, and that not all chose or will choose GLBTRT. Ann Symons moved that we offer free membership to spectrum scholars, and that we reevaluate the position after three years (but offer membership to the current cohort in perpetuity). Matt Cizek seconded, and motion passed unanimously.

## **9. Announcements & Adjournment**

Action: Information

Item Facilitator: Deb Sica

Vote: No

7:00 (end)

Minutes: The Midwinter social will be at the Center for Civil and Human Rights! Gale is funding the event (for a grand total of \$6,500). We have to use Wolfgang Cook (?) catering and provide a cash bar, but attendees will have free exhibit entry. ALA knows that Gale is involved, and would simply like to be kept in the loop. Additionally, if the event begins at 5 pm on the Sunday, attendees can view the exhibits after-hours. We will specifically invite ALSC and Spectrum, and send a general email notice to the rest of ALA, since all conference participants can attend.

Meeting was adjourned at 7:04 pm EST.