

2016 March Executive Board Meeting Agenda & Minutes

Wednesday, March 30 7:00 pm EST

This document holds meeting minutes in spaces at the end of each agenda item. The minutes for this meeting will be approved at the April board meeting. Please share agenda/minutes amendments to the board email list. Non-board members can submit amendments via the board contact form.

Attendees: P. Coyl., P. Hepburn, A. de Campos Salles, A. Symons, L. DeCoster, D. Isaak, M. Ciszek, J. McGuire-Wright and M. Townley

1. Call to Order and Introductions

Action: Board members will introduce themselves; Attendees will be invited to do so as well.

Item Facilitator: Peter Coyl

Minutes: The meeting was called to order at 7:00 pm EST.

2. Approval of Agenda

Action: Approve agenda for the March 2016 Executive Board meeting.

Item Facilitator: Peter Coyl

Minutes: The March 2016 agenda was approved.

3. Approval of Previous Board Meeting Minutes

Action: Approve the minutes from January 2016 and February 2016 Executive Board meeting.

Item Facilitator: Peter Coyl

Vote: No

Minutes: There were no February minutes to review yet. The January, February, and March minutes will be reviewed during the next meeting.

4. Treasurer's Report and Budget

Action: Update from the Treasurer.

Item Facilitator: Liz DeCoster

Vote: Yes

Supporting Information: <http://connect.ala.org/node/250027>

Minutes: Some recent financials arrived from John. There should be new information soon for March. Liz will send it along ASAP once she receives it. The Stonewall seals were reprinted and should last through the 2017 cycle. The endowment is currently looking good. We received \$25,000 from Larry Romans' estate. As of the end of February, membership dues are slightly above what we anticipated. Our membership budget anticipates approximately 7% member growth per year. Current membership growth

this year is approximately 13%. An excellent job has been done by the membership committee with regards to thanking new members and renewing members, and reaching out to those members who have not renewed their membership. Our available membership metrics let us see who opens the email and who clicks on the link within it should we want more specific data. As of February, the total balance of the general fund is \$39,575. This 2017 budget also includes expenses for food at the MW social and a grant for the Emerging Leaders. The board thanks Liz for her creation of a written budget report. But they would also like to see a very simplified narrative for Annual, which would be understandable for the lay member, since the RT strives for transparency.

5. ALA Elections

Action: Update on ALA Elections.

Item Facilitator: Peter Coyl

Vote: No

Minutes: Elections are ongoing. We have no figures for voting yet. Jo Anne in Governance may be able to tell us some details, but usually metrics are released with the mid-point of voting. Peter H. will email her and ask. We should mention at the Annual Membership meeting about how to get more involved - i.e. run for a position. The Bylaws changes will be on next year's ballot.

6. Advocacy Committee Toolkit

Action: Update on the Advocacy committee toolkit.

Item Facilitator: Ann Symons

Vote: Yes

Supporting Information: A draft of toolkit has been finished. It will be unveiled at PLA Conference.

Minutes: Overall, the RT has been working on the toolkit for about 2 years now and through 2 different advocacy committees. They did a fabulous job. Peter, Deb, and Ann took a close look at it along with ALA staff and sent it on to ALA designs. What we saw is what will roll out next week at PLA. We are having a program "Open to All Serving the GLBT Community" (run by Deb, Ann, and Peter). The suggestion was made that we should be adding the recommended non-fiction books information as a single page PDF on the website since many librarians want a "best of" type list for help with collection development and purchasing. The web committee already has the booklist on the website with a URL redirect for easy to copy URL. This toolkit will go live the day of the PLA presentation.

June is GLBT Book month is doing well thus far. Stamps will be sold at PLA and ALA. The biggest need thus far for June is GLBT Book Month is to do

social media. Ann has explored this with some LITA members. Perhaps there is someone within the RT who would like to take on this role. Ann and Peter are willing to choose a candidate and budget money for it. It would be a very comprehensive project. Perhaps it would be well suited to being an Emerging Leaders project? For example, we'd like to have a list of discussion guides for GLBT Book Month.

7. Emerging Leaders

Action: The Board needs to formally approve the sponsorship of an Emerging Leader.

Item Facilitator: Peter Coyl

Vote: Yes

Supporting Information: Our budget has Emerging Leaders as a line item. Should the assumption be made that the Board approves this because it is in the Budget or do we need to vote every year to sponsor one?

Minutes: We have a budget line item for Emerging Leaders - but does the Board need to approve it annually or is it approved since it has already been in the budget in the past? It was moved and seconded to support one member for the Emerging Leaders each year as budgeted by the board with a reevaluation every 2 years.

8. 50th Anniversary Celebration

Action: Discussion

Item Facilitator: Peter Coyl

Vote: Yes

Supporting Information: Discussion about plans for the 50th Anniversary of the RT. Do we want an Ad Hoc committee to plan a celebration? Annual will be in Chicago that year. Ticketed event for a more formal/fancy social? to vote every year to sponsor one?

Minutes: The 50th anniversary will be at Annual 2020 in Chicago. We need to plan an event and/or celebration. We must develop an ad hoc committee to plan and discuss what we want it to look like. We need to put it on the Agenda for Annual for face to face discussion and then continue through the New Year discussing and planning. We must design an agenda item that's more robust for Annual and then ask at the membership meeting if people have ideas. It was moved and seconded to have the ad hoc committee begin planning and discussion at Annual for the 2020 50th anniversary events and come up with idea for discussion at Annual. Ann, David, and Ana Elisa volunteered to come up with a framework for the event between now and. Ann has a list of 15+ years of members, including from back when the GLBRT was the SRRT. Perhaps we could find some volunteers from these lists. If possible, we'd also like to have someone in the Chicago area for event planning - perhaps Roland? Peter will email him about it.

9. Collecting Photos

Action: Information about creating a historical photo archive.

Item Facilitator: David Isaak

Vote: Yes

Supporting Information: Repository for GLBTRT photos for historical purposes.

The Membership has been asking about collecting photos from ALA events.

Minutes: The Board wants to gather this type of material before the 50th anniversary in Chicago in 2020. Perhaps these things could be put together with some type of special publication? It might be nice to have a history of our membership - there's a lot of material floating around. Ann, Dave, and Mack met up at MW to discuss this.

In future, the membership would like to not only sponsor an Emerging Leader but also to sponsor an Emerging Leader project. How do we gather the history of the RT and digitize it if need be? We need to get started early so that if one Emerging Leaders group can't get this history and digitization done, it could be a two to three year stage project (for example, LLAMA has done similar things with Emerging Leaders). What is/are the deadlines for the Emerging Leaders projects? Ana Elisa will ask for future dates. We need to start now on the basic skeleton of what we might want the project to be, potential platforms, etc. We do have the ALA Archives at University of Illinois. Can we somehow receive donations from members of these types of materials and make sure that they get into the ALA Archive? There should be some sort of printed and/or online display that we can promote both the RT and the 50th anniversary with. What about privacy concerns? Some people may not want to be publicly posted or identified in GLBTRT events. David & Ana Elisa will work to flesh things out in terms of the big picture, offer suggestions of what the end result might be, and then fill in the gaps and hone it a little later. Mac Freeman is willing to be the project coordinator. We will ask LLAMA about their current 3 year project, which is quite similar to what we'd like to do. We will return to this item at Annual for information and a plan of action.

10. ALA Responses to Discriminatory Legislation and Conference/Event Locations

Action: Information

Item Facilitator: Peter Coyl

Vote: No

Supporting Information: Report on conversations with other ALA units about this issue

Minutes: ALA has been very responsive and has involved GLBTRT in discussions regarding discriminatory laws and conferences/events. ALSC is

concerned about their institute in Charlotte, NC in September) and will be discussing their plans for programming and action. GLBT programs may be specifically highlighted. High level ALA is aware of this problem and is working on appropriate responses. Thanks to Peter for his leadership since press releases have been inclusive of the RT and they have asked for our opinion and advice.

10A. ALA Annual - Orlando Social

Action: Information and discussion about the Orlando social at Annual.

Item Facilitator: Peter Coyl

Vote: No

Minutes: Orlando is definitely a popular resort town and the convention center and hotels are far removed from most venues. Restaurants local to the convention center are happy to host the social, but it's expensive. \$4,000 is the average asking price and isn't much around the convention center. One location was willing to offer two drink tickets per person plus food and room rental for around \$3,500. The RT budget tends to assume \$1,000 per social. In the past, we've had socials at libraries. But library locations in Orlando are farther away. There are parks around that we could use, but most are a 20 minute drive from the convention center - not even considering the issue of keeping food and drinks cold. Inside is preferable since it is Orlando in June. During the Social in Boston, we budgeted \$1,000, spent \$700, and took in about \$600 in donations. We have offered several groups to co-sponsor the event, but they haven't answered yet. Given the extreme costs of venues, the Board approved an expenditure to have a social if other partnerships did not work out.

11. Announcements and other items

Action: Information

Item Facilitator: Peter Coyl

Minutes: There were no announcements.

12. Adjournment

Action: Information

Item Facilitator: Peter Coyl

Minutes: The meeting was adjourned at 8:20 pm EST.