

# 2019 February Executive Board Meeting Minutes

Friday, February 21, 2019, 12:00 pm EST

**Members Present:** Ana Elisa de Campos Salles, Ann Symons, Cat Walker, Casey McCoy-Simmons, Liz DeCoster, David Isaak, Lisa Johnston, Anne Moore, Jen Maguire-Wright & Sukrit Goswami

## 1. Call to Order

Ana Elisa called the meeting to order at 12 o'clock.

## 2. Approval of Agenda & Minutes

- Agenda for the February 2019 Executive Board Meeting was approved
- Minutes of January 2019 Executive Board Meeting were approved. No corrections needed.

## 3. GLBTRT Councilor Report

Ann Symons gave her monthly councilor report. Ann is working on a written report that she will be sending out to the board within a couple weeks. Ann mentioned that other than a few discussions on the unfortunate incident that occurred during midwinter, the councilor list is otherwise quiet. Ann mentioned that she is interested in getting more feedback from the board on the transgender bathrooms. Ann also shared a report with the board, which recognized that 36% of the bathrooms at midwinter were gender inclusive. This is a big step up. Ana Elisa mentioned that there were no incidents reported during the conference regarding the gender inclusiveness of the bathrooms or any other issue related to that.

## 4. Treasurer's Report and Budget

Liz updated the board with administrative and stonewall operating adjustments.

Liz will be updating the spreadsheet to reflect the new figures.

After a brief discussion it was decided that Liz will be adjusting the line item for green room food snack to \$750.

It was asked how much did we carry over from the last year? Liz stated that it looks like it was about \$2000. It was discussed that even if we transfer \$4500 for the endowment, we are still in good shape. Liz mentioned that she did not include the specific costs in the budget because we have discussed a few different options and it is not ideal to put in the number because we do not have a ballpark figure yet. It was agreed that this proposal makes sense.

Ana Elisa proposed to approve the budget as Liz presented. Jen Maguire-Wright seconded it, the motioned passed unanimously.

## 5. Update on GLBTRT Social in Washington DC 2019

Ana Elisa reported on venues plans for social in DC. She is reviewing the options including the layout and proximity etc. of the potential venues. One venue has responded back saying they are able to host our social. Ana Elisa is waiting to hear back from her first choice that is at more convenient location and has more open space. Ana Elisa also informed the board that whenever ALA conference is in a city where ALA has an office, all ALA business gets tax exempt benefits.

## **6. GLBTRT Archive Ad Hoc Committee Update**

Ana Elisa updated the board on the progress of selecting/recruiting committee members. A few of the emerging leaders have been contacted and there are a few people that are very interested in being on this committee. Ana Elisa will be sending an email out on the listserv to find interest among other GLBTRT members to volunteer.

## **7. Committee mergers: Next Steps?**

Ana Elisa mentioned that next step is to follow up with Briana that it is reflected in the committee volunteer form prior to Megan putting a call out for committee volunteers. It was agreed upon that we will not give any new names to the committees. We will keep the names already discussed. The names are:

1. Advocacy & Resources
2. News & Reviews

The bylaws committee is an Ad-Hoc committee. (Just FYI)

## **8. Committee Reports and Invitation to present at membership meeting in DC**

Ana Elisa asked the board to reach out to the committees that they are liaison for and get updates. The board was asked to invite those committee members to the GLBTRT membership meeting.

## **9. GLBTRT Procedure Manual: Emerging Leaders Program information**

Ana Elisa informed that back in September-October she started to investigate updating the procedure manual. The board members had been requested to start making changes to their sections and start updating their designated positions. Send your changes/suggestions to Ana Elisa. David will spearhead the Director at Large position.

## **10. Midwinter T-Shirts Sale Update**

Casey sent the T-shirt sale update via email to the board.

Casey reported that she does not have counts of sizes sold at Midwinter yet - waiting to get these numbers from Jesus.

ALA Store sold 2 shirts and Briana is waiting to hear their final count, so we can get sizes as well. Committee is considering holding off on another online sale until post-Annual, so we can continue getting rid of our inventory at DC.

Casey mentioned that Jesus has been doing a great job this year and it's so excited to see everyone wearing our shirts!

## **11. GLBTRT Web Page Updates**

Ana Elisa has been working with Amelia to update the webpages. Rainbow and Over the Rainbow committee pages are also being updated.

It was requested that we all look into leadership responsibilities information and update that documents as well.

## **12. Announcements/Adjournment**

The meeting was adjourned at 12:42.