

Bylaws of the Map and Geospatial Information Round Table of the American Library Association

Article I: Name

The Map and Geospatial Information Round Table (hereafter known as MAGIRT) of the American Library Association (ALA).

Article II: Purpose

MAGIRT leads and inspires information professionals at all levels of expertise in their work with map and geospatial information resources, collections and technologies in all formats, through community, education and advocacy.

Article III: Membership

Section 1. Any person, library, or other organization being a member of the American Library Association may become a member of MAGIRT upon payment of their dues provided in the ALA Handbook of Organization.

Section 2. All officers, members of committees or taskforces, and liaisons must be personal members of MAGIRT.

Section 3. Membership entitles the holder to vote in official MAGIRT business.

Article IV: Meetings & Quorum

Meetings may be conducted in person, virtually, or a combination thereof.

Section 1. The Annual Meeting of the MAGIRT membership shall take place during the Annual meeting of the American Library Association and shall include a report of the Executive Board.

Section 2. Additional meetings may be called by members of the Executive Board or a simple majority of the membership by petition.

Section 3. At the Annual Meeting of the MAGIRT membership, a quorum shall consist of all personal members present. At Executive Board meetings, a quorum shall consist of 2/3 of the Executive Board members.

Section 4. Meetings shall be governed by *Standard Code of Parliamentary Procedure, Alice Sturgis*, in the latest edition.

Article V: Officers

Section 1. Officers of MAGIRT are elected by the membership and shall consist of Chair, Vice Chair, Secretary, and Treasurer. All officers shall be eligible for re-election only after a minimum of one year out of office.

Section 2. Chair, Vice Chair, Past Chair

A. The term of office of Chair shall be a total of three years: one year as Vice Chair, one year as Chair and one year as Past Chair.

B. The Chair shall be the chief executive officer of MAGIRT and Chair of the Executive Board. The Chair shall appoint all committee chairs and their members, delegate duties as he/she deems appropriate and shall exercise general supervision over the affairs of the organization.

C. The Chair shall be responsible for all conference planning and arrangements.

D. The Vice Chair shall serve as a member of the Executive Board, assume the responsibilities and perform the duties of Chair in the event of absence, death, disability or resignation of the Chair, and serve as Chair in the year following their term as Vice Chair.

E. The Past Chair shall serve as a member of the Executive Board during the year following their term of office as Chair. The Past Chair facilitates the revision of the MAGIRT Bylaws as deemed appropriate by the Executive Board.

F. Vice Chair, Chair, and Past Chair are responsible for all fundraising, and shall work with the Executive Board, MAGIRT Committees, and ALA as necessary to coordinate fundraising activities including, but not limited to, sponsorship of programs and events related to MAGIRT activities.

Section 3. Secretary and Treasurer

A. Term of office of the Secretary and Treasurer shall be two years. Persons shall serve no more than two terms consecutively in the same office.

B. Secretary and Treasurer shall perform their duties as outlined in *Standard Code of Parliamentary Procedure, Alice Sturgis*, in the latest edition.

Section 4. Officers are expected to attend meetings outside MAGIRT as required by ALA as listed in the Round Table Coordinating Assembly Handbook.

Section 5. Replacement of Officers or Committee Members

A. Any officer or committee member who fails to contribute to the duties and responsibilities of the office or committee can be removed. Vacancies are filled at the discretion of the Chair in consultation with the Executive Board and/or Committee Chair.

Article VI. Nominations and Elections

Section 1. Nominations

A. The Nominations Committee shall consist of Vice Chair, Chair and Past Chair and consults prior to election deadlines to nominate the offices of Chair, Secretary and Treasurer.

B. All nominees shall be personal members of MAGIRT at the time of nomination.

Section 2. Elections

A. Elections for MAGIRT will be held according to standard ALA procedures.

B. Officers elected shall assume office at the end of the ALA Annual Meeting.

Article VII: Executive Board

Section 1. Executive Board Membership

A. Executive Board consists of the elected officers, standing committee chairs, discussion group coordinators, and the ALA staff liaison.

B. Discussion group coordinators and the ALA staff liaison are non-voting members.

C. The Executive Board shall meet at minimum during the Annual and Midwinter meetings of ALA.

D. A quorum of the Executive Board shall consist of 2/3 of the voting Executive Board members.

Section 2. The Executive Board shall be responsible for:

A. The general supervision of the affairs of the organization.

- B. The general review of the organization and assignment of new projects to committees.
- C. Review and endorsement of projects submitted by the committees of MAGIRT.
- D. Soliciting and appointing MAGIRT members to fulfill various ALA designated positions as requested by ALA.
- E. Reporting all actions of the Executive Board to the membership at regular intervals through via official ALA communication channels.
- F. Acting as the advisory group to the Chair

Section 3. Replacement of appointed Executive Board Members.

In the event of an officer vacancy, the Chair shall appoint a temporary replacement.

Article VIII: Committees, Discussion Groups, Task Forces and Liaisons

Section 1. The Executive Board shall create and discontinue standing committees, discussion groups, task forces, and liaisons of MAGIRT.

Section 2. Members of standing committees, discussion groups, task forces, and liaisons to other organizations shall be appointed by the chair of MAGIRT who will designate one member as Chair. Appointments for standing committees shall be for two years, with terms overlapping so that not all members shall be retired in any one year.

Section 3. Task forces may be created for the performance of a particular assignment within a designated timeline.

Section 4. MAGIRT liaisons to other organizations shall be appointed by the chair of MAGIRT.

- A. MAGIRT liaisons to other organizations may be invited to attend meetings at the discretion of the Executive Board and are expected to submit reports to the Executive Board.

Article IX. Amendments

Section 1. The personal members of MAGIRT shall adopt, amend or repeal the existing Bylaws by a simple majority vote. Voting may take place at the Annual Membership Meeting by a majority of members present or by official ballot as a simple majority of all voting members.

Section 2. Any proposed changes to the Bylaws require that notice must be provided to the members of MAGIRT through official ALA communication channels at least thirty, but not more than ninety, days before the presentation of amendments for approval.

Article X. Finances

Funds to support MAGIRT will come from the dues of the general membership, publications, workshops and voluntary contributions. Dues are established by the Executive Board at the Annual Meeting and are collected by ALA through its regular membership channels.

Bylaws History & Revisions

- Constitution and Bylaws - printed in base line 10(2), April 1989, approved by membership vote 27 June 1989 and recorded in base line, 10(5), October 1989.
- Amended - Constitution Article V - printed in base line, 11(2), April 1990, approved by membership vote 26 June 1990 and recorded in base line 11(5), October 1990.
- Constitution Article III - printed in base line, 12(2), April 1991, approved by membership vote 2 July 1991 and recorded in base line, 12(5), October 1991.
- Bylaws Article I - printed in base line, 12(2), April 1991, approved by membership vote 2 July 1991 and recorded in base line, 12(5), October 1991.
- Revised bylaws - approved by membership vote April, 2011 and recorded in *base line* 32(4), August 2011.