



*Thank you for taking the time to complete this survey, your responses are appreciated.*

**1. Public Library (Administrative Unit) Information**

System Name

FSCS ID, if known

Locate FSCS

ID at IMLS Labs

City

State

Zip

**2. Respondent Contact Information**

First Name

Last Name

Email

Phone

**3. My library system's building(s) status is/are:**

- Fully closed to public and all staff
- Closed to public, open for all staff
- Closed except for essential staff only
- Some, but not all, are closed to public and staff
- Still open to public and staff
- Other (please specify)

**4. What factors led to the decision about your library building(s) status identified above (e.g. my library board made the decision, the state government required closure, etc.)?**

5. If any of your library buildings are closed, what is the expected length of time for the closure--to your knowledge right now?

- Less than two weeks
- Between two weeks and one month
- More than one month, but less than two months
- More than two months
- Indefinite
- N/A
- Other (please specify)

6. Please check any of the following activities that the library is conducting in response to COVID-19:

- Expanding online check-out services (e.g., eBooks, music, video)
- Extending online renewal policies
- Adding virtual programming (e.g., storytimes, tech help)
- Expanding online virtual reference/help
- Expanding phone reference/help
- Delivering collection items to patrons (e.g. via bookmobile)
- Making curbside pick-up available at the library

7. Is there anything else you would like to tell us about other current or new activities and services (e.g., 3D printing items to help with COVID-19 response, aggregating emergency relief information for workers and businesses)?

8. Listed below are various options for offering public internet service. For each option, indicate which response best fits your library:

	The library offered this as a service prior to COVID-19 and continues to during this time	The library offered this as a service prior to COVID-19 and expanded the service during this time	The library added this service in response to COVID-10	The library does not offer this service at this time
Leaving on public wifi when the building is closed to the public	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Locating wifi access points to improve access outside of the building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Checking out hotspots	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using bookmobile(s) to serve as community hotspot(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

9. What are your library's communication and public awareness activities in response to COVID-19?

- Updating its web page with COVID-19 information
- Using social media to share COVID-19 information
- Updating its web page to share changes in library services (e.g., applying online for library card, closed book drops)
- Using social media to share changes in library services
- Using social media to promote library services
- Using social media to promote participation in the 2020 Census
- Other uses of library web page, social media or other communications

10. Are you still planning to observe National Library Week (April 19-25) in some way?

- Yes
- No
- Not sure

11. How many types of each staff does your library employ? Please report as head count, not in FTE.

Full time, MLIS

Full time, non-MLIS

Part-time

Temporary

Other

12. Does your library policy allow staff to conduct work-related activities remotely?

Yes

No

This has not yet been decided

13. If staff are working remotely, please share the primary work they are able to do away from the physical library building.

14. Please indicate how staff who are NOT working (in-person or remotely) while your building is closed are being paid:

	Still being paid salary	Still being paid hourly wage	Taking sick or vacation time	Not being paid	N/A
Full-time staff with MLIS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full-time staff without MLIS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part-time staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Temporary staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other staff, not listed above	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (please specify)

15. Is there anything else you would like to tell us about your future planning for recovery efforts when your library is at full capacity to serve the community?

16. Is there anything else you would like to tell us about the greatest need(s) public libraries will have as they respond to COVID 19?

17. Is there anything else you would like to tell us about actions that national or state library organizations could do or advocate for on behalf of the library community?