

**American Library Association
Committee Information Update
Report from Midwinter Conference 2018**

Name of Committee: Training, Orientation, and Leadership Development

Committee Chair: Kimberly Copenhaver

Attendees: Kim Copenhaver (Chair), Jill Dixon, Joe Filapek, Libby Holtmann, Jeff Lambert, Joe Mocnik, Robin Stacho Wood, Lorelle Swader (Staff Liaison)

Absent: Jane Blue (Intern), Peggy Danhof, Renee DiPilato, Sophia Sotilleo (Intern), Trevor Dawes (ALA Executive Board Liaison)

Accomplishments

- The Committee convened monthly via Adobe Connect and/or conference call to facilitate planning and collaborative progress toward shared goals.
- The Committee hosted a live Twitter Chat in October 2017 to promote the Intern Committee position as a leadership development opportunity available to ALA members. While the live event did not attract great participation, the transcript was posted on the [ALA and Council Committee Intern Program webpage](#) to assist with continued program promotion and to provide clarity regarding eligibility and expectations.
- The Committee disseminated timely reminders and leadership development content to ALA & Council Committee Chairs via email.
- TOLD Committee member, Libby Holtmann served as the Committee Representative to the Equity, Diversity and Inclusion task force and reported monthly on task force progress and in return received feedback from TOLD members to share with task force members.
- The Committee met in person on Friday, February 9, 2018 at the 2018 ALA Midwinter Meeting in Denver, CO.
- The Committee hosted the third Midwinter Leadership Development Program to support leadership across the divisions, chapters and roundtables of ALA on Friday, February 9, 2018. The program, “*We’ve Got to Stop Meeting Like This...Making Meetings Work*” featured ALA Parliamentarian and meeting management expert, Eli Mina as keynote speaker. An assessment survey was distributed to participants and review of responses is underway to inform change where warranted.
- The Committee hosted an ALA & Council Committee Intern Discussion Forum at both the Midwinter and Annual Conferences to promote the position as a valuable leadership development opportunity, answer questions regarding the application process and to a

provide networking opportunities for current and potential interns. An assessment survey was distributed to participants and review of responses is underway to inform change where warranted.

Planned Activities

- Monthly virtual committee meetings will continue to facilitate planning and ensure sustained progress toward goal achievement leading up to an in person meeting scheduled for June 22, 2018 at the ALA Annual Meeting in New Orleans, LA.
- The Leadership Development Subcommittee will coordinate an inventory of leadership development and mentoring resources provided by divisions, round tables, chapters and sections of ALA and update current member leader resources. They will plan and host the Strategic Leadership Meeting for incoming ALA Council/Committee Chairs at the 2018 ALA Annual Conference in New Orleans on June 23, 2018 from 12:00 pm – 2:30 pm.
- The Communication and Marketing Subcommittee will revise the communication schedule authored for ALA Council/Committee Chairs and ALA Council/Committee Interns to facilitate communication and engagement within these groups. They will draft a social media campaign to build awareness of member leader resources within the Association.
- The Intern Program Subcommittee will continue its review of the ALA Council/Committee Intern position and finalize the Action Request Form for submission to the Committee on Organization (COO) in advance of the Annual Conference

Issues that affect the committee's work and their implications for the future

- TOLD experienced the resignation of committee member Kerry MacDonald in February 2018 creating a vacancy on the committee. Staff Liaison, Lorelle Swader was notified and a reappointment request is in process.

Interactions with other units within ALA

- Communication with the divisions, round tables, chapters and sections of ALA continues to facilitate awareness of member leader resources and leadership development programming.

Current level of committee members' involvement

- Committee members participate in subcommittee activities throughout the year to ensure sustained progress on the disparate elements of the committee's charge.
- All members attend monthly virtual meetings of the entire committee to facilitate communication and leverage collaborative support toward the execution of shared goals and agreed upon deliverables.

Committee self-check on its value and viability

- The committee continues to fulfill its charge: to plan and coordinate training, orientation, and leadership development for member leaders at all levels across the association. To inventory training and orientation modules in divisions, round tables, and other association groups. To coordinate the ALA committee internship training program.