



**COUNCIL MEETING MINUTES**  
**2016 Midwinter Meeting**  
**Sunday, January 10, 2016, 11:00-11:30am**  
**Westin Boston Waterfront Hotel, Grand Ballroom**  
**Boston, MA**

**INTRODUCTIONS AND ANNOUNCEMENTS.** ALA-APA President Sari Feldman introduced Eli Mina, Parliamentarian; Julie B. Todaro, ALA-APA President Elect; JoAnne Kempf, Director, Office of ALA Governance; Keith Michael Fiels, ALA-APA Executive Director and ALA-APA Council Secretary; Lois Ann Gregory-Wood, ALA-APA Council Secretariat; Danielle Alderson, projectionist; and Heather Theriaque, captionist.

**QUORUM.** A quorum was established at the beginning of the meeting.

**RULES FOR ALA-APA COUNCIL MEETINGS.** By *CONSENT*, the ALA-APA Council adopted the rules (APACD#3).

**AGENDA REVIEW, APACD#1.** By *CONSENT*, the ALA-APA Council adopted the agenda.

**2015 MIDWINTER MEETING MINUTES, ALA-APACD#2 (Chicago, IL).** By *CONSENT*, the ALA-APA Council adopted the 2015 Midwinter Meeting Minutes.

**ALA-APA TREASURER'S REPORT, ALA-APACD#4.** Mario Gonzalez provided a brief overview of the first quarter ALA-APA 2016. He said that there was an actual revenue of \$41,244, leaving a difference of \$244 from budget. The expenses were \$27,204, leaving \$11,439 difference from budget. The bottom line for the first quarter net revenue was \$14,040.

At its Fall meeting, the Finance and Audit Committee recommended and the Executive Board approved a loan payment of \$50,000 based on the FY 15 year-end results. Reducing the loan from \$165,000 to \$105,000.

After responding to several inquiries from the floor, ALA-APA Treasurer Mario Gonzalez provided an overview of the first quarter of the 2016 ALA-APA budget.

**EXECUTIVE DIRECTOR'S REPORT, ALA-APACD#5.** Upon request from ALA-APA Executive Director Keith Michael Fiels, the ALA-APA Council allowed Lorelle Swader, ALA-APA Director, to provide the following update on the ALA-APA activities:



**CPLA Program.** The Certified Public Library Administrator (CPLA) Program is a voluntary post-MLS certification program for public librarians with three years or more of supervisory experience. Its aim is to further professional education and development and help librarians move to a higher level of practical professional experience. As of January 2016, there were 273 enrollees in the program and 82 graduates.

**New Course Development.** The following e-courses have recently been developed and will soon join the “Management of Technology” course which was offered most recently in November 2015 as ones approved for satisfying the competency requirements for CPLA Program candidates.

**Fundraising and Grantsmanship.** This course gives students an intensive introduction in learning how to perform community needs analysis; develop and align strategies with identified needs; identify and build relationships with potential community partners and local/national granting agencies that can offer support; and use fundraising to engage communities with their organizational mission while building resources for continued success.

**Organization and Personnel Administration.** The course prepares students for the wide-ranging privileges and responsibilities of top level leadership. Course topics include: understanding funding and budgeting; evaluating staffing needs; recruiting, interviewing and hiring; supervising, motivating and developing staff; evaluating performance; identifying training needs; terminating staff; and evaluating the effectiveness of the organizational structure and its policies.

**Planning and Management of Buildings.** This course is designed to help students in the context of their own library building learn how to develop and plan maintenance of their facility, determine capital needs and budgets and plan, understand the elements and steps of and evaluate a construction project.

**ADJOURNMENT.** This meeting was adjourned upon the completion of the agenda.