

## TOLD Committee Report – Annual Conference, July 18, 2013

### **Accomplishments for January – June 2013**

- Held an orientation webinar for new ALA interns in February 2013
- Held Leadership Training for new Committee Chairs at Annual Conference June '13
- Moved the date for future Intern Webinars to the Fall so that newly-appointed interns are targeted soon after they are appointed and appointed sub-committee to plan and present.
  - Scheduled Intern Orientation practice session – Monday, September 9
  - Scheduled Orientation webinar – Thursday, September 19
- Planned Regular Communication Schedule to increase engagement with Committee Chairs and Interns
  - End of July '13 – Welcome to new Committee Chairs and interns, reminder to committee chairs to file Committee Reports (Jill Sodt)
  - August – Save the date, September 19 for webinar (LaVerne Gray)
  - September – Reminder - webinar will be offered in 3 days (LaVerne Gray)
  - October – Reminder – Midwinter registration opens soon, encourage them to attend intern program at conference (Chair - Terry Kirk)
  - November – Interns please RSVP to Midwinter program invitation (TOLD intern)
  - January '14 – Here's the room # for Midwinter program, hope to see you soon! (Chair - Terry Kirk)

### **Planned activities**

- Initiate regular communication with Committee Chairs and Interns
- Plan, hold, and evaluate Intern Orientation Webinar
- At Midwinter Conference '14
  - Evaluate communication for the past 6 months and plan next 6 months
  - Review Intern Orientation Webinar
  - Review, tweak Committee Chair Leadership Training session for Annual

### **Interactions with other units within ALA**

- Have requested feedback / input on Member Leader Resources webpage from LEARN Roundtable
- Need to request feedback / input on Member Leader Resources webpage from NMRT

### **Current level of committee members' involvement (more substantive than an attendance roll)**

- Substantial involvement and engagement by committee members
- TOLD Intern Brooke Ballard planned and held "Intern Social" at Annual Conference
- Three member subcommittee volunteered to plan, present, and evaluate the Intern Orientation webinar in Fall '13 (Brooke Ballard, Jill Sodt, LaVerne Gray)
- Multiple volunteers will write and send e-mail messages to Committee Chairs and Interns throughout Fall '13

**Committee members present:** Cal Shepard (Chair), Miranda Henry Bennett, Laurel Bliss, Phyllis Fisher, LaVerne Gray, Wei Jeng-Chu, Brooke Ballard (Intern) and Lorelle Swader (Staff liaison).

**Excused absence:** Linda Kopecky

**Honored guest:** Terry Kirk (Incoming TOLD Chair)