

American Library Association  
Committee Information Update

Please note: ALA and Council committees are required to submit an update of their activities within one-month after each Midwinter Meeting and Annual Conference.  
This form will be sent to the ALA Council and the ALA Committee on Organization.

Report for Midwinter: Dallas, January 2012\_

Report for Annual Conference \_\_\_\_\_

Name of Committee: Committee on Membership Meetings

Committee Chair: Loida Garcia-Febo

Committee Members Present:

Loida Garcia-Febo, Hong Cheng, Kristina Garner, Carol Hanan, Cynthia L. Levine, Donald L. Roalkvam, Rosanna Osborne McGinnis.

Committee Members Absent:

Rosann V. Bazirjian, Teri Sierra, Katelyn Mary Angell

Others Present: Lois Ann Gregory Wood, ALA Staff Liaison

Accomplishments [at this meeting], a concise account:

See attached summary.

Other comments/information you believe will help the Association in its work:

Submitted by: Loida Garcia-Febo

Date Submitted: February 6, 2012

Please return the completed form to Delores Yates, Executive Board Secretariat, American Library Association, 50 E. Huron Street, Chicago, IL 60611, [dyates@ala.org](mailto:dyates@ala.org).

**ALA Committee on Membership Meetings**  
**Friday, January 20, 2012**  
**11:30am-1:30pm, DCC, A118**

Attendees:

Loida Garcia-Febo, Chair. Hong Cheng, Kristina Garner, Carol Hanan, Cynthia L. Levine, Donald L. Roalkvam, Rosanna Osborne McGinnis. Lois Ann Gregory Wood, ALA Staff Liaison.

Summary per agenda item.

Virtual Meeting/ Town Hall Meeting

Date, Time: First week in June 2012.

Logistics:

- After Midwinter: Questionnaire from 2011 will be emailed after Midwinter.
- February: COMM will agree on final questions for the questionnaire.
- First two weeks in March: The questionnaire will be sent to ALA members.
- Once the results are processed by ALA, each COMM member will analyze answers from an open question. Instructions will be sent at that time.

Publicity:

- Before: message on the ALA Membership Blog
  - see blog post from 2011: <http://americanlibrariesmagazine.org/ala-members-blog/membership-meetings-going-virtual>
    - blog entry included on American Libraries Direct, listservs, social media, etc.
- During & Post-Meeting coverage:
  - During: tweet, messages on Facebook, social media
    - Proposed Twitter hashtag: #alavm12
  - Post-Meeting: summary on the ALA Membership blog and other as per above.

Membership meeting in Anaheim

Date\time: Usually on Sunday after Council I

Publicity:

- Before: message on the ALA Membership Blog, publicize on American Libraries Direct, listservs and social media.
  - Blog entry or article on the New Members Round Table publication.
  - Speak about the Membership Meeting at the NMRT Orientation in Anaheim.
  - Creation of flyer to publicize the Membership Meeting before and during the conference.
  - Coordinate brief message for ALA Connect to encourage ALA members to attend the Membership Meeting.

- During & Post Meeting coverage: see strategies for virtual meeting. The Twitter hashtag would be the same used for the ALA Annual Conference.

#### Quorum:

COMM members will meet on the Friday of the conference to go over logistics including quorum. After the meeting COMM will walk to the meeting room for the membership meeting to look at entrances and places where members will announce the meeting, hold signs, distribute flyers and tickets to keep track of the number of people inside the meeting room to establish a quorum. COMM members will stay in their posts during the Membership meeting.

Membership Meeting format discussed during this meeting on 1/20/11:

- ALA President- Remarks include explanation about the format of the meeting and that there will be no program piece at the MM; members will have more time.
- Report about the virtual meeting.
- Memorials and Tributes.
- Resolutions from members.
- If no resolutions are presented, the meeting turns into a forum.