

**ALA Executive Board Conference Call Minutes  
Tuesday, August 16, 2022**

President Lessa Pelayo-Lozada called the meeting to order at 3:00 pm CT.

**APPROVED by Consent** Board Agenda, *EBD 9.0*, as amended to move the ALA Governors Institute briefing before the LLX schedule.

**APPROVED by Consent** Board Meeting Minutes, *EBD 2.0, 2.1, 2.2*.

The ALA Executive Board went into closed session at the start of the meeting. Topics included approval of the charitable organization form, confidential OIF update, and decision on the 2024 LLX Future Site.

**ALA Governance Institute**

- Immediate Past President Wong stated the goal for this motivational and inspirational Governance Institute, which is to better prepare member leaders for service with clear expectations, deeper understanding of effective parliamentary practice, and effective chair and member participation. We seek leaders with deep experience to be the community to help facilitate this event.
- Continuing education is a good reminder for all member leaders wanting to serve the organization in a better way. This is a good investment for all member leaders and will be voluntary. Executive Board members will receive more details well before implementation. Immediate Past President will continue to work with Executive Director Hall and the Governance staff in shaping this institute.

**Conference Services Update – LLX Skeleton Schedule**

Conference Services Director Earla Jones reviewed the skeleton schedule

- Community service opportunity and briefings for content leaders on Friday, 1/27
- Opening, education session, exhibits (with education) on Saturday, 1/28
- Martin Luther King celebration is being proposed on Sunday, 1/29
- Midday main stage and educational sessions in between on Sunday, 1/29
- Marketplace design will allow for Closing Session to be in the exhibit space, Monday, 1/30
- Exhibitors feel strongly with Monday noon closing

Governance Director Sheryl Reyes noted this will be the first in-person LLX. Prior to this, it was held virtually, and governance events were not in conflict with programming. It is challenging for governance events not to conflict with LLX programming. The skeleton schedule was presented as such and the following board feedback was shared:

- Four days of Council meetings seems too much
- Place ALA Governance Institute in the morning, then ALA Council Special Session on the ALA Bylaws Convention in the afternoon

- Should I Love My Librarian Awards be a do not conflict? Extend educational sessions to 5pm (not 3:30pm) or move the Awards program to Friday (prior to the reception). Others believe it should not be in conflict.
- YMA should not conflict with Council session perhaps move later and/or should we have these many Council sessions?
- Information Session should be virtual
- Should MLK be on Sunday or Monday – worth experimenting to Sunday AM and not to compete with YMA. Need to consult with sponsor/ODLOS to confirm date.
- Should Council meetings be 3 hours instead of 2?
- From a school librarian perspective, having governance meetings in person helps with the rationale for employers to support conference attendance
- Fewer/shorter Council meetings or eliminate a Council meeting
- Dedicate time in one of the Council sessions for any continued bylaw discussion

A second iteration will be provided at the next board meeting.

### **Operating Agreement Working Group Recommendations and Next Steps**

- In follow up from the OAWG final report and recommendations, the ALA Executive Board already approved the following motion at Annual Conference:
  - 1) accepts the OAWG final report and presents the rewritten policy and outline for changing internal processes and procedures to ALA Committee on Organization for their review, continued association wide feedback, and forward to the Executive Board and Council for final review and vote.
    - a. Update: There is a plan to have a council wide discussion on the draft policy.
  - 2) If the new policy is approved, authorize an Implementation Task Force to develop a new budget process that consists of ALA management including Division Executive Directors and ALA division budget leaders to outline a new budget process. This process should be developed during FY23-24 with a report to the Executive Board, Division Boards, and Council. The goal would be to implement a new process for FY25.
    - a. Ask: Develop a new budget process led by ALA staff leaders with input from ALA member leaders. The process is highly internal and audits, schedules, compliance, etc. should all be considered. Budget process impacts divisions – need CFO to be deeply engaged, division directors and member leaders and how it fits with division timelines and member schedules.
  - 3) The Executive Board encourages the ALA Executive Director to form an internal working group to revise the Operational Practices that update and include accountability and service expectations for shared services.
    - a. Ask: This is not policy nor process - it is how ALA works and how its facilitated. The action needs to come from the ALA Executive Board, if additional member leader feedback is required, Maggie and Andrew can assist.

There are still concerns on the OA recommendations (i.e. endowments). OA is straight forward and clear. It's the practice that needs to be reviewed. Board comments and questions are welcome and should be send to Maggie Farrell.

**APPROVED**, direct Executive Director Hall to establish the internal staff operational practices working group and direct Executive Director Hall to work with ALA staff leaders, personnel, and some input from

members leaders on a new budgeting process. Executive Director Hall to provide an update on the composition and quarterly updates on the work of the groups.

### **Community of Care**

Executive Director Hall presented an initial strategy for developing clear, visible care and safety measures at ALA Conferences on three levels:

1. Mental Health Support & Well-Being
2. Social Connections
3. Built Environment

Discussion will continue planning and implementing. Board suggestion was made to also support members experiencing domestic violence.

### **Report out of Closed Session (July 19, 2022)**

- Received staffing updates, which will occur quarterly
- Discussed the issue of safety concern
- Directed ED Hall to work with OIF, PPA, and CMO, on legislation restricting reproductive health
- APA statement was tabled

### **Other items**

- E-mail Sheryl Reyes on how you plan to attend the Fall October Board meeting (virtually or in person). It was requested that EBD documents are made available two weeks prior to the meeting.

President Pelayo-Lozada adjourned the meeting.

### ALA Executive Board Members in Attendance

- 1) Lessa Pelayo-Lozada, President
- 2) Emily Drabinski, President-elect
- 3) Patty Wong, Immediate Past President
- 4) Peter Hepburn, Treasurer
- 5) Librè Booker, Executive Board Member
- 6) Larry Neal, Executive Board Member
- 7) Alexandra Rivera, Executive Board Member
- 8) Ana Elisa de Campos Salles, Executive Board Member
- 9) Sam Helmick, Executive Board Member
- 10) Christina Rodrigues, Executive Board Member
- 11) Kathy Carroll, Executive Board Member
- 12) Sara Dallas, Executive Board Member
- 13) Tracie Hall, Executive Director