

Committee Information Update (CIU)

Appendix I: Revised Form

COMMITTEE ANNUAL REPORT

Committee Name: Code of Conduct
Conference Year: 2022
Committee Chair: T.J. Lamanna & Daniella Smith
Staff Liaison: Corey Stevenson & Melissa Walling
Committee Members: Daniella Smith, Kara Reiman, Dr. Elizabeth Malabanan, Krista Riggs, Bianca Spurlock (left the committee), TJ Lamanna, Karen Schneider

Date of meeting(s)	Meeting format (in-person or virtual)	Number of members present	Guest Presenters, Speakers
10/12/21	Virtual	8	n/a
11/3/21	Virtual	7	n/a
1/10/22	Virtual	8	n/a

Committee Charge: To administer and apply the ALA Online Code of Conduct. This committee will provide transparent, consistent, and context-sensitive accountability to ensure mutual respect and community safety. It will take timely action in addressing and resolving any incidents on those platforms and channels. It will ensure that the Code of Conduct is updated according to the schedule in the Code, with opportunity for community input. It will publish an annual transparency report and communicate that report, along with any updates to the Code, to users of all ALA-affiliated platforms and channels. Finally, it will partner with ALA leadership and legal counsel to develop and maintain a strong and transparent procedures for handling incidents.

Objectives of the committee for this conference year, including any planned activities:

1. Review the Code of Conduct and make suggestions for updates
2. Create a process for addressing and resolving any incidents
3. Consult with appropriate ALA leadership and legal counsel regarding the processes created

Describe interactions with other units within ALA: We have not interacted with other units yet. However, our Staff Liaison will be sharing our questions with legal counsel.

Synthesis of activities (summarize discussions, decision(s) or motion(s) reached, and note follow-up action(s) required:

1. Divided into groups to review the Code of Conduct and to create the processes
2. We gathered documents with examples of moderation techniques and discussed them

3. We gathered and discussed examples of adverse behaviors that should be reported in preparation for creating procedures for addressing and resolving incidents

If unable to achieve desired committee outcomes, what hampered the ability to achieve stated goals (lack of resources, member participation, communication issues, procedural delays, etc.?)

Our process has been somewhat slow. However, all meetings are meaningful and well-documented. The committee is new. There was a Code of Conduct in place from last year. However, procedures for implementing the Code of Conduct need to be developed. TJ was ill and unable to attend the meetings. He is the returning chair from last year. Daniella is a new co-chair that started at the end of 2021. There was some confusion regarding who would be moderating the discussion boards. Finally, it was determined that ALA staff would moderate the boards and report incidents to the committee. ALA members participating in the Connect space can also report incidents. Unfortunately, the initial conceptualizations of how Connect would be monitored focused on volunteers or members in leadership positions monitoring the discussion boards. We are transitioning staff liaisons. We started with Melissa Walling, and Cory Stevenson was introduced to us in January.

Priorities/recommendations for the upcoming year: Develop the procedure for addressing and resolving any incidents. Clarify those procedures in the existing Code of Conduct.

Other comments/information you believe will help the Association in its work: _____

Submitted by: Daniella Smith

Date Submitted: 2/28/2022