

Policy No: C-2

Subject: AASL Collaborative School Library Award

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Effective Date: June 27, 2015

Revision Date(s):

Review Date(s):

Review Responsibility: Awards Committee

Policy Statement:

AASL recognizes and encourages collaboration and partnerships between school librarians and classroom teachers in meeting goals outlined in AASL's most current program guidelines through joint planning of a program, unit, or event in support of the curriculum using school library resources.

Focus: Members

Purpose: To outline the process for submission of nominees and selection of the AASL Collaborative School Library Award recipients.

Procedure:

1. The applicant must be an AASL personal member.
2. The applicants will be a school librarian and classroom teacher(s) who have worked together to execute a project, event, or program to further information literacy, independent learning, and social responsibility using resources of the school library. The application will address the degree to which the project meets the standards outlined in AASL's most current program guidelines.
3. The following criteria will be used in the selection process:
 - The degree of joint effort, over a significant period of time, between the school librarian and classroom teacher(s);
 - Use of school library resources;
 - Degree in meeting the goals and standards outlined in AASL's most current program guidelines
 - The project submitted should reflect a best practice that can serve as a model for others in collaborative planning.
4. It is recommended that a portion of the cash award be used to provide opportunities for the recipients to share their project at a state association conference.
5. One award will be given annually to a school librarian and collaborating teacher(s). The committee may choose to not select a recipient for the award.
6. Nominations for the AASL Collaborative School Library Award will be due February 1 of each year.
7. The subawards committee will:
 - a. Judge nominees utilizing a standardized scoring rubric
 - b. Vote on the nominee(s) prior to April 1 of each year
8. The chair of the subawards committee, in coordination with the board and staff liaison, will announce the award winner in the form of an Information Report at the Spring Executive Committee meeting.

9. The recipient will be sent a congratulatory letter from the Awards Committee Chair and AASL President.

10. All candidates who were not successful in receiving the award will be sent a notification letter from the Awards Committee Chair and AASL President.

11. AASL Headquarters will prepare the award, which includes:

- Press release
- Plaque inscribed with recipient's name
- Recognition in Awards Ceremony material
- Recognition in *Knowledge Quest* and *Hotlinks*

12. Award sponsorships are set for automatic renewal. AASL must be notified in advance if an award will no longer be supported the following year by the current sponsor. The deadline for notification is May 1.