

Policy No: I-8

Subject: *School Library Research* Editorial Board

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Review Date(s):

Review Responsibility: AASL Bylaws and Organization Committee, AASL Board of Directors

Policy Statement:

School Library Research (SLR) is an online journal of AASL. The *SLR* Editorial Board works under the direction of the editor(s) of *SLR* and AASL Staff to review manuscripts in a timely fashion to ensure the research journal is relevant, current, and meets the needs of AASL's diverse membership.

Focus:

School Library Research Editorial Board, AASL Board of Directors, AASL Staff

Purpose:

To define roles and responsibilities of the *School Library Research* Editorial Board.

Procedure:

Editorial board's objective(s):

1. To publish a research journal that is relevant, current, and meets the needs of AASL's diverse membership.
2. To provide a forum for research that informs and advances the field of school librarianship.

Editorial board's composition:

1. The editor(s) of *School Library Research* journal is:
 - a. Appointed by the AASL President-elect for a two-year term.
 - b. Appointed in alternate years for staggered terms.
 - c. Required to have prior *SLR* Editorial Board experience.
 - d. Limited to four consecutive years; may resume chair position after one year off *SLR* Editorial Board.
2. Editorial board should be:
 - a. Composed of up to 15 members

- b. Appointed by the AASL President-elect, in consultation with the editor(s) of *SLR*, for two-year terms.
 - c. Limited to two consecutive terms.
 - d. Included as ex officio committee member, a doctoral student who serves a one-year term.
3. Acceptance of appointment to the editorial board means adherence to the AASL Code of Conduct (A-12) and the AASL Conflict of Interest (A-13) policies.

Editorial board's responsibilities:

1. Review manuscripts submitted for *SLR* in a timely fashion. Each manuscript will have three independent reviews at initial manuscript and resubmit stage.
2. Offer insight and suggestions for additional research areas to be addressed in *SLR*.
3. Encourage school library educators and researchers to submit manuscripts to *SLR*.
4. Promote the content and value of *SLR* within professional networks and the school library community.

Editor(s) responsibilities:

1. Monitor the manuscript comments of the reviewers and determine next steps regarding potential publication.
2. Confirm the content of the submission is ready for publication.
3. Work with Community of Scholars, component of Educators of School Librarians Section (ESLS), to encourage research for publication.

Doctoral student responsibilities:

1. Intake and blinding manuscripts for review.
2. Track manuscripts through the review process from initial submission to final decision.