

Policy No: G-12

Subject: Presidential Housing

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Effective Date: 6/23/17

Revision Date(s):

Review Date(s):

**Review Responsibility:** AASL Board of Directors

**Policy Statement:**

The AASL President shall serve in an official capacity at AASL's annual in-person education program and ALA's Annual Conference and will have hotel accommodations provided through the association.

**Focus:**

Primary: AASL Staff, AASL President

**Definitions:**

Annual In-Person Education Program: An AASL program that is offered in-person at the national level. Such programs have historically included the AASL National Conference and any non-conference year event.

**Purpose:**

To ensure official representation by the AASL President at AASL's annual in-person education program.

**Procedure:**

1. Per policy B-1 the AASL President will attend "AASL National Conference (or other AASL national professional development event)."
2. For AASL's biennial National Conference:
  - a. A room will be provided for the AASL President to cover all days of the conference with adequate travel time to/from depending on the location.
  - b. Room location and size will vary depending on hotel contracts and conference attendance.
  - c. The president will be consulted with room options for final reservation.
3. For AASL's biennial non-National Conference event:
  - a. A room will be provided for the AASL President to cover all days of the conference with adequate travel time to/from depending on the location.
  - b. Room location and size will vary depending on hotel contracts and conference attendance.
  - c. The president will be consulted with room options for final reservation.