

Policy No: B-7 (Sunsetted May 203)

Subject: Removal of Committee Members

Number of pages: 1

Effective Date: June 27, 2015

Revision Date(s):

Review Date(s):

Review Responsibility: AASL Bylaws and Organization Committee, AASL Board of Directors

Policy Statement:

Committee members whose performance has been determined to be unsatisfactory are subject to removal from the committee.

Focus:

AASL Committee Members, AASL Board of Directors, AASL Members, AASL Headquarters

Supportive Documentation:

Definitions:

1. Unsatisfactory performance may include any of the following:
 - a. Failure to attend two consecutive meetings without an explanation acceptable to the committee chair
 - b. Non-responsiveness to electronic communications, online community posts, etc.
 - c. Wrongdoing or misconduct

Purpose:

To provide guidelines and a process by which committee members whose performance is unsatisfactory are subject to removal.

Procedure:

1. The chair will counsel the member regarding unsatisfactory performance and negotiate a specific time frame for improvement.
2. Documentation of this counseling will be forwarded to the member, board committee liaison, president, president-elect, and AASL Headquarters.
3. If the performance continues to be unsatisfactory, a certified letter will be sent from the AASL President notifying the member of impending removal from the

committee. Copies will be sent to the committee chair, board committee liaison, president-elect, and AASL Headquarters.

4. The board will be notified of changes in committee member status at the next scheduled board meeting.
5. Appointment of a replacement will be at the discretion of the AASL President and the committee chair.