International Documents Task Force (IDTF), GODORT
ALA Annual Conference Meeting
Saturday, June 28, 2008, 4:00-5:00 p.m., Platinum 5 Room, Marriott Anaheim
Anaheim, CA

Attendees:

Marcy Allen (IDTF Coordinator), David Oldenkamp (IDTF Secretary), Brett Cloyd, Mary Fetzer, Amy West, Catherine Morse, Sandhya Srivastava, Jennie Gerke, Patricia Finney, Newkirk Hattaway, Rebecca Blakely, Tom Twiss, Kathleen DeBaer, Annelise Sklar, Chuck Malone, Jose De Brerba, Bruce Samuelson, Gordon Grahame, Peter Faiz, Dan Coyle, Lora Amsberryaugier, Chris Palazzolo, Louis Takas, James Jacobs, Jim Church, Elaine Coppola, and Amalia Monroe.

Meeting Minutes

I. Welcome & Introductions
> Marcy Allen called the meeting to order at 4:00.

II. Agenda
> James Jacobs moved to approve the agenda for this meeting, Amy West seconded, motion passed.

III. Minutes
> Elaine moved to approve the minutes from the IDTF 2008 Midwinter Meeting in Philadelphia, PA. Jenny seconded and the minutes were approved. The minutes can be found at:
> http://www.ala.org/ala/godort/taskforces/internationaldocuments/IDTF_Midwinter_Minut.doc

IV. Old Business
- Jim Church requested that those who are interested in NGOs should meetup after the IDTF meeting.
- Amy West mentioned that the IDTF needs a new webmaster. This new webmaster may be responsible for making up all updates on the wiki. Web managers will be meeting from 4-5:30 tomorrow.
- Elaine Coppola mentioned that there will be a preconference on urban planning in Chicago. It is time to submit ideas for preconferences for the 2010 Annual Conference, in Washington, DC.
- Chelsea Dinsmore mentioned the European Information Association (http://www.eia.org.uk/).   The EIA has a training program on EU documents that they offer in the UK. Those interested should take a look at the EIA website.
- Marcy Allen informed the group that it is time to get things together for D.C. 2010 Annual Conference. Chelsea Dinsmore stated that she will be in touch with Brett Cloyd

as she takes the lead on organizing some of the plans for this conference. The World Bank and the OECD both offered facilities for possible use for that conference.

V. Business: Small Group Discussion of Digital Collections and Collaborative Collection Development

James Jacobs led a discussion of digital collections and collaborative collection development. designates   The meeting broke into groups with Brett Cloyd, David Oldenkamp, and Catherine Morse as moderators.

The moderators asked their groups the following questions:
- What are you doing at your local library to deal with digital documents?
- Do you collect digital documents? How? What tools do you use? Do you have an agreed upon acquisitions/cataloging workflow?
- Do you have a collection development policy for digital documents?
- Would you be willing to participate in a collaborative digital collection project?

The responses are listed below.

Group 1 Responses to the Questions:
1. What are you doing at your local library to deal with digital documents?
    a. Very little in documents. ASU has been given digital responsibility. Have received Congressional papers, and are selectively digitizing documents.
    b. Part of UC Web at Risk and doing some work with San Diego local documents; Web at Risk is the control factor; using ContentDM for some docs; but there is no workflow for local holdings.
    c. We spend on commercial products to deal with the digital documents.
2. Do you collect digital documents? How? What tools do you use? Do you have an agreed upon acquisitions/cataloging workflow?
    a. No. Have purchased some MARC records. There is a state funding crisis that is having significant effects on our efforts. We do limited cataloging with the ad-hoc support of catalogers. Also do some ad-hoc use of delicious for these materials.
3. Do you have a collection development policy for digital documents?
    a. No, sort of for local, and some California documents. Have not really included international documents in our policies.
4. Would you be willing to participate in a collaborative digital collection project?
    a. Not necessary set up for it – the existence of lots of units/departments within libraries makes difficult. Yes, but have to figure out certain aspects, e.g. storage space.

Group 2 Responses:
State Library of NY: Download, print for preservation purposes. Digitization program replaces microfiche. Aggressively downloading from state agency websites. Codified that agencies will deposit things. Some agencies copyright black and white versions of color

glossy publications 10 years or older. Using a SIRSI digital management system, Hyperion.

Pitt: Limited interest at institute. Maps sets of local government. Links to documents via online catalog. Searching via WorldCat – links from catalog. EU archives, scanning and putting them on website.

Northwestern: Little past policy. Historical things are more common. LOCKSS. Social Science datasets. Dedicating technology to do it. If we just use links we may lose content when it gets taken down. Some user interface issues with ArchiveIt/Internet Archive. What's online – it's hard to know.

NDIIPP: employing LOCKSS, looking into it. GPO and MARCHIVE tapeloads for records into ICS

UCSD: Question IGOS about what they put up on website – digital archiving policies? What kind of tools would make it easier to do/use materials? Dynamic urls, metadata

Group 3 Responses:

Syracuse: Not doing very much. Use Marchive records send some records to cataloging and get them into the catalog. Not "hosting" documents.

UCLA: Collecting web at risk local documents. Not much with federal

Virginia Tech: Pointing to things in catalog. State libraries doing Archive-It for the state level

Indiana University: Have done some cataloging of IGO-hosted documents, and have added URLs to catalog records as the opportunity presents itself. Using the IGO Search Engine to discover documents. Also, have done some work with Archive-It to archive foreign national statistical documents and Indiana state documents. Worried about the future preservation of the thousands of documents that aren't being independently archived.

Other items discussed included:

- LOCSS (Lots of Copies keeps Stuff Safe) discussed as well as the site http://www.publicresource.org/ and public domain digitization.
- Internet Archive / Archive-It examples were discussed
- Some people are saving various files to hard drives and printing other documents out
- James has created a monthly file of URLs that he sends to catalogers – adding URLs to catalog records and having catalogers catalog digital documents hosted on IGO websites.
- We could start tagging documents with a Delicious tag and upload documents to the Internet Archives' Docs collection
- James would like help with tagging and uploading to Internet Archive / Archive-It, with the possibly of moving the files into their digital repository