

# ALA LIBRARY SUPPORT STAFF INTERESTS ROUND TABLE STEERING COMMITTEE MEETING

Ernest N. Morial Convention Center, Room 349  
New Orleans, Louisiana  
Saturday, January 19, 2002

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<b>PRESENT:</b>	<b>Martha Parsons</b>	<b>Jennifer Kutzik</b>	<b>Alice Poffenberger</b>
	<b>Dorothy Morgan</b>	<b>Sandy Brooks</b>	<b>Kent Slade</b>
	<b>Linda Porter</b>	<b>Carolyn Tate</b>	<b>Meralyn Meadows</b>

## I. CALL TO ORDER

Chair Martha Parsons convened the meeting at 9:31 a.m.

## II. ROLL CALL OF STEERING COMMITTEE

Roll call was taken by each member introducing themselves and their office.

## III. INTRODUCTION OF STATE REPRESENTATIVES AND GUESTS

Also present: Gene Kinnaly, Library of Congress, Diane Fay, Boston Public Library, Tom Abbott, U-Maine (Augusta) and two unidentified guests. (one from Duke?)

## IV. PROPOSED AGENDA CHANGES AND POINT OF ORDER

New Business: discuss proposal from Music Library Association

- New Business: LTA competencies, if time allows.
- New Business: *Library Journal* award
- New Business: Gene's report from Task Force on Pay Equity
- Point of order: Martha reiterated only steering committee members may vote.

## V. SECRETARY'S REPORT

The minutes from the business meeting in San Francisco on June 26, 2001, were previously distributed. Dorothy moved to accept the minutes as printed. Meralyn (as acting San Francisco Secretary) offered the following corrections:

- Under Section G. National Directory, change all occurrences of "Board" to "Steering Committee."
- Under Section G., report from the Constitution and By-Law committee was omitted. Dorothy Morgan announced the appointment of Kent Slade as chair.
- Under Section H. Nominations 2002, change all occurrences of "Board" to "Steering Committee."
- Under Section H. 2002 Conference, change "2003 Conference" to "2003 Toronto."
- Under Section H. 2002 Conference, change "Canada" to "Toronto, Canada."
- Under Section I. Board Forum, add "San Francisco, CA" to the address of the *Library Journal* reception.

Martha called for a vote on the corrected minutes. Motion carried.

## VI. TREASURER'S REPORT

Martha reported our balance as of Nov. 30, 2001 was \$4,730.62.

**VII. COMMITTEE REPORTS**

- A. Membership: Sandy reported 267 members as of last report. Since Annual conference in San Francisco, we have 90 new members, 36 dropped and 3 reinstatements. The new membership initiative and publicity were discussed. Alice will attend the RUSA discussion group and Linda will try to attend ALCTS meeting during the Midwinter conference. Discussion ensued concerning recruitment to LSSIRT of existing ALA members and direct mailing to state organizations.
- B. Nominating Committee: Dorothy thanked her committee members, Kathleen Murphy and Jim Hill, and advisor Alice Poffenberger. She announced the following slate of nominees: Diane Fay: Vice-Chair/Chair-Elect; Jennifer S. Kutzik: Secretary/Treasurer; Alice Poffenberger: Member At Large (MAL); Kathleen Murphy: MAL; 1 position vacant. The balloting will take place in the next several months and become effective after the June Annual meeting in Atlanta. Kent will investigate if the vacant MAL position has a 1 or 3 year term.
- C. ALA Annual Conference 2001 (San Francisco):
1. Programs: Dorothy reported all programs were well received and well attended by all types of ALA members. Dorothy stressed the programs were proscribed by the Task Force reports, and she urged that future conference programming continue to follow these recommendations. Alice moved to review the action items of each of the 3 task forces at Annual meeting in Atlanta. Linda seconded. Motion carried.
  2. Night Out: Carolyn reported the dinner at A. Sabella's made \$550 profit. Paula Wilkerson from Alameda Public Library was thanked for finding local-interest door prizes. The event was a success.
  3. Exhibit Booth: Linda discussed problems recruiting enough staffing and Sandy discussed the need for better signage.
- D. ALA Annual Conference 2002 (Atlanta)
1. Programs: Carolyn reported on a program to address Pay Equity entitled "The Role of ALA in supporting library workers salaries." Incoming ALA President Mitch Freedman, Patricia Glass Schuman, Gene Kinnally, and Donna Mendell from Oakland will speak. Maureen Sullivan, past president of ACRL, will present a program entitled "How to improve and enhance leadership skills." Our third program will be presented by Kathleen Weibell from Chicago Public Library. Kathleen proposed that her working title: "Wow, I'm a manager, where do I go from here?" be changed to "8 ½ things for a manager to think about." The Steering Committee unanimously approved the title change. Dorothy noted this programming is addressing the recommendations of the report on Compensation.
  2. Night Out: Carolyn reported we have contracted with Pitty-Pat's Porch Restaurant. The restaurant has agreed to \$25 (including tax and tip) for a traditional Southern meal of baked/fried chicken, barbecued ribs, and peach cobbler. We will price our tickets at \$32. Carolyn will contact the Atlanta area support staff for local door prizes.
  3. Exhibit Booth: Discussion ensued concerning ways to improve our visibility at the booth. Ideas mentioned were photographs, publications and freebies. Sandy will coordinate with Darlena Davis on arrangements. Linda will coordinate better signage and Alice will gather more information on securing a larger, more permanent banner.
- E. Newsletter: Meralyn thanked her fellow committee members, Beth Perkins and Gene Kinnally. Meralyn will publish the next newsletter in early February using

a patriotic design paper. The cost of publishing and mailing has been underwritten by Meralyn and Linda's libraries as there are insufficient funds budgeted for the newsletter. Meralyn will published 3 newsletters this calendar year: after Midwinter, preceding Annual and following Annual. Diane and Carolyn will brainstorm fundraising to support quarterly newsletter mailings. Publications directly related to support staff issues were suggested .

- F. National Directory: Meralyn reported she continues to update the information but the directory has not been published recently. The online version at the LSSRC site is out of date. Discussion ensued on managing this constantly-changing information.
- G. Website: Jennifer reported we now have direct FTP access to our directory on the ALA web site. Jennifer agreed to move and post the National Directory on <http://www.ala.org/ssirt/>.
- H. ALA Committee Appointments: Martha reiterated our intent to make LSSIRT visible on ALA committees. Discussion ensued concerning reviewing all the standing positions based on officer positions and staying aware of the committees that are relative to LSSIRT issues. Martha will contact Bob Doyle, our round-table representative to Council and invite him to an LSSIRT meeting or function.

**MOTION:** Dorothy Morgan moved to accept all reports to the board as submitted. Alice Poffenberger seconded. Motion carried.

#### VIII. NEW BUSINESS

- A. MLA: Meralyn presented a letter promoting membership by support staff in the Music Librarians Association. This letter will be filed with our correspondence.
- B. *Library Mosaics*: Martha reported we have been offered a regular bimonthly column with the option of expanding to one page. The Board agreed this is an excellent opportunity for visibility and we will proceed to schedule authors.
- C. *Library Journal* award: Carolyn reported the next recipient has been selected and will be featured on the March 1st cover, preceding PLA.
- D. ALA Better Salaries & Pay Equity Task Force: Gene Kinnaly presented a written report. This Task Force was established by Mitch Freedman and is chaired by Patricia Glass Schuman. The LSSIRT members of the Task Force are Kinnaly, Diane Fay, Carolyn Tate and Paulette Feld. There are 8 working groups. Gene announced an open meeting to be held Saturday, Jan. 19 from 2-4 p.m. in the Hilton New Orleans Riverside. In addition to a number of speakers, there will be an open microphone for people to share their experiences, successes, and strategies for improving library worker status and salaries.
- E. LTA Competencies: Sandy Brooks presented a written list compiled by the Connecticut Library Association Support Staff Section.
- F. Constitution and By-Laws: Kent Slade led a discussion of proposed changes to the Constitution and By-Laws.

#### IX. ADJOURNMENT

Dorothy Morgan moved to adjourn. Alice Poffinberger seconded. The meeting was adjourned at 12:32 p.m.

Jennifer S. Kutzik, Secretary