

**ALA SUPPORT STAFF INTERESTS ROUND TABLE
STEERING COMMITTEE MEETING
MARRIOTT RIVER CENTER -- SALON M
SAN ANTONIO, TEXAS, JANUARY 15, 20000**

PRESENT:	Delores Payne	Pat Clingman	Lorelle Swader, OLPR
	Dorothy Morgan	David Tulanian	Carmelita Pickett, Duke Univ.
	Linda Porter	Jennifer Kutzik	
	Jim Hill		

I. CALL TO ORDER

Dee Payne, Chair, called the meeting to order at 9:46 a.m.

II. ROLL CALL OF STEERING COMMITTEE

Roll call was taken and general introductions were made.

III. DOCUMENT CHECK

Dee called for a document check of the Steering Committee.

IV. APPROVAL OF MINUTES

The minutes from the annual business meeting in New Orleans, June 26, 1999, were read by Jennifer. Jennifer requested more information be added under Section VII.B. Pat provided this addition: "Night out-New Orleans was held at Michaul's on St. Charles Avenue. Over 200 attended this \$25 buffet dinner event, cosponsored with SORT." Dorothy moved to approve the amended minutes. Jim seconded. Motion carried.

V. COMMITTEE REPORTS

A. Annual Conference Program: Dorothy Morgan.

Dorothy presented a proposal from Paulette Feld: "Working Together" to be presented by Martin Beil and Peter Fox of Wisconsin. Discussion ensued. Approval was tabled pending review with Lorelle Swader, OLPR Liaison.

B. Nominations Committee: Pat Clingman for Paulette Feld.

The nominees are:

- Martha Parsons, Vice-President/President-Elect
- Jennifer Kutzik, Secretary/Treasurer
- Sandy Brooks, Member at Large
- Carolyn Tate, Member at Large

Jim moved to accept the slate of nominees. Linda seconded. Motion carried.

C. Membership: Dee Payne for AnnaMarie Kehnast

Dee reported SSIRT has 186 members. Pat moved to accept the report. Jennifer seconded. Motion carried.

D. *Committee on Pay Equity: Pat Clingman*

Pat reported gender is still a major pay equity issue. The revised charge for COPE is to promote & advocate pay equity for library workers. Dee was a former member of this committee. Linda moved to accept the report. Dorothy seconded. Motion carried.

E. *Coordination Team 2001: Pat Clingman*

Pat reported ALA San Francisco 2001 will be conducted in "tracks" and the theme will be "ALA - on track for 2001." Early registration will be deeply discounted. Pat is the first Support Staff representative on the Coordination Team. Dorothy moved to accept the report. Jim seconded. Motion carried.

F. *Task Force Reports:*

1. Compensation: Jim Hill.

Jim reported the task force chair resigned, leaving a small group to finish the report. Dorothy moved a subcommittee consisting of Jim Hill, Paulette Feld, Brad Eden and Gene Kinnally be established to prepare the final report. Linda seconded. Jim amended the motion to read "...subcommittee consisting of, *but not limited to*..." Dorothy agreed to the amendment. Linda seconded the amended motion. Motion carried.

2. Career Ladders: Dorothy Morgan.

Dorothy reported this report was completed and submitted at New Orleans meeting in 1999. Additional information was received from Duke University after June 1999, and was distributed to all Steering Committee Members. The document, "Turning jobs into careers: a preliminary report on career paths for support staff" was authored by the Career Paths Task Force of the Perkins Library at Duke University. Carmelita Pickett updated the report with more recent information concerning job family descriptions. Jim moved to accept the updated report. Linda seconded. Motion carried.

3. Continuing Education: Dee Payne for AnnaMarie Kehnast

There was no report.

VII. OLD BUSINESS

A. *SSIRT web page and List Server: Dee Payne for Martha Parsons*

Dee read an e-mail from Martha. Martha requested more help with the web pages. Jennifer volunteered herself and Paulette to assist.

VIII. RETURN TO COMMITTEE REPORTS**A. *SSIRT National Directory: Dee Payne for Meralyn Meadows***

Dee read Meralyn's document, "Report on National Directory of Paraprofessional Organizations, ...Jan. 15, 2000." Dee moved to accept the report. Jennifer seconded. After discussion, the motion carried.

B. *Kudos*

Dorothy moved the SSIRT president send a letter to Walt Nickeson and Martha Parsons commending them for their work on the LSSRC web site. Linda seconded. After discussion, the motion carried. Dorothy moved the SSIRT president send a letter of appreciation to Mary Kalnin for her work in monitoring the Library Support List Server. Jim seconded. Motion carried. Discussion ensued concerning the upcoming *Library Journal* Paraprofessional of the Year Award. The deadline is January 20. The SSIRT Steering Committee verbally expressed appreciation to Carolyn Tate for spear-heading this effort.

C. *SSIRT Newsletter Report: Dee Payne for Meralyn Meadows*

Dee read Meralyn's document, "Report on SSIRT Newsletter, ...Jan. 15, 2000." Dee moved to accept the report. Jennifer seconded. Discussion ensued concerning funding for the newsletter. Further discussion on the report was tabled pending review with Lorelle Swader.

IX. New Business:**A. *OLPR Liaison Report: Lorelle Swader***

Lorelle explained the financial reporting system of ALA. Our available balance as of Jan. 2000 is \$3,850. Discussion centered on various types of fund raisers. Dorothy moved to recommend Dee and Lorelle develop a budget line for the SSIRT newsletter to be published and mailed by ALA. Dorothy recognized the work of Meralyn and the contribution of Meralyn's library in previous newsletter publications. Jim seconded. Motion carried.

B. *Blackwell Grant: Lorelle Swader*

The Fund for America's Libraries has been disbanded. It will be replaced by a development office concept. Lorelle requested a grant proposal to be sent to Blackwell. Pat will draft this proposal. The award will be submitted to OLPR to send through the ALA channels for approval and rules review.

C. *Chicago 2000 program discussion (continued)*

The proposal for the Chicago program was shared with Lorelle. After discussion, Paulette will be asked to re-focus the session and resubmit the proposal.

D. *Roundtable Coordination Committee: Lorelle Swader*

Lorelle reported on who can speak for "ALA." Divisions may address issues under their purview, but Round Tables may not. Discussion ensued concerning the new ALA Visions Statement, "ALA Action 2005." Displeasure was expressed over some statements which disenfranchise support staff. Pat will draft a letter expressing our concerns with the new vision, and after approval from Dee, it will be delivered via Lorelle to the ALA Executive Board.

Meeting was adjourned at 1:03 p.m. for a lunch break. Meeting reconvened at 2:20 p.m. at the Four Points Sheraton River Walk, Brazos Room.

X. Old Business (continued)

A. Night Out in Chicago: Pat Clingman

Pat reported this meal event will be held at Berghoff's in downtown Chicago. Two menu choices will be offered at a cost of \$30. There will be door prizes.

B. Exhibit Booth in Chicago: Pat Clingman

Pat will co-ordinate the staffing of the SSIRT booth. She is planning an eye-catching banner, and each Steering Committee member will be asked to volunteer time at the booth.

XI. Good & Welfare

A. Program Ideas for San Francisco 2001

Carmelita spoke to recommend more promotion of SSIRT to library directors. Discussion continued concerning the Duke study and ideas were generated for possible programs on the theme of Career Ladders. David will pursue contacts in the San Francisco area for possible presenters.

B. More kudos

Dorothy moved the SSIRT Steering Committee express its appreciation to Lorelle Swader for her efforts on our behalf. Linda seconded. Motion carried.

C. Recognition Plaques

Dorothy will research the types and costs of plaques, and e-mail the Steering Committee with her findings.

D. What's in a Name?

The question of renaming SSIRT was introduced. Several suggestions were made. Jim moved to table the question. Pat seconded. After more discussion, the motion to change the name of SSIRT was tabled.

Jim Hill moved to adjourn the meeting. David Tulanian seconded. Meeting was adjourned at 3:55 p.m.

Submitted by Secretary pro temp: Jennifer S. Kutzik