

# LSSIRT Publications and Communication Committee Report

Jennifer S. Kutzik, Committee Chair and LSSIRT Webmaster  
Meralyn Meadows, Newsletter and Directory editor.

## **NEWSLETTER: (Meralyn Meadows)**

The "Feb./Mar 2003" newsletter was compiled, edited and mailed by Meralyn. Jennifer posted an Adobe PDF version on our web site in a "Members Only" section of the "LSSIRT Benefits & Services" web page. This method of access is working with varying degrees of success. The articles for the next newsletter have been assigned to various Steering Committee members. Meralyn will do the compiling and editing while Jennifer will do the print layout and publishing to PDF format.

## **DIRECTORY: (Meralyn Meadows)**

Updated directory information was compiled by Meralyn and uploaded to the "Benefits & Services" area of the web site by Jennifer. Periodic updates were relayed from Meralyn to Jennifer for web site changes. This method of notification and posting seems to be working well. Martha Parsons requested that we go back to the state associations and ask for two more pieces of information: (1) time and location of next state association meeting; and (2) whether the paraprofessional association is a part of a state association or a stand-alone association. Meralyn is in the process of gathering this additional information.

## **LSSIRT WEB SITE: (Jennifer Kutzik)**

Changes made to our web site since Midwinter meeting in Philly include:

- Removed the word "DRAFT" from the link to the Atlanta minutes on the Recent Meeting Minutes page
- Changed the link within the Atlanta minutes for COPE-3 to point to the ALA web site: [http://www.ala.org/congress/3rd\\_congress/](http://www.ala.org/congress/3rd_congress/)
- Added the winners of the 2003 Library Mosaics/COLT Support Staff of the Year award and Supporter of Support Staff award to the home page
- Added updated wording and a prominent link for the COPE-3 website
- Updated Toronto meeting room information on the "Upcoming Meetings" page
- Posted DRAFT minutes from the Philadelphia meeting
- Moved all LSSIRT content to new ALA template via Content Management software and streamlined navigation links on the home page
- Added election results for new Vice-Chair/Chair Elect and Members at Large
- Posted new Constitution and Bylaws following member voting
- Posted most recent newsletter (Feb.-Mar 2003) in a "Members Only" section of "LSSIRT Benefits & Services"

In order to better serve as your webmaster, I will be attending an advanced Content Management training session in Toronto. I have specific questions to ask regarding links to committee reports from meeting minutes published to PDF format.

**LIBRARY MOSAICS: (Jennifer Kutzik)**

**PUBLISHED:**

- Jan./Feb. 2003: article by Martha Parsons on the upcoming COPE-3 event.
- Mar./Apr. 2003: article by Carolyn Tate on "What's Happening in LSSIRT?"
- Mar./Apr. 2003: article by Jennifer Kutzik entitled "It's EGATS all over again! Behind the Scenery in Reference Services."
- May/June 2003: short update by Martha Parsons on the "Countdown to COPE-3"

**PENDING**

- July/Aug. 2003: article by AnnaMarie Kehnast entitled "From MIG To LSSIRT: A Support Staff Odyssey."
- July/Aug. 2003: article by Jennifer Kutzik and Janet Lee entitled "(It's not in our nature, but) Show Us the Money \$\$"
- Sept./Oct. 2003: article by Martha Parsons on COPE-3 and short report on Toronto meetings by Jennifer Kutzik.
- Nov./Dec. 2003: article by Ali Poffinberger, topic to be determined.
- Jan./Feb. 2004: article by Jim Hill on part-time library employment opportunities after full-time retirement
- Mar./Apr. 2004: writer and topic not determined at this time. Volunteers?

Meralyn and I welcome your comments and suggestions.

Report submitted June 17, 2003 by Jennifer S. Kutzik