

ALA LIBRARY SUPPORT STAFF INTERESTS ROUND TABLE
STEERING COMMITTEE MEETING
Pennsylvania Convention Center, Room 105 A
Philadelphia, Pennsylvania
Saturday, January 12, 2008
8:00 A.M. 12:30 P.M.

LSSIRT STEERING COMMITTEE MEMBERS PRESENT: Dorothy Morgan, Nina Manning, Kareen Turner, Kerrie Stramler, Mary Nation, Sue Knoche, Trish Palluck, Anita Kosinski, Leslie Monsalve-Jones and Jennifer Kutzik

ALA STAFF: Darlena Davis, John Chrastka

MEMBERS & GUESTS: Jim Hill, Carol Thomas, Gene Kinnaly, Julian Clark, Jack Fitzpatrick and Marilyn Jack-Brown, Nancy Bolt, Denise Zielinski, J. Linda Williams and a representative for Camila Alire

I. Call to Order (Dorothy Morgan)

Vice President Dorothy Morgan convened the meeting at 8:00 a.m. Introductions were done with attendees announcing which positions that they held. Dorothy announced that Mary Nation had taken the position as membership chairperson.

II. Proposed Agenda Changes (Dorothy Morgan):

Changes to the agenda were announced with time changes for John Chrastka's visit, both ALA Presidential candidates, Nancy Bolt's report for the Certification Task Force, the tribute for Gene Kinnaly and the request to add the by-law for the new position of our own ALA Councilor. Dorothy also welcomed Darlena Davis to the steering committee's meeting.

Action: Sue Knoche made a motion to accept the changes, Kerrie Stramler seconded. Motion passed.

III. Minutes (Posted on the website by Jennifer Kutzik, after being elected ALA Councilor for LSSIRT)

Draft copies of the Minutes from the ALA Annual 2007, in Washington DC, were posted the LSSIRT web site and some were distributed in print form at the meeting. There was some discussion on the wording of the additional by-law.

Action: Sue Knoche made the motion to approve the minutes, Kareen Turner seconded. Motion carried, minutes were approved.

IV. Treasurer's Report (Nina Manning)

Nina reported LSSIRT is doing well as a roundtable financially. Although there has been a drop in the membership, we're hoping with the upcoming local conferences leading up to ALA annual we can promote Annual and our roundtable.

Action: Mary Nation made a motion to accept the report and Leslie seconded.

Discussion followed to delete membership chairman stipend. As we cannot

delete lines because it is generated by ALA, we zeroed the amount on that line. The Treasurer's report was accepted as read.

V. ALA Liaison Reports:

Membership

John Chrastka, ALA, Manager for Membership Development, was introduced and gave an update on their recruitment plans. As of Feb. 4th, he will have an assistant so they will be doing a better job of getting information to us that will also include new memberships. He also mentioned the working plan, from the Strategic Plan for 2004-2008 and mentioned the plans for the Pavilion at Anaheim 2008. He asked for suggestions for better service to LSSIRT—should we be doing more? He also mentioned a White Paper on career development and new brochures and membership lists coming out between June/October 2008.

Introduction of ALA PRESIDENTIAL CANDIDATES:

Jennifer introduced the ALA Presidential candidates: Teri Switzer (former ALA Treasurer and currently the Interim Dean at Auraria Library, Denver, Colorado), representing Camila Alire and J. Linda Williams who both presented brief details of the two candidates' platforms and a brief biography for each candidate. They also gave time for group questions.

Empowerment Conference:

Denise Zielinski, Director of Informational Services, DuPage Library System was introduced to the group. She brought us up to date on plans for the Empowerment Conference at Anaheim, 2008. She mentioned that based on evaluations, they lengthened the sessions meeting times.

PERSONAL TRIBUTE: Jennifer introduced Gene Kinnaly, one of the founding fathers of LSSIRT. He received a plaque that give tribute to his efforts to LSSIRT, and announced that he will retire from the Library of Congress in March 2008.

VI. Reports to the Board

A. Budget: (Nina Manning)

Treasurer's Report needed to be corrected to include a budget for LSSIRT Night Out. As far as the budget goes, the following adjustments are under advisement: Newsletters/postage monies line should read **\$500.00** instead of **\$2750.00**. We need to adjust the lines for the meeting breakfast meal allowance and Name tags monies should be moved to "Scholarship column (\$1500.00) and remove name tags. Night out function should remain the same but include the amount of \$40.00 per person.

Action: A Motion was made by Nina Manning and seconded by Sue Knoche. This was passed to show these changes.

B. Membership: (Mary Nation)

Mary Nation reported 750 members for 2007, down from 846 in 2006. It was decided that more advertising was to be done to show why we do what we do. The general membership will be invited to attend the business meeting Monday from 8-12, June 30th in Anaheim. An exit survey was discussed.

C. Past President: (Sue Knoche)

Sue announced the slate of officers for the ballot is as follows:
Nominations for Vice-President are Leslie Monsalve-Jones and Julie Kent; Secretary: Kareen Turner; Treasurer are Kerrie Stramler; Member-at-Large are Valeria Fike, Denita Hampton, Sarah McQueeny and Jason Pendleton. Deadline for nominations was Jan. 18th.

D. Vice-President: (Dorothy Morgan)

1. **Empowerment Conference:** We are co-sponsoring a session, Monday: 6/30/2008 1:30 pm - 3:30 p.m. It is entitled:

“Valuing Staff: Employee Relations and Recognition Programs”

Subject: How do you show your staff that they are the most valuable assets in the library? Staff at all levels will want to find out innovative ways to improve employee relations, and how to budget and change policies if necessary.

Presenters are: Maureen Sullivan, Maureen Sullivan Associates; Amy Paulus, Head of Access Services, University of Iowa Libraries; Brian Keith, Library Human Resources Officer, University of Florida, Libraries; Florence King, Assistant University Librarian for Human Resources, University of Georgia Libraries

2. **Evening Out:**

This event is scheduled for Sunday, 29 June 2008, 6:30-9 PM, at Buca de Beppo; with a \$200 deposit was made for a traditional family style dinner. We were given a cost approximately \$37 for each participants.

E. President (Sandy Olson)

There was no President's report at this time.

F. Members-at-Large (Trish Palluck, Mary Nation, Leslie Monsalve-Jones, Anita Kosinski)

Trish suggested that our brochure be updated and be available to be handed out at meetings, conferences etc. Anita suggested adding a blurb in the newsletter about regions and chapters and dates for state conferences.

G. ALA-Roundtable Councilor

Jennifer reported on her first meeting as our ALA-Councilor. We need to keep a membership of 650 to have our own councilor. On the horizon, we have to decide on accounting for declining membership, the possibility for implementation of graduating dues based on salary and the 15th anniversary for the membership pavilion.

Action: Kareen made a motion to accept all Reports to the Board. Leslie seconded. There was no discussion. Motion carried.

VII. Old Business:

A. Certification Task Force

Nancy Bolt gave a brief status report on the Task force for Support Staff Certification. She and Karen Strege are the Project Directors. She talked a bit about the three year plan and gave us a link to F&Q on the website for ALA-APA:

<http://www.ala-apa.org/certification/supportstafffaq.html>

B. Strategic Plan and Code for Committees

The Status of the Strategic Plan for 2007-2008 needs to be expanded to cover the years, 2008-2010 with an additional financial plan added. Discussion followed and more time is needed to cover this.

C. Newsletter:

Kerrie reported that the electronic delivery of the LSSIRT newsletter is doing well. Discussion followed. Dates for future state conferences will be included if submitted. Newsletter publication dates are February, May, August and November with deadlines for mid month to be sent out at the end of those months. The next newsletter deadline is Feb. 15.

D. Correspondence:

Dorothy gave Karen a correspondence file that included the Code for Committees. This will be added to the Secretary's binder.

E. National Directory

Sue has a copy of the national directory. Discussion was tabled for annual business meeting in Anaheim to get feedback during Annual.

VIII. New Business:

A. Motion for change in By-Laws

Nina made a motion to add ALA Councilor representative to our by-laws, Kerrie seconded. Motion was approved and will be sent to Kent Slade for review.

A. Bags for Empowerment Conference

Carol Thomas got Local 1930 to pick up the costs for bags for the conference. Discussion followed about buying more pens with LSSIRT logo on them.

IX. Open Forum

No discussion.

X. Board Forum

Condolences were sent to Sandy Olson. The entire board wished her well.

XI. Adjournment

Nina moved to adjourn the meeting. Sue seconded. No discussion. Motion carried. Meeting was adjourned at 12:35 P.M.

Respectfully submitted,

Kareen Turner
LSSIRT Secretary