



2012 Emerging Leaders Oral History Project
Informed Consent Form

1. You are being asked to participate in an interview in connection with the Emerging Leaders Class of 2012 and the Library Instruction Round Table (LIRT) Oral History Project. You are being asked to participate because of your affiliation with LIRT, either as a past president or other member of the governing board. You will be asked about your memories and experiences with LIRT. A list of questions will be provided. The interviewer reserves the right to add additional questions in the course of the interview and/or conduct a follow-up interview as needed.
 2. The interview will be audiotaped and/or videotaped, transcribed, and made available for public and scholarly use at the LIRT Headquarters and on the Internet through the LIRT website. Any member of the general public will have access to this interview and your words may be quoted in scholarly and popular publications.
 3. Most interviews will take approximately one to two hours. There are no anticipated risks to participation in this interview and, **although considered a gift, you will retain your rights to the content for any future use.** However, you can withdraw from the interview at any time without prejudice prior to the execution and delivery of a deed of gift (see the attached form). You will also have the opportunity to make special provisions or restrictions in the deed of gift. During the interview you may request to stop the recording at any time to discuss or clarify how you wish to respond to a question or topic before proceeding.
- In the event that you choose to withdraw during the interview, any recording(s) made of the interview will be either given to you or destroyed, and no transcript will be made of the interview. With your permission, a photograph of you will be taken or borrowed for duplication. If you withdraw from the project, all copies of the photograph will be given to you. Any negative or digital image will be destroyed.
4. Subject to the provisions of paragraph five below, upon completion of the interview, the recording(s) and content of your interview, the biographical information, and your photograph belong to LIRT and can be used by LIRT in any manner it will determine, including, but not limited to, future use by researchers in presentations, productions, public radio, the World Wide Web or other digitization projects, and publications. This includes, but is not limited to, all rights, title, and interest in the interview and photograph, including the literary rights and copyright.
 5. The Library Instruction Round Table agrees that:
 - A. It will not use or exercise any of its rights to the information in the interview prior to the signing of the deed of gift.
 - B. The deed of gift will be submitted to you for your signature before the interview or, if you choose, after the interview or after you review the tape and transcript.
 - C. Restrictions on the use of the interview can be placed in the deed of gift by you and will be accepted as amending the rights of LIRT to the content of the

interview.

6. Any restrictions as to use of portions of the interview indicated by you will be handled by editing those portions out of the final copy of the transcript. The original recording will not be edited.

7. Upon signing the deed of gift, the recording(s), photograph, biographical information, and one copy of the transcript will be kept in the LIRT Headquarters.

8. If you have questions about the research project or procedures, or your rights as a participant in research you can contact Linda Goff, (916) 278-5981, ljgoff@csus.edu.

I agree to participate in this interview.

Signature of Participant

Consent Date

Street Address

City

State

Zip

Phone Number

I certify that I have personally explained this document before requesting the participant to sign it.

Signature of Investigator

Date