GODORT Technology Committee Midwinter Meeting
via Zoom
January 12, 2024 1pm EST

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In attendance:
• Samantha Hager (She/Her) – chair
  • Kelly Bilz
  • Kelly Wilson (They)
  • Jenny Groome
  • Christine Fletcher
  • Andrea (Andie) Craley
  • Benjamin Aldred (They/Them or He/Him)
  • Michelle Donlin
  • Suzanne Reinman
  • Mary Bangert
  • Susan Ditch
  • Catherine Pepmiller
  • Laura Gricius-West

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Minutes:
• Welcome and introductions
• Web assignments
  o Review spreadsheet
• Social media widgets on the GODORT home page
  o Updated to include Instagram, remove X/Twitter,
    update ALA Connect widget to include feed
  o Group testing of Instagram widget: some issues
    showing up for some folks attending
• Development Committee / Preservation Grant
  o Web presence for new preservation grant
  o Donate buttons
  o Upcoming: Development Committee to send content to
    add to webpage
• LibGuides:
  o Link checking
    ▪ Sending reminders to guide owners
J.G. suggests reaching out to Voting & Elections Toolkits guide coordinators about general resources links

- Guide review and subject assignment
  - [https://docs.google.com/document/d/1ROqqwToAK0TvNUA3UPCr_le-SDd1ckj/edit](https://docs.google.com/document/d/1ROqqwToAK0TvNUA3UPCr_le-SDd1ckj/edit)

- Not all LibGuides have Subjects assigned to them – committee members to fix
  - 3 committee members and J.G. (for GIC guides) to review and fix
  - State-based subject? “State Focused Content”
    - Use tags for individual states

- **Best Practices LibGuide** – nearly finished
  - J.G. offers GIC’s guides and videos:
    - [https://godort.libguides.com/GIC/Members](https://godort.libguides.com/GIC/Members)
    - [https://godort.libapps.com/libguides/admin_c.php?q=1208141#s-lg-box-28015969](https://godort.libapps.com/libguides/admin_c.php?q=1208141#s-lg-box-28015969)

- Open Discussion with attendees:
  - Policies & procedures manuals to include section on LibGuide Best Practices and remind each committee that they are responsible for maintaining their LibGuides
  - Process for others to report LibGuide issues (e.g. broken links)
  - LibGuide groups and volunteer turnaround
    - Adding “Acknowledgements” for former volunteers who are no longer part of group (on Best Practices LibGuide)
  - Clarify roles of LibGuide/committee administrators and what they may or may not do, highlight difference between committee member and volunteer
  - Contact committee through GODORT email