GODORT Technology Committee Meeting

April 19, 2022: 2PM-3PM EST

Attendance: Lora Amsberryaugier, Ben Chiewphasa, Daniel Cornwall, Lisa Hartman, Suzanne Reinman

- **A tour of our Google account for Dan**
  - Lora's phone is connected to the account; this is important because this allows of authentication purposes.
  - Dan is given access to the google account and distributed the password.
  - Everyone on the Google account is a delegate (so every time you change a device or browser, it'll ask you a verification code); Dan is now a delegate.
- **Dan volunteered to work on the accessibility page on the LibGuide**
  - Dan found accessibility guide via ALA to be out-of-date, so he went to look at other sources; the LibGuide is now updated.
- **Continuity-related discussions**
  - We need to be thinking about how to deal with the Directories. Lora believes this information is in our LibGuide but we'll need to check.
  - Both Technology Chair and GODORT Chair have admin access to LibGuide, but Technology Chair should manage the the access point; started these discussion in last Steering and will get approved. For next fiscal year, at least Samantha will be holder of Admin.
  - There was also the discussion of whether or not other members of Technology can be admin. Committee came to the general consensus that more than the Technology Chair should have access.
    - Question: If we are to be admin, what is the standard of practice for allocating access to LibGuides? Is the default "regular" and then additional access as needed? Committee needs to write up policy on LibGuide access point.
- **Action Items**
  - All: Look at Daniel's work related to accessibility guidelines in the LibGuide and provide any feedback.
  - All: Continue conversation on continuity and admin access
  - Suzanne: Put up minutes for the Legislation Committee