

# GODORT Technology Committee Minutes

## Tuesday, February 15, 2022

Present: Lora Amsberryaugier, Suzanne Reinman, Ben Chiewphasa, Samantha Hager, Lisa Hartman

Meeting time: 2:00PM-3:00PM (EST)

### Best practices for acknowledging contributions for content creation

- Update from Lisa: No updates.
  - o Reached out to GIC:
    - They work on different pages for tabs... so there's different LibGuides (each person is in charge). There's also a GIC page that lists past contributors/members.
    - If someone is no longer in GODORT or ALA, the committee checks with the person to see if they want to continue to edit.
  - o Go also in touch with Education Committee:
    - Benjamin Aldred would bring up "best practices" discussion point in a February meeting.
- Lora: For crediting work, how granular do people prefer to be? Each committee can have an option... but perhaps there should be a greater discussion.

### Check with Danielle Ponton on the status of Advanced web training for committee member

- Update from Lora: Lora has not checked in with Danielle since December. Needs to follow-up because haven't heard back!

### Continuity of Access section for the LibGuide

- Looking at it again, Lora wonders if we need to create a checklist? For example, with Gmail, there's screenshots about how to get access.

### Adding links to minutes on committee pages

- Update: Samantha finished this task for committees we have anchors for.
- Samantha will make a list of committees that don't have committees up. There's only around 3-4.

### Best practices for Accessibility

- ALA Accessibility standards have a pretty good standard/policy:  
<https://www.ala.org/support/accessibility-defined>

- They have good pages about how to make a document accessibility, testing for accessibility, etc. We may just want to put a sentence in our sites that refer to W3C WAI Objectives, for example.
- Action Item: Samantha will pull together accessibility standards/policies and place them onto our site. She will pick and choose the bullet points that makes the most sense.
  - Ben: Be sure, in documentation, to reference the ALA standards as having the final jurisdiction/say in terms of best practice.
  - Lora: Pronouns and gender-specific language-related awareness in minutes and documents. Will incorporate in accessibility standards/policies

Add sections on basic web editing, uploading files and menu editing to the “Web Content” section of the LibGuide.

- Update from Samantha: Haven’t done this yet. A work in progress on Samantha’s part.

### LibGuide Update

- Suzanne update:
  - [https://godort.libapps.com/libguides/admin\\_c.php?g=1062769&p=8121281](https://godort.libapps.com/libguides/admin_c.php?g=1062769&p=8121281)
  - Renamed the libguide to “GODORT Technology Committee and Best Practices”
- Changes were made by Suzanne to help distinguish between the two guides. Does this help to distinguish between the two and we can leave it as one?
  - Samantha and Ben think that we should create two separate guides. And link Technology Committee to the Best Practices.
- Title updated to “GODORT Technology Committee and Best Practice”
- The section/tab for the best practices is “Best Practices for GODORT LibGuides”

### New Members Interested in Joining

- When we had virtual meetings (during winter), Dan Cornwall reached out to Samantha during the GODORT 101 session—wants to be active again and asked if he can get involved in the Technology Committee.
- Lora: Kian Flynn is going to be Chair. Dan should reach out to him for next year!
- Kelly Wilson, GODORT Secretary, is also interested in what we’re doing!

It’s Lora’s birthday today!

### Recap of Action Items

- Lora:
  - Needs to check in with Danielle re: web training for new committee members
- Samantha:
  - Reach out to committees that don’t have their minutes up on the website.

- Pull together accessibility standards/policies and place them onto our site. She will pick and choose the bullet points from ALA's Accessibility Standards that makes the most sense.
- Add sections on basic web editing, uploading files and menu editing to the "Web Content" section of the LibGuide.