

GODORT Technology Committee
ALA Annual
June 30, 2020, 10 a.m. CST

Attendees: Lora Amsberryaugier (co-chair), Suzanne Reinman (co-chair), Monifa Carter, Lisa Hartman, Ben Chiewphasa, Samantha Hager, Susanne Caro, Lynda Kellam, Hallie Pritchett, and five other participants.

Charge and Membership:

The Technology Committee is responsible for maintaining and updating GODORT's website, including regularly soliciting content from other GODORT committees, task forces, and interest groups, granting and revoking access to GODORT's LibGuides account for current and outgoing committee members, and creating and maintaining guidelines, timelines, and best practices for GODORT's online platforms.

Members:

Lora Amsberryaugier, University of New Orleans, Co-Chair
Suzanne Reinman, Oklahoma State University, Co-Chair
Samantha Hager, Colorado State Library, Co-Secretary
Ben Chiewphasa, University of Montana, Co-Secretary
Monifa Carter, Delaware State University
Lisa Hartment, Frostburg State University

Committee assignments:

Each member is assigned to a GODORT committee for uploading their content – (see below)

Meetings and access:

Hartman joins committee and Carter ends her term; Hartman will need to go through ALA's Drupal training in order to get editing privileges for the GODORT website. This committee continues to meet monthly via Zoom (fourth or third Thursdays), but COVID-19 complications affected the consistency of these meetings. Committees will continue to send minutes, etc. to GMAIL address –godorttechnology@gmail.com. The group uses Google Drive for committee work and documents.

GODORT Directory and Award Winners:

Pritchett asked about who is responsible for updating the GODORT directory; she also asked about who uploads meeting schedules—when they come out—and who creates slides for award winners. Amsberryaugier plans on coordinating these efforts and delegate as needed. Pritchett recognized that she has not distributed award winner templates to the Technology committee yet, and plans to do so in the near future.

GODORT News:

Pritchett and Kellam acknowledged that “GODORT News” (on site mainpage) needs further investigating re: how to be more frequent on updates. Pritchett suggested that the committee investigate how news gets populated (i.e., GODORT-specific metadata through ALA) and also reaching out to Danielle, ALA liaison, to ask relevant/timely questions.

Social Media:

Amsberryaugier asked for clarification re: Technology Committee’s role in social media efforts. Chiewphasa mentioned how a Media and Outreach Working Group, formed earlier this year, has sent recommendations re: the handling of social media to Steering committee—to be reviewed and discussed with Steering on July 2nd, 2020 at 1PM CST. The Media and Outreach Working Group recommends that Steering form an ongoing committee to conduct social media work for GODORT. Also recommended: this committee should be formed either as a Standing Committee or as a sub-committee or panel to the Technology Committee.

Amsberryaugier asked who is currently in charge of Facebook. Pritchett and Chiewphasa mention how it’s currently piecemeal with multiple editors. Sarah Ereckson and Chiewphasa are currently editors alongside others.

Gmail Account Authentication:

The committee has figured out a workaround with authentication issues (specifically: handling cell phone/email authorization codes when logging into Gmail accounts). This issue had prevented members from accessing the godorttechnology@gmail.com inbox.

Work accomplished this past year:

- All committee minutes uploaded to website and will continue to be updated (see below for assignments).
- File naming structure in place:
 - o CommitteeNameAbbreviation_yyyymmdd_MWminutes
 - o CommitteeNameAbbreviation_yyyymmdd_Annualminutes
- Committee chairs have been contacted to solicit content. Protocol in-place for future contacts.
- Chair member of Publications Committee, Suzanne Reinman attending.
- Drafted and modified PPM posted on March 20, 2020.

GODORT Libguides:

Amsberryaugier asked if there should be a designated admin for GODORT Libguides. Pritchett is in favor of designating admins and/or creating protocol for granting and revoking access; the reason is that people rotate off, abruptly leave, etc., so there should be a coordinated effort of who can and cannot access.

Questions and Comments re: PPM:

Amsberryaugier mentioned how a future iteration of the PPM will embed file naming conventions and accompanying best practices.

Amsberryaugier likes the idea of welcoming interns into the committee (as stated in the PPM), especially for an avenue for LIS student involvement, but questioned how participation is solicited. Pritchett stated that if there is someone what wants to volunteer, they are always welcome to reach out, although there is no system in place for solicitation. Hager's anecdotal observation: the intern does not necessarily have to be an LIS student.

Posting and Archiving Webinars:

Recordings from GODORT webinars should be posted on the GODORT YouTube channel and posted onto the Webinar section of the GODORT site. Kellam reminded the committee that the "Civic Duty: Libraries and the Disenfranchised" program from this year's ALA has been posted on YouTube. If the ALA website has file-size restrictions that prevent the files themselves from being posted, links to the YouTube channel could be used instead. There was a discussion on how the videos might be archived. Amazon web services does backup/archiving at reasonable prices. Lora will investigate further.

Upcoming Projects:

- Data Dictionary creation and continued work on file naming conventions
- Further exploration of/solidifying what goes where on the website, what should and shouldn't go on the website, etc.
- Review creating LibGuides for the committee best practices (i.e., data dictionary, file naming conventions etc.)
- Reach out to new committee chairs.

Adjourn

New Business/Immediate Actions:

- Update GODORT directory and award winners
- Keep up-to-date with Media and Outreach Working Group's proposal to Steering re: Technology Committee's potential involvement with social media efforts.
- Create protocol for updating the following (on an annual basis, if not more frequent; list derived from email sent by Pritchett on 6/30/20):
 - o [The current directory](#), which is linked to both the "Contact GODORT" button on the homepage and the current directory link under the "About GODORT" menu. The directory should be updated as soon after the Annual conference as possible. The previous year's directory should then be added to the [past directories page](#). Also, each committee page has a link to current members that points to the current directory, so those will need to be updated as well.

- [The GODORT Chair page](#). Pritchett suggested that the committee can consider taking this down entirely since it's holdover from the old wiki when DttP was available to members only.
- [The conference schedules and agendas page](#) – this page is updated once the Midwinter meeting or Annual conference schedules are set. The most current meeting schedule is also added to the slideshow on the homepage.
- Awards-related pages:
 - [The award winners page](#) – this page is updated once the Awards Committee announces the award winners; they will provide the content. This page is also linked to the “Recent award winners” link under the “Awards” menu.
 - [The past award winners by award](#) and [past award winners by year](#) pages are updated when the award winners page is updated.
- [GODORT resolutions page](#)
- [Pages under the Publications and Resources menu](#)
- [Pages for webinars](#)

Minutes upload assignments:

Ben
Federal Documents Task Force FDTF
General Membership
Government Information for Children (GIC)
Government Information Technology Committee (GITCO) - inactive
Nominating Committee
Technology Committee

Lisa
Awards
Bylaws
Cataloging Committee
Education Committee

Samantha
Development
International Documents Task Force (IDTF)
Rare and Endangered Government Publications (REGP)
State and Local Documents Interest Group (SLDIG) was task force SLDTF
Web Managers inactive

Suzanne

Legislation Committee

Membership Committee

Program Committee

Publications Committee

Steering Committee
