

GODORT State & Local Documents Task Force
Minutes of the Business Meeting
Saturday, June 21, 2003, 2:00-5:30 PM
2003 ALA Annual Conference, Toronto, Ontario
Toronto Hilton, Johnston I/II

Present: Barbara Miller, Rich Gause, Karen Hogenboom, Yvonne Wilson, Lori Smith, Eric Johnson, Andrew F. Johnson, Nan Myers, Mae N. Schreiber, Timothy Skeers, Kris Kasianovitz, Stephen Patrick, David Griffiths

1. Coordinator-Elect Barbara Miller called the meeting to order at 2:05 PM. After welcome and introductions, the agenda was approved.

Lacking a quorum, the task force took no actions, but reports were delivered and discussed.

2. Lori Smith presented some observations from preparing her forthcoming book for Greenwood Press, "Tapping State Government Information Sources", expected in November 2003. Four co-authors (Eric Johnson, Dan Barkley, Daniel Cornwall, and Louise Malcomb) shared in writing the book, with each person taking responsibility for 10 states, divided by region. Three states (AL, MD, VT) either have no state document depository program or have inactive programs. Some states include county/municipal documents in their state depository programs. States have various approaches to inclusion of electronic resources in their depository programs. Discussion identified possible topics for the next edition, such as cataloging resources and identification of regulations regarding implementation of depository programs. Lori estimated that 10 to 20 percent of the URLs changed between submission of the initial manuscript and her receipt of the proofs to edit. Barbara Miller identified that a frequent problem with municipal documents is that personnel within the agencies come and go and procedures/records regarding distribution of publications don't get passed along. Mae Schreiber pointed out that commercial copyrights sometimes prevent making government information freely available online, such as building codes. In some states the official version of the statutes are commercially produced. Barbara Miller stated that it is important to know or have contacts in each state regarding regulations.

3. The minutes from Midwinter 2003 were reviewed and amended. Approval of minutes from both 2003 meetings will be done at Midwinter 2004 in San Diego.

4. Reports

a. Center for Research Libraries (Barbara Miller for Patricia Finney) - A description and status of the long-term project underway at the Center for Research Libraries will be prepared for Midwinter 2004.

b. Notable State and Local Documents - No report. Recommendation was made that everyone look at the list in May 15th issue of Library Journal to see if their libraries should order any titles.

c. SLDTF Web Coordinator - No report.

d. Bibliography Interest Group - No report.

e. Program Committee (Yvonne Wilson) - One of the topics discussed at the Toronto digitization preconference was the importance of metadata and cataloging to providing access. The preconference

planned by GODORT Cataloging for 2004 Annual in Orlando will focus on cataloging and processing of government documents. Suggestions from SLDTF for the cataloging preconference included providing breakout sessions by system used to facilitate sharing of workarounds.

f. Education Committee - No report. Barbara Miller will attend for Steve Woods.

g. Cataloging Committee (Nan Myers for Tanya Finchum) - No report. The need to identify listservs for each state regarding state documents was discussed.

h. GITCO (Rich Gause) - No report.

i. Publications Committee - No report.

j. Rare & Endangered Government Publications Committee (Timothy Skeers) - No report.

5. Old Business

a. Committee of Eight (Barbara Miller) - Barbara Miller reported that contact information has been updated for the Committee of Eight and changes approved at Midwinter have been made to the PPM to make the Assistant Coordinator/Coordinator Elect the chair of the Committee of Eight. The Committee of Eight is in the process of gathering state-by-state cataloging contacts for agricultural publications and has already forwarded contacts for 40 states to the National Agricultural Library.

b. State & Local Documents Toolbox (Barbara Miller for Diann Weatherly) - The toolbox has been loaded on the SLDTF webpage. Barbara Miller will communicate with the Publications Committee to make them aware of this resource. Barbara will also determine through Steering via the Reflector if this toolbox requires formal approval from Steering.

c. Documents on Documents MOU (Nan Myers) - Nan Myers reported that she will pursue transfer of the Documents on Documents Collection to the ALA Archives.

d. Program for ALA Annual 2004 - Rich Gause will submit the program form for the main GODORT program at ALA Annual 2004 Orlando to Program II Monday, June 23. Preliminary title is "Potholes on the Information Highway." and it will deal with access to local government information. Two potential speakers from the Orlando area have been identified and ideas for additional speakers were discussed. Possible additional areas for program focus included (1) identification of which local documents should be collected and how best to acquire them, and (2) archiving of local documents. Rich Gause was tasked with follow-up regarding speakers.

6. New Business

a. Karen Hogenboom and David Griffiths (University of Illinois U-C) briefly described a survey they are completing regarding the degree of inclusion of state and international documents content in government documents courses at library school programs. Their survey addresses amount of time devoted to topics, but does not address quality. They expect to submit an article for publication regarding the survey.

b. Jim Church will be proposing a program for 2005 regarding metadata for local documents.

c. Status of State Libraries

General discussion took place regarding the State Libraries in Washington and Florida. An update on this topic may be submitted for the DttP column. Kris Kasianovitz is the new contributor to DttP for SLDTF, and she possibly can include this discussion in one of her articles.

d. UCITA

Discussion focused on the need to track UCITA status state-by-state.

7. The meeting adjourned at 4:50 PM.