American Library Association
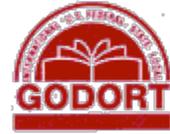**Government Documents Round Table**

Government Information Technology Committee (GITCO)

GITCO Home > Minutes of the ALA Annual Meeting of G I T C O, 1-26-03

Sunday, January 26, 2003, 2:00pm-5:30pm
Sheraton Society Hill, Ballroom 5, Philadelphia, PA
Megan Dreger and Amy West, Co-chairs

I. Current meeting agenda and minutes of meeting from 2002 ALA Annual Conference were approved.

II. Welcome and introductions. All those who attended introduced themselves. James Jacobs from UCSD will be serving on the committee as an intern.

III. Ongoing Projects

A. Status of Planning for Pre-conference - Cathy Hartman
   i. Cathy Hartman distributed information on the status of the planning for the GODORT pre-conference on Digitizing Government Information to be offered at ALA Annual in Toronto, ON.
   ii. Cathy reviewed the list of speakers and topics for the pre-conference. Still waiting to hear back from one potential speaker.
   iii. Plan on having longer breaks so there is more time for people to interact and ask questions.
   iv. Cathy asked if there were any questions or suggestions regarding the program? Amy West mentioned that there was a request at the program meeting for volunteers from GITCO to help out with the pre-conference in Toronto. Those who volunteer do not need to pay the pre-conference fee. Amy West and Megan Dreger volunteered to be helpers.
   v. We need a volunteer to get a list of sponsors and contacts. The Program Committee is doing that and needs a volunteer from GITCO to help out. John Hernandez volunteered to assist. 150.00 fee will be required from sponsors who want to have space on a table to distribute promotional materials. The fee is 75.00 to place promotional materials in the packet or to contribute some part of the packet (such as the folders).
   vi. The goal is to get 200 people to register for the preconference.
   vii. What type of materials should be placed in the packet? PowerPoint presentation, agenda, list of registrants, list of restaurants, list of speakers with contact information, perhaps get sponsors to donate pens, pencils or binders, index cards for writing down questions, publicity pieces.
   viii. Need to ask all speakers if they will allow themselves to be videotaped. Will sell the videotape later.

  ix. Ballpark figure for number of sponsors?

  x. Sponsors cannot sell anything at the pre-conference.

  xi. Where should the packets be shipped? How many pages per person? How much room is there in the lobby? Hopefully Andrea Morrison can answer. What about break beverages? Get a sponsor for the beverages? How many breaks do we want to provide beverages for?

  xii. Thanks to Cathy and the volunteers.

B. The committee agreed to jump to the reports from liaisons since some of them needed to leave early.

  i. Federal Documents Task Force - Amy Stewart-Mailhiot was sick and couldn't make it.

  ii. International Documents Task Force - Carolyn Kohler could not make it Helen Sheehy reported on her behalf. IDTF is doing a program/panel discussion dealing with education for undergraduates and librarians for international documents.

  iii. State and Local Documents Task Force - Rich Gause. Report on speaker from National Agriculture Library from GODORT Update who spoke on cataloging of state agriculture documents and talked of doing a survey to see who is cataloging state agriculture documents. The SLDTF Toolbox is ready to be posted to the GODORT webpage. Will be posting a top 10 list for new SLD librarians.

C. Status of Subcommittee on Digital Imaging (SDI) - Mary Horton. Anxious for a set of guidelines. 125 titles are ready to be added. It is hard to make decisions such as agency annual reports (where they are in multiple formats) and 2000 forward (for example) are electronic.

  i. Database. The names of the kind of things to be in the databases are in the report that was accepted by the Steering Committee (but not adopted). SDI needs to go back through the recommendations and pick out the recommendations they want to move forward on. May need to send a routine message to GOVDOC-L to remind people to report on their digital projects so that there is no duplication of projects. There is a form on the web page to so one can post to the database.

  ii. Conversion of web site. The web site needs to be moved from the ad hoc to a permanent page for SDI. Should the SDI committee be updating and adding to the web site? Mary will update the page.

  iii. Update to the Ad Hoc Report. Sandy Peterson will contribute a bibliography.

D. Census Bureau Update - Andrea Sevetson. Andrea distributed a few items. She reviewed the items on the Census Bureau Update handout (attached). Important points:

  i. the census release schedule gets updated every 6 weeks,

  ii. Census 2000 Briefs available on the Web,

  iii. Census to print 500 copies and GPO will ride them,

  iv. anticipate that all FDLPs will have SF3 DVDs by March (2 discs),

  v. will FDLPs get PUMS?, PUMS will be using Beyond 20/20 software,

  vi. Subject Summary Tape Files and EEO File from 1990 - no similar product will be produced for 2000 - can get the data from Summary File 3,

  vii. not sure will funding will come from for the American Community Survey,

viii. Senate cut Survey of Income and Program Participation (SIPP), funding was cut to fund a health related survey.

ix. Where are PDF versions of the ZCTA maps? Will there be a School District Demographics product produced?

E. DttP TechWatch Column - Megan Dreger. Need ideas or volunteers to write a short, 800 word column. Anyone who wants to write a column or has ideas please let Megan know. The next deadline is a bit uncertain because DttP publishing schedule may change.

F. CD-ROM Documentation Project - Aaron Dobbs. Megan Dreger said there was nothing new to report. No statistics were retrieved for the meeting. Everything is OK and status quo.

G. Census 2000 Toolkit - Hui Hua Chua. Everything has been added and the toolkit is up. Hui Hua is updating it as necessary.

H. E-competencies - Amy West. Dealing with spam is the latest item added to the e-competencies toolbox. James Jacobs is to start adding information to the e-competencies pages.

I. Model web page - Chuck Malone. Chuck only took this on a few days ago so really has nothing to report. He wants input on: what needs to be updated, best practices, etc. He will be looking at a lot of web pages. Hopefully will have something final by the summer. Will retain content and explain how to insert images from users' own institutions.

IV. New Business

A. Raw Government Data - Amy West for Suzanne Holcombe.
Stephen Woods from the education committee spoke about this. He conveyed ideas that Education has on integrating information literacy standards into presentations/library instruction sessions. There is a huge lack of information on how to use raw government numeric or geospatial data. Education is looking at instruction for statistical and geospatial literacy. What are we thinking of as potential output? The committee agreed that these type of competencies should be added to the highest level - tier 3. Other ideas? ICPSR, pointing people to information and training already available on the Web, start out with basic information on the e-competencies web site, direct people to other useful sites, include a bibliography, etc.

B. Other New Business.

i. Amy attended the ACRL-ANSS Criminology section meeting. There was a presentation from the Bureau of Justice Statistics. The presenter handed out a CD of major publications on the BJS web site.

ii. What about developing some way of putting together a data set similar to SSTF from 1990 from 2000 data? Can reproduce it or develop instructions on how to reproduce it. Focus on more popular subjects.

iii. USA Trade Online has a rolling date - current year and 2 previous. What is the compatibility between USA Trade Online and the Import/Export CD-ROMs? What about gap that will develop between USA Trade CDs and USA Trade Online? What will happen to that data? Cathy Hartman moved that GITCO ask the Chair of GODORT to write a letter to USA Trade regarding this issue. This motion was approved.

V. Meeting adjourned at 4:05pm.

Wendy Mann, Secretary