

**GODORT Government Information for Children Committee (GIC)**  
**Minutes for the Mid-Winter Virtual Meeting**  
**Thursday January 13, 2022, 2:00-3:00pm CST**

**Meeting Recording:** [https://ala-events.zoom.us/rec/share/m3l0WGU5nGxb-bnsyHvNj\\_IkTgJ7bFUG\\_K-T1v1IArc\\_E3nehWiZk5WHNR1Imy3B.1AMZ646an25Tnfoa?startTime=1642104096000](https://ala-events.zoom.us/rec/share/m3l0WGU5nGxb-bnsyHvNj_IkTgJ7bFUG_K-T1v1IArc_E3nehWiZk5WHNR1Imy3B.1AMZ646an25Tnfoa?startTime=1642104096000)

**I. Attendees:** Jennifer Castle, Andie Crawley, Jenny Groome, Marna Morland (Chair), Perveen Rustomfram, Robbie Sittel, Patricia Siska (logged in under another member's log in), Karen Tate, Connie Williams.

**II. Welcome and Introductions**

*Current Committee Members introduced themselves:*

Marna Morland – Chair, UT Dallas, Eugene McDermott Library  
Connie Williams – Sonoma County Library, Petaluma - History Librarian  
Jenny Groome - Connecticut State Library, LibGuide Administrator for GIC  
Jennifer Castle - Tennessee State University, Reference and Government Documents Librarian, Nashville, LibGuide Administrator for GIC, Editor for Documents To the People  
Perveen Rustomfram - The University of Memphis, Government Publications Head, Regional Library for the  
Patricia Siska, Queens Public Library (Retired)

*Others – Welcome!*

Karen Tate and Andy Crawley

**III. Approval of August 10, 2021 Meeting Minutes**

- Jennifer Castle moved to approve the August 10, 2021 meeting minutes. Seconded by Connie Williams. The minutes were approved.

**IV. LibGuides – Progress since our last meeting**

- We have two LibGuide Administrators, Jenny Groome and Jennifer Castle.
- The “A Few Places to Start” guide was moved to the top of the main landing page, and our committee information was moved lower by Rich Gause.
- Jenny Groome updated our STEAM Kids and Teens sections, so they are ready for assets to be added. The tabs are still hidden from public view.
- Jenny Groome created videos of instructions for adding GIC content, *Creating a New Topic* and *Assets*, which can be accessed under “GIC Members”, “Instructions” and you must be logged in to view them because they are private. There are also the list of our Guides.  
*Creating a New Topic* - <https://www.youtube.com/watch?v=Vd2dJxTjW4A>  
*Assets* - <https://www.youtube.com/watch?v=pu3ig6o4z1o>
- Per Jenny: The Guide landing page can only be changed by the Chair, and Jenny and Jennifer (the LibGuide Administrators). When a guide is created and it is ready to be on the landing page, we need to let the Administrators know. It is also good to add all the other people and volunteers in the group as editors. If you have a broken link, and you don't own the asset, then only an Administrator can change the link. GODORT

as a group will be looking at policy and procedures of transferring leadership and the nitty gritty details of maintaining the LibGuides.

## V. New Business

- Further editing of the LibGuides – Next steps?
- Move the “Florida” guide to the A-Z State guide. Connie suggested we each take our own state’s guide to update. Connie will check California, and Marna will check Texas. We are only to link to resources for teachers, our guide. Jenny suggested adding “See Also” to the state guides for the information for teachers and students.
- Constitution Day Poster Contest – Start online promotion in the late spring-early summer.
- Promoting government resources for children – continue monthly social media posts. Please send a copy of what you created to GIC members so we can know what has already been done.
- Law Resources for Teens – Does anyone want to volunteer to start gathering resources? Contact Joel Fishman and ask if he can find some resources? Do we need a hidden LibGuide tab created?
- History Day – our Rep is Hayley Johnson, and she would like to be invited to all GIC meetings.
- ALA Conference and 50<sup>th</sup> Anniversary – We need to decide if we are going meet for an hour at the June ALA Conference, and what day/time to request, and then let Robbie know our decision. The 50<sup>th</sup> Anniversary Committee is meeting on Thursday, 3:00-4:00 PM (CST) immediately following our committee’s meeting today. Guest attendees may attend the mid-winter meeting to learn what is being planned. [It was decided by Robbie Sittel that all meetings would be Virtual and held the week before ALA.]

## VI. Announcements

- Connie added that Constitution Day is problematic because if entries arrive any time after the poster due dates, they are entered in the next year’s contest. We may need to market the entries differently. Robbie asked about the entries, if we receive the entries and if we are given information about the numbers of entries. Connie replied that we have nothing to do with the contest, except to promote it. There are many submissions to the publishing company that runs it and it is a popular contest.
- Perveen asked what ways we promote the contest. Connie replied that it is often through state library associations or state library groups. We write up basic information describing the contest and direct people to the actual contest site which has all the rules.
- Perveen asked about creating social media posts of resources for children. She asked if we could reuse the social media posts created by GIC members for our own library’s posts. Jennifer Castle answered that yes, we can reuse posts made by the Social Media Committee. Jenny Groome added that we can repost after it has been initially posted by the Social Media Committee. They should post the information first, then we can reshare. Jennifer Castle suggested creating a post in Canva <https://www.canva.com/> and then forwarding to the Social Media Committee. If you have text only to submit, that is OK, too, and they can put something together.
- Jenny Groome gave us a tour of our LibGuides. We need for main editors to add names of members who can edit their guides. If they don’t want others to make updates, let us know and we can email you possible assets to add. Jenny will send notices of broken links to the assigned members. There are a lot of broken links, but there are a lot of different people to contact about the broken links. Jennifer suggested that before people leave the committee, ownership should be updated. Connie suggested that we sign up on Jenny’s page for whatever guides we want to be in charge of, and whoever has updates will contact that main editor. Jenny will

not update a particular guide, but rather run a link checker and inform other members of the committee of needed changes.

## **VII. Adjournment**

- The meeting was adjourned at 2:53.