

## Consolidated Minutes from Task Forces and Committees June 24-26, 2011

**Hotel: Sheraton - Crescent Boardroom**

**Friday June 24, 2011**

**4:00pm – 5:30pm**

**Convener:** Geoffrey Swindells

**Recorder:** Sue Kendall

Attendance: Bernadine Abbott Hoduski, Mary Alice Baish, Dan Barkley, Susan Bucks, Jim Church, Beth Clausen, Brett, Cloyd, Marie Concannon, Valerie Glenn, Richard Guajardo, Robin Haun-Mohamed, Steve Hayes, John Hernandez, Rebecca Hyde, Frank Lester, Barbara Miller, Jill Moriearty, Antoinette W. Satterfield, Sandy Schiefer, Barbie Selby, Jesse Silva, Vicki Tate, Jill Vassilakos Long, Amy West, Sinai Wood

### **Task Force Reports**

**Federal Documents-** At its membership meeting on Sunday, June 26, Federal Documents Task Force (FDTF) held a program in conjunction with the Education Committee. Two speakers representing separate sections of the Census Bureau gave presentations showing how to effectively use the Economic Census (Andrew Hait, Statistician/Economist Census Bureau) and the new version of the American Fact Finder (Dr. Tai Istre, Louisiana State Data Resource Officer).

After the presentations, Superintendent of Documents Mary Alice Baish gave an overview of current trends and issues confronting GPO. Ted Priebe and Robin Haun Mohamed, both of GPO, followed with updates on specific programs at GPO and FDLP.

Before adjournment, the three new offices of FDTF were introduced: Antoinette Satterfield, Incoming Coordinator; Lori Smith, Coordinator-Elect; and Sarah Naper, Incoming Secretary.

**International Documents** -The IDTF convened 6/25/11 from 1:30-3:00. Discussion centered around the impact of the economy on staffing, priorities, collection development, and programs. Everybody is feeling the pinch somewhere. Suggestions for additions to the IDTF wiki projects were solicited. Digital collections were discussed in terms of Archive-It and the California Digital Library (CDL) web archive. The efforts of the Berkeley CDL to collect web publications from regional and satellite offices of IGO's were noted with particular interest. The question of holding virtual mid-winter meetings was brought up and engendered some lively discussion, but nobody was wildly in favor of the idea at this time. However everyone was interested in having further conversations on the topic.

**State & Local Documents** - A large portion of the meeting was spent discussing how state and local documents are handled electronically in everyone's state and locality. This discussion was very fruitful and interesting; as a result we would like to continue the discussion, per the action item below. There was a discussion about the State Agency databases on the wiki and will be providing the results of those discussions to the volunteers on this project. If anyone wants to volunteer to cover a state please contact Daniel Cornwall. We then held a discussion on advocacy on the state level that spawned the resolution found below. Finally, the task force had a discussion on the future of virtual and physical meetings at annual and midwinter.

Action item: The State and Local Documents Task Force will create a discussion area in ALA Connect for all members of GODORT to join in a discussion of collection development and digital preservation in state and local documents, using the minutes from this ALA discussion to start this discussion.

**Resolution: STDTF requests that GODORT ask ALA Advocacy to establish a list of state level library advocacy contacts. This list could include information such as association URLs, and Legislative tracking.**

## **Committee Reports**

### **Awards**

### **Bylaws & Organization - PPM**

The draft 2010 PPM chapters, currently on the wiki, are being updated with additional comments received in the past year.

PPM chapters are also being reorganized to have a more common structure using similar section headings and more consistent language (e.g., using terminology currently in the ByLaws).

Knowing that the PPM will need further revision in the near future as decisions are made about virtual participation and other major issues, the goal now for a final 2011 version is greater clarity and consistency for current and new members.

### **ByLaws**

As GODORT continues to evaluate the Strategic Plan, the ByLaws and Organization committee will communicate with other committees and task forces about their goals and responsibility statements currently in the ByLaws. It is understood that the topic of virtual participation will continue to be a major consideration during the upcoming year. Please let me know if you have any questions or comments (except after 5pm on Sunday when I'll be on a plane).

**Cataloging --** The GODORT Cataloging Committee discussed the planned implementation of the new cataloging rules known as Resource Description and Access (RDA). Committee members conferred with GPO representatives and vendors in attendance regarding local implementation issues in preparation for the January 2013 implementation timetable. GPO representatives discussed several topics including details regarding current budget related staffing initiatives. GPO continues to work on the historic shelflist project. They are focusing on serials titles, but are also working on authority headings for names and subjects. GPO staff has been training with the RDA Toolkit for several months. Two additional catalogers have recently been hired. The GPO report indicates that indexing and cataloging activities remain a core priority for GPO. Training is another major initiative for GPO staff. The Cataloging Committee discussed the need for tangible training sessions that could be held in conjunction with the DLC meeting. GPO representatives reported that additional training at the DLC meeting had been discussed and that they were interested in receiving additional information about the type of training that is desired. They also indicated that a summit meeting at DLC on the depository library program was being planned.

Also discussed were GPO activities planned for the 150th Anniversary of GPO.

Committee members also expressed interest about any plans to recognize the 50th Anniversary of the Regional Depository Libraries program. GPO representations would like to hear additional ideas on these events.

Submitted by Richard Guajardo  
Chair, Cataloging Committee

## **Conference**

**Development** - The Development committee continued its work on a fundraising strategy for GODORT. Development was joined by Mark Huber, Assistant Director of Development for ALA. Topics discussed included:

- Results so far from GODORT's first email and letter fundraising campaign
- Strategies and timing for next mailing and for a sustainable DTTP communication to members
- Web presence for Development and integration into GODORT's greater web presence
- Budget authorizations to take to GODORT Steering

**Education** -- ALA 2011 Midwinter Meeting (Joint Meeting with FDTF)

LOEWS Lafourche

Sunday, June 26, 1:30-3:30 p.m.

Linda Spiro, Chair

Lori Lester Gwinett, Recorder

Education Members Present:

Linda Spiro, Jesse Silva, Mary Axford, Lynda Kellam, Lori Lester Gwinett

Federal Documents Task Force Members Present:

Justin Joque, Lori Smith, Tim Dodge, Stephanie Braunstein, Antoinette Satterfield

GODORT Members and Guests Present:

Kevin McClure, Justin Otto, Victoria Mitchell, Melanie Sims, Barbara Miller, Will Hires, Hallie Pritchett, Brandon Burnette, Ellen Simmons, Ramesh Parikh, Stephen Woods, Sandra McAninch, Sarah Erekson, Rebecca Hyde, Rebekah Eppley, Kathy Bayer, Mary Prophet, Hui Hua Chua, Susan Bucks, Amanda Wakaruk, Sarah Naper, Diane Smith, Sandy Himel, Yvonne Wilson, Barbie Selby, Vicki Tate, Laura Hayer, Chelsea Dinsmore, Cathryn Morse, Shari Laster, Jennie Gerke, John Stevenson, Patricia Kenly, Jill Vassilakos-Long

I. Welcome and Introductions

a. Introductions - Stephanie Braustein and Linda Spiro welcomed committee members and guests.

b. Attendance Sheets

II. Andrew W. Hait, Survey Statistician/Economist, U.S. Census Bureau - "Economic Programs under the Hood-Tips and Tricks for Working with Economic Census Data." Dr. Tai Istre, State Data Resource Officer, Louisiana - "Finding Needles in a Haystack-- Accessing Census Dataq and Products." (1.5 hours).

Regroup for 30 min. separate business meetings

III. Approval of Agenda - approved online

IV. Approval of Minutes - Midwinter 2011 - Approved online as written.

V. Outreach Update - Kathryn Bayer, Outreach Librarian, GPO Education and Outreach. The full update will be posted on the complete minutes for Education on the GODORT wiki.

VI. Liaison Reports

A. FDTF (Lori Lester) - No action items

B. SLDTF (Robbie Sittel) - No report

C. IDTF (Alex Simmons) - No report

D. Education Assembly (Linda Spiro for Dotty Ormes) - Dr. Clara Chu spoke about diversity in Higher Education and stressed the difference between diversity and inclusion.

Are people of various ethnicities having equal opportunities and thriving at your institutions?

E. Literacy Assembly - (Aimee Quinn) - No report

#### VII. Old Business

A. Online programming for GODORT - Steering I approved a charge for online programming for GODORT and plans to initiate the process with a free one-hour webinar in the spring.

B. Competencies for Government Information Specialists - Steering I indicated it was not necessary to get Steering approval. The committee can remove the draft label from the document if committee members agree.

#### VIII. New Business

A. Discussed ideas for implementing meeting online-only for Midwinter meetings.

B. Members approved online Lynda Kellam as Education Committee webmaster.

C. Jesse Silva was introduced as the new Education chair.

#### IX. Adjourn

Lynda Kellam moved to adjourn. Jesse Silva seconded. The meeting adjourned at 3:43 p.m.

**GITCO** - GITCO didn't have a quorum and thus did not officially meet. The acting chair Geoff Swindells facilitated a discussion on a possible revision of GITCO from a formal committee to an interest group. GODORT doesn't currently have an interest group structure so GITCO will recommend to the Bylaws committee that interest groups be added to our bylaws and, separately, that GITCO become one.

#### **Legislation –**

##### Leg I:

A draft of a resolution concerning GPO's funding for FY 2012 was circulated and discussed. The co-chairs agreed to research issues related to the recent executive branch memo requiring the streamlining of public government websites and to work with the Washington Office on next steps.

##### Leg II:

The joint meeting with COL-GIS included an update from GPO and extensive discussion concerning a draft resolution about the defunding of statistical agencies.

##### Leg III:

Drafts of the GPO funding resolution and the defunding of statistical agencies resolution were discussed and edited.

##### Leg IV:

Cancelled.

#### **Membership**

#### **Nominating**

#### **Program**

**Publications** - The publications committee met on Sunday from 8:00 to 9:30. We heard about DttP, notable documents, elearning and the occasional papers series. DttP lead editors Beth Clausen and Valerie Glenn have not decided whether or not to continue with a second term and will notify the committee by the end of the summer with their decision. The publications committee wishes to extend a heartfelt thank you to the both of them for a fantastic job. David Griffiths, notable documents chair, may also be stepping down and if so publications will

Need to find a replacement for him also. The GODORT occasional paper series is going well. The editorial board has received three submissions this year, two of which have been published and are on the GODORT wiki. The board hopes to publish the third soon. The committee also discussed the elearning report and supported the notion of going through ALA if at all possible for the pilot webinar.

Respectfully submitted,  
Jim Church

### **Rare and Endangered - Draft Summary**

Government Documents Round Table: Rare and Endangered Government Publications Committee  
There was not a majority quorum, so no official votes were taken. It was agreed that the 2011 Midwinter Minutes will be approved on ALAConnect before the midwinter conference.

The Committee discussed the migration of REGP material from the ALA website to the wiki.

Most of the meeting was devoted to discussing REGP's role and responsibilities. Topics included:

- Ways of keeping better communications in between conferences, including methods of keeping informed others (non-REGP members) within GODORT who are interested in REGP activities and concerns.
- The viability of virtual meetings
- If REGP should be disbanded and elements of its duties parceled out among a number of other concerned committees and task forces.

It was decided that while a midwinter virtual meeting is possible (and could be voted on by members in between annual and midwinter), REGP's greatest role is in acting as a clearinghouse of information where elements from different parts of ALA can share ideas and update members of other committees on issues that are of mutual concern. In short, one of the greatest strengths of REGP lay in its liaison with other committees and their reporting back and discussing their committee's concerns with REGP membership. Central to this information sharing is increased communications in between the conferences not only by those within the committee, but with liaisons and individuals interested in the preservation of government publications.

Finally, there was an update on the ASERL Centers of Excellence at the University of Kentucky (WPA Project) by Sandee McAninch.

### **Schedule**

**Web Managers-** Attendees: Lynda Kellam, Andrew Haas, Sandy Schiefer  
Loess, Orleans room  
June 26, 2011  
4:00 pm

Archival content from the ALA site must be moved to the wiki by July 8. The site will be moved to Drupal on July 18 and there will be a two week review process. This will allow the committees to review the new site and check to make sure the forms work properly.

The Go-Live date will be in late August.

The ALA site will contain basic information on each committee and task force. This will include:

Name of committee

Name of chair and contact information

Link to appropriate section of the bylaws

Link to the appropriate section of the PPM

Link to the appropriate section of the directory

Link to the wiki

Meeting adjourned at 4:21 pm.

Sandy Schiefer

GODORT Web Manager

[Schiefers@Missouri.edu](mailto:Schiefers@Missouri.edu)

The **Cartographic Users Advisory Council** (CUAC) had its 2011 annual Meeting on June 16th and 17th at the USGS Library in Reston, VA. 12 federal agencies participated in the meeting to share their current and future activities of geospatial data products and their distribution mechanism. Full minutes of their presentations will appear on the CUAC Web site (<http://cuac.wustl.edu>).

During the CUAC business meeting, CUAC proposed to have a national conference in 2013 on how and what to do with libraries' current print map collections. We would like to hear from GODORT how the GODORT community manages current/existing paper map collections when the collections are moving toward a digital archive world. Any program, ideas, or discussions that you would like to see regarding this topic from this national conference in 2013 please send them to Marcy Bidney ([mma17@psu.edu](mailto:mma17@psu.edu)) or Joy Suh ([hsuh1@gmu.edu](mailto:hsuh1@gmu.edu)) who are the GODORT liaisons to CUAC.