

MINUTES

GODORT Federal Documents Task Force

OMNI Hotel – Fair Park 2 Room

Saturday, January 21, 2012, Start: 4:05 p.m.; End: 5:26 p.m.

Convener: Antoinette Satterfield (Coordinator); Lori Smith (Coordinator Elect)

Recorder: Sarah Naper

Attendees

Members: Mary Alice Baish (GPO), Simon Henley, Richard Yarnall (Library of Congress), Laurie Hall (GPO), Rebecca Hyde (SLU), Stephen Hayes, Laura Bayard (Notre Dame), Wayne Strickland (NTIS), Kirsten Clark (University of Minnesota), James Jacobs (Stanford), Julie Proctor (University of Michigan), Karen Cook (McNeese State University), Robert Bremer (Nichols State University), Robbie Sitter (Tulsa Library), Ellen Simmons (Hardin-Simmons University), Shari Laster (University of Akron), Sarah Naper (Texas State University), Antoinette, Satterfield (U.S. Naval Academy), Lori Smith (Southeastern Louisiana University), Jeffrey Levy (University of North Texas), Chelsea Disman (University of Florida), Andrea Severson (ProQuest), Linda Spiro (Rice), Julius C. Jefferson, Jr. (Library of Congress), Jennifer Manning (CRS/Library of Congress), Dan Barkley (University of New Mexico), Frank Lester (Vanderbilt), Bill Sudduth (University of South Carolina), Barbie Selby (University of Virginia), Vickie Mix (South Dakota State University), Brandon Burnette (Oklahoma State University), Justin Otto (Eastern Washington University), Melanie Sims (LSU Law), and Stephanie Braunstein (LSU)

Non-members: Donna Scheeder (CRS/Library of Congress) and Tanner Wray (University of Maryland)

START TIME: 4:05 p.m.

FIRST ORDER OF BUSINESS

Welcome and introductions

SECOND ORDER OF BUSINESS

Adoption of agenda – between #3 and #4 on the printed agenda that was distributed, Antoinette Satterfield noted that an insertion should be made. The Legislative Committee will make a report.

It was moved and seconded that the agenda should be adopted as modified with this amendment.

THIRD ORDER OF BUSINESS

Approval of 2011 Annual Minutes – It was suggested that the distributed minutes be modified in the following fashion: any place where “Mary” had been used to signify “Mary Alice Baish” should be replaced with “Baish.”

It was moved and seconded that these revised minutes should be approved.

FOURTH ORDER OF BUSINESS

Committee Reports: Legislation Committee liaisons (Stephanie Braunstein, Melanie Sims, and Lori Smith)

There are three resolutions in progress. Two of the resolutions are memorial resolutions, one for Robert Houk, public printer from 1990-1993 and Mary Ellen Trautman. The third is a testimonial resolution recognizing William Boarman for his service as the 26th Public Printer of the United States.

A resolution is also being drafted regarding the loss of crucial government information (e.g., *Statistical Abstract* and the *National Biological Information Infrastructure*).

FIFTH ORDER OF BUSINESS

Update on GPO and the Library Services Content Management (LSCM) (Mary Alice Baish, GPO – Assistant Public Printer, Superintendent of Documents)

Mary Alice Baish yielded the floor to Laurie Hall who provided a report on the move of document distribution from GPO's main building to a warehouse in Maryland. This move was a very detailed logistical project, but was done quickly and efficiently. Fifth floor staff still remain in the main building.

Baish credits much of the success of the project to Hall's attention to detail.

SIXTH ORDER OF BUSINESS

State Forecast Project and Questionnaire (Cherie Givens, GPO – Education and Outreach)

Baish introduced Givens, who came to GPO about a year ago.

Givens described the forthcoming state survey, state forecasts, and state focused action plans. The study is a mixed methods study, which will consider the previous five years and attempt to project the next five years. The Biennial Survey has been used to gather data about depository libraries, but we don't have any tool with significant open-ended questions.

This will be a much more encompassing study. It will be compared with the Biennial Survey to get a comprehensive view of the needs of depository libraries. There is a desire to document and represent voices from all library types. It is hoped that a clear consensus will emerge that will identify where we want to go in the future.

The survey was discussed at the recent Depository Library Conference Thursday session. Transcripts from this session are on FDLP Desktop.

Survey questions were identified by LSCM consulting with the Depository Library Council. The survey has been pilot-tested, and feedback has yielded questionnaire modifications. An effort has been made to not duplicate what has already been asked on the Biennial Survey. Sometimes, there is a disconnect between what a depository coordinator and library director feel about the program. To address this discrepancy, there will be an option for anonymity of data.

State forecasts should look at several different aspects: economics, demographics (e.g., defining libraries that prefer digital or tangible content), collection management (e.g., questions about remote storage, digitization, preservation), education aspects (e.g., what are the education components that new depository coordinators need?), affiliations and community marketing, and opinion of the benefits of current LSCM projects.

GPO is looking at really making changes, if we can. Questions may cross state borders. Basically, if you could create an ideal FDLP program, what would it be?

After individual forecasts will come state forecasts. From the state, action plans will be generated.

State forecasts will come after learning how individual libraries respond. GPO offers to host virtual meetings within state or region or subregion (if interested in this, need to make request to GPO soon, so that platform can be scheduled).

All feedback must be received by June 30...so GPO can release data before next conference.

The survey will be available Feb 1-Jun 30. Givens encouraged coordinators to download the survey promptly and encourage neighboring depositories to do it also.

Preliminary findings will be shared at the Fall Depository Library Conference and also online. Results will also be shared in the monthly FDLP newsletter.

In sum, the ultimate goal is to better understand FDLP's most pressing issues, to hear diverse viewpoints, and to document conclusions of where GPO's efforts can best be used. This helps us know where we need to make changes, backed by statistical proof, and it documents individual initiatives and informs a national plan.

If deeply divided groups are identified, a secondary aspect of the survey will be focus group or focused interviews.

Givens encouraged any questions after today's session to be directed to her (cgivens@gpo.gov) or to David Walls (dwalls@gpo.gov).

The following questions were asked by audience members:

Question: Will individual libraries will be able to keep print copy of results?

Response: Yes. This functionality will be available.

Question: Many biennial surveys were submitted late? Is there a way that Regionals can encourage faster response (by knowing which selectives were late in submitting responses)? If a regional library does not get data until June, the regional library won't have time to get their response done in June.

Response: Good idea, but GPO can't identify selectives that haven't participated. However, Survey Monkey will be sending reminders to people at various intervals to remind them to

complete the process. It was noted that pilot testers said it took about an hour to complete. The burden on regionals is recognized. An email will be sent to regionals to ask their help in encouraging selectives.

Question: Are action plans also to be completed at the state level?

Response: Forecast should be for each state, but action plan could be done at regional level.

Question: Documents group Bay Area has soon meeting, would you be interested in participating?

Response: Very interested in participating in this.

Question: Library budgets and privately published indexes have come under fire (e.g., databases, cataloging services)? Are there questions that address this?

Response: Yes. Very aware of this concern. Questions will address this.

Question: Did you say that there is a tool available before April for virtual meetings?

Response: Yes, this needs to be done before April, and we can help you do that...do not have to be done in just one meeting...can be multiple meetings.

Question: Is the state forecast in Survey Monkey format?

Response: Different formats are permitted for responses since multiple people may be completing a state forecast.

Question: Who completes a state forecast? How is this identified?

Response: An addendum will identify this.

Question: Is there an Action plan template?

Response: A template is available, however, the action plan is primarily goals and initiatives. This is not elaborate...just trying to complement your efforts.

Question: Will there be other stakeholders survey? For Agencies? Users?

Response: In the plan for future surveys.

Question: Will you be able to pull subset data? Specifically, could you pull responses for all public libraries?

Response: Fantastic idea. Had planned to do this at focus group level, but would be willing to host virtual meeting by library type.

Question: Is the template for the action plans still available on FDLP website?

Response: Yes.

SEVENTH ORDER OF BUSINESS

Update on GPO and the Library Services Content Management, continued (LSCM) (Mary Alice Baish, GPO – Assistant Public Printer, Superintendent of Documents)

Baish emphasized that Depository program is at a tipping point.

Public libraries are especially important for civic engagement. Program has 1209 libraries, all shapes, forms. Every type of library is important to Baish and GPO.

Baish believes we will be successful if we all pull together. A lot of time was spent developing the questionnaire and getting feedback.

We've always been able to come together as a community during a crisis time. Those at the meeting today are encouraged to spread the word.

This presentation will be put up on Desktop, and a link should be posted in an email message.

The funding of every agency was a target, however, GPO's budget reduction could have been worse.

Collaborations/projects that are ongoing will continue, but given budget constraints, we have to be careful about adding new materials to FDsys. One project that will move forward is a crosswalk between FDsys and the Catalog of Government Publications (CGP). Though most depository coordinators know how to use CGP, the American public also needs to know how to find materials.

Also regarding FDsys/GPO Access transition, a GPO Access popup has let people know about transition. There is some pressure to permanently shut GPO Access down, but we are being cautious to make sure that all content has been transferred. It will possibly shut down at the end of February.

Baish emphasized the importance of focusing on new partnerships (e.g., University of Iowa digitized collection of posters; Government Information Online; *Statutes at Large*, a partnership with LC, digitized content and made available through FDsys, will be adding metadata to enhance searching; partnering with LC in digitizing bound *Congressional Record*; partnering with Congressional Research Service in creation of a dynamic CONAN, with a target completion of January 2013, each page will be digitally authenticated; a partnership with the Administrative Office of the Courts -- new collection of U.S. Court Opinions, possible partnerships with Supreme Court as next step).

EIGHTH ORDER OF BUSINESS

Discussion and any other questions

Nominations Committee: If you would like to be an officer, we will get you on ballot.

The meeting adjourned at 5:26.
