

Federal Documents Task Force, Business Meeting
ALA Mid-Winter Conference 2007
Seattle, WA – Saturday, January 20, 1:30-3:30pm
Presiding: John Hernandez, Chair
Secretary: Sarah R. Gewirtz

(Notes are written in order items were discussed.)

The first 30 minutes were spent with the Legislation Committee to hear representatives from EPA discuss the closing of several of their libraries.

1. After the welcome and introduction by John Hernandez, Chair, the agenda for the 2006 Annual meeting was approved. It was also approved that the meeting be extended to 3:45pm, and Judy Russell's presentation would begin after the Liaison Reports.
2. The Annual meeting minutes were not approved. A question regarding the Liaison Report from the Legislation Committee was brought to everyone's attention. Wondered if anything came out of the IRS Survey.
3. New Business
 - a. Presentation by Judy Russell, Superintendent of Documents
 - Currently digitizing random older documents
 - Crawling and harvesting information from agencies- catalog if possible
 - In Scope:
 - Policy for electronic items: if available on public website, make available for cataloging
 - If stamped, "Internal Use Only", will do a FOIA request
 - a. Can't presume that just because on website it should be made public
 - b. Seek okay from agency to catalog
 - Out of Scope (not make available/no cataloging records)
 - Already dealt with publication
 - Does not appear to be doc
 - a. Was it done under US contract?
 - Need to consider level of effort and time to find information to determine if document In Scope
 - An example was given for an Out of Scope document from an EPA website. It was a Michigan document that needed to be investigated further to determine if in actuality it was a US document.

What kind of feedback are you looking for from the FDLP community?

- Volunteers willing to take on documents that need further investigating; need to go through to see if available for cataloging.

Web Harvesting Report will have an Appendix with summation which will be coming out soon.

4. Old Business
 - a. Continued discussion on what members want from FDTF
 - Update of speakers- didn't want same speaker at Updates or Task Force meetings
 - Need to continuing working with ACRL to develop programs for public libraries (have tutorials for non-document librarians)

- Need to talk to people outside of GODORT
- How do we share programming with other ALA groups?
 - Identifying key individuals
 - Email distribution to forward to other groups
- Need to sit down with colleagues
 - Think of doing with another group
- Have pre-conference and program during ALA- other alternative way to get information out
 - Reach out to smaller conferences
- Web conference

5. New Business

a. Building a new FDTF web site

- Like to form subgroup to be responsible for rebuilding of site; deciding/coordinating what needs to be on site; provide services to colleagues
 - Justin Otto volunteered
- Questions asked:
 - Does GODORT have expectations?
 - Member only content? Yes
 - What kind of content goes on which?
 - Incorporate wiki?
 - Coordinator of information?

b. Programs for Annual 2007

- GODORT Update
 - Theme “Equity of Access”
 - Speaks for each are: International (someone with UN library); Local (representative from DC- mayor); State (Maryland, Virginia or Delaware- electronic government); Federal (Patrice McDermott speak about sensitive but unclassified material)
- FDTF Program
 - Have short presentation from agency discussion government information and distribution
- 2008 pre-conference
 - Political data (election year)
 - All day pre-conference; morning/afternoon sessions/4 components
 - a. Providing resources to understand candidates
 - b. Understand referendum initiatives
 - c. Demographics of electorate (census public opinion sources)
 - d. Look at election result sources (state and local)
 - e. Wrap-up (bring it all together)
 - Develop booklet
 - a. People walk away with something
 - b. Publish/market booklet

If have ideas, please email John Hernandez (jhernande@princeton.edu)