

# American Library Association Government Documents Roundtable

## Draft Minutes of GODORT Committees & Task Forces Annual Conference

**June 22-26, 2012  
Anaheim, California**

### **Membership Committee**

Membership Committee met several times via phone in order to plan and prepare for member activities at the 2012 Annual Conference: the GODORT Happy Hour, Membership Pavilion Booth, Silent Auction at the Awards Ceremony).

In order to celebrate GODORTs 40th Anniversary, we created limited edition magnets, tote bags, and DttP Mugs. Tote bags were sold throughout the conference, 1 tote for \$12 or 2 for \$20. The Mugs were up for bid only at the Awards ceremony.

Proceeds are going to the Endowment Fund. A big THANK YOU to all the members who purchased and bid on these items! And to Steering for supporting the initial purchase.

Geoff Swindells and Ava Iuliano represented GODORT at the ALA Associations Fair Sunday afternoon.

We have re-established a contact with ALA Washington Office, Patricia May, to receive quarterly membership updates. The reports tell us aggregate member numbers; we are also getting reports of those who have dropped or are new members so that we can contact them, per the instructions in the PPM.

No action items.

Kris Kasianovitz, Recorder

### **Program Committee**

Minutes –10:30 – 12:00 Saturday, June 23, 2012

Present: Barbara Miller , Chair; Committee Members Brett Cloyd, Crenetha Brunson, Karen Hogenboom; Non members Helen Sheehy, Lori Smith, Amanda Wakaruk, Barbie Selby, Suzanne Sears ( chair elect of GODORT), Bill Sudduth.

Agenda approved, introductions made, Minutes will be approved pending restoration of wiki.

Old Business: Discussion of final preparations for Program on RDA and government documents, to be held Monday at 10:30.

New Business: Amanda Wakaruk presented a proposal for a preconference on Interntional Statistics. Kathleen DeBeur at OECD has indicated that OECD agreed to present and will pay for lunch and break food for conference. She is also

working on presenters from UN, World Bank, and IMF. Suggested time is 10 – 3. Mike McCaffrey may moderate. John Shuler is locating a venue, priority will be ease of access (transportation) and internet access. Probably limit, 50 participants. Possible co sponsor – BRASS. The addition of a speaker on NGOs is being considered, as they are a large part of international stats.

ACTION ITEM : Committee recommends acceptance of this preconference.

Barbie Selby presented an idea on interaction between public and academic libraries with electronic government information, or depository and non depository libraries, discussing different talents and services each could bring to the table for projects, services, etc. Discussion included co sponsoring with PLA, and possibly ADA related groups of ALA, as well as GPO. The group suggested possibly narrowing the topic to ADA, Health, or another topic instead of the broad field of electronic government information. Partnering with the e government subcommittee was also suggested. Barbie agreed to work further on this to flesh out the idea.

Lori Smith suggested an e-learning webinar, and the group suggested working with the Education Committee to do a possible webinar on this topic.

Meeting adjourned at 11:15 a.m.

## **Bylaws Committee**

A quorum was not met, so the ByLaws and Organization committee did not meet officially. The attendees discussed the impact of the dissolution of GITCO and the creation of the Government Information Technology discussion group to the PPM as well as the progress on updating the PPM after the recent ByLaws revision.

Kathy Bayer, Recorder

\*\*\*\*\*

## **Education Committee**

No Minutes at time of printing.

Will add later

\*\*\*\*\*

## **GODORT Publications Committee**

Sunday, June 24, 2012

Meeting Minutes

**Attendees:** Beth Clausen (chair-elect), Brett Cloyd (minute taker, in-coming Chair), Karen Hogenboom, Helen Sheehy (chair), Vicki Tate

### **I. Welcome and introductions**

### **II. Approval of Publications Committee Agenda**

**III. Minutes.** Attendees were asked to review minutes from ALA midwinter once wiki is up and running. These will be approved by email.

### **IV. Liaison reports.**

A. **Program Committee.** The GODORT Program on RDA will be Monday, June 25 at 10:30 a.m. in the Convention Center. A GODORT Preconference for 2012 in Chicago is being planned and reviewed by GODORT Steering. It was focus on International Statistics and has financial support from OECD. Other entities planning to participate include the United Nations, World Bank, and International Monetary

Fund. Amanda Warwuk and Helen Sheehy have been collaborating on the project. Beth Claussen might have some contacts in downtown Chicago for a possible venue. She will be consulted in early July.

#### V. Old Business

**A. DttP Report.** Beth reported that Greg Curtis did not attend ALA Annual. The summer issue of DttP was mailed on Monday and it celebrates GODORT's 40th anniversary. Greg will be full editor for the fall issue. He's looking for two columnists, "state and local" and "by the numbers" for the winter issue. He will be keeping the DttP email address. Ester Crawford has done a good job on advertising and has sponsors set for fall. Beth will touch base with advertisers at the Exhibit Hall.

**B. Occasional Papers Series.** Helen reports that there is one in progress, a Native American Bibliography which will be posted on the wiki once it is up and running. Helen has received a Katherine Reynolds grant that might be turned into a paper. She will be doing a statistical analysis of medical literature to examine usage of government information in citations of articles. Helen also has a paper on government educational agencies in an African country that might be a match for the Occasional Paper Series.

**C. E-learning Initiatives Update.** This is currently in the Education Committee. The first webinar was held in May with 60 participants. There is hope that this will be conducted once a year, include continuing education credit, and be fee-based.

#### VI. New Business.

**A. Notable Documents Panel.** Marianne Ryan was unable to attend the meeting. There are likely openings in the Panel. Brett will work with Marianne to fill positions.

**B. GODORT By-laws and PPM.** It will be worthwhile to examine the Publications Committee by-laws and sections of the PPM in light of recent changes in GODORT's by-laws.

\*\*\*\*\*

### **GODORT Rare and Endangered Government Publications Committee**

#### **GODORT Rare and Endangered Government Publications Committee**

Sheraton Garden Grove—Platinum Exec. Boardroom

Sunday, June 24, 2012, 10:30 a.m.-12:00p.m.

Convener: Andrew Laas, Chair

Recorder: Karen Hogenboom

#### **Attendees**

Members and voting liaisons: Andrew Laas, Linda B. Johnson, Simon Henley, Manon Thereaux, Heather Tompkins, Mike Smith

Non-members: Karen Hogenboom (recorder), Sinai Wood, Aimee Quinn, Brandon Burnette, Kirsten Clark, Martha Hruska, Yvonne Wilson, Linda Resler, Barbara Miller, Regina Beard, Rebecca Hyde

START TIME: 10:30a.m.

Migration to the wiki: all content had been migrated from the ALA website, but REGP needs to check that all the content is still there once the wiki comes back up.

Most of the discussion revolved around REGP's role, status, and structure.

#### It was decided that:

- By end of August 2012, the committee will decide and report back to the GODORT chair if REGP shall meet at Midwinter 2013.

- By 2013 Annual, the Committee will decide on whether to continue on as a committee or to become a discussion group.

Salient points considered:

- Virtual meetings
  - Discussion of the experience of other committees that had gone completely or partially virtual including those in MAGIRT, BRASS, ACRL, and GODORT Awards.
  - The format of a committee follows from its purpose/task—some committees must meet face to face, others do well in a virtual environment.
  - What does the chair and members need to do to facilitate success in a virtual environment?
  - Implications for steering if REGP goes virtual or partly virtual.
  - Must try to synch with external liaisons.
- Discussion Groups
  - The committee should wait to determine the experience of GITCO before making final decision on transitioning to a Discussion Group
  - Need to consider needs of committee members travel \$ and their involvement
  - There is a lower barrier to participation for a discussion group
  - ALA moving to fewer meeting time slots
  - Key connection with discussion group is the convener who must take ideas from DG to other groups /steering for action.
- The role of REGP
  - REGP in the past has been a project based organization, and most of these projects have been multi-year and intimidating. However, in recent years meetings have been mainly discussion.
  - It is difficult to securing appointments and one year committee appointments was discussed.

The meeting adjourned at 12:03 p.m.

\*\*\*\*\*

**GODORT Development Committee**

No meeting

\*\*\*\*\*

**Cataloging Committee**

GODORT Cataloging Committee

Sunday, June 24, 2012 10:30 AM-12:00 PM

Sheraton Garden Grove (SHERG) - Burgundy Room

Convener: Richard Guajardo

Recorder: Tassanee Chitcharoen

Attendees:

Members: Tassanee Chitcharoen, Chelsea Dinsmore

Non-Members: Tim Byrne, Charla Chebl, Jennifer K. Davis, Steven Jeffery, Jim Noel, Vickie Tate, Raegan Wiechert

## I. Welcome and Introductions

A. Introductions

B. Attendance sheet

## II. Approval of Cataloging Committee Agenda

Approved by voice vote.

## III. Approval of Minutes from Midwinter 2012 meeting

Approved by voice vote.

## IV. GPO Update

- Jennifer Davis report that GPO cataloged 15, 548 titles this year. Those number are expected to drop while GPO staff transition to an RDA workflow. Two LAC contractor positions have been recently filled. (1 librarian and 1 technician)
- Work continues on Bureau of Mines and Indian affairs materials
- Partnership with University of Montana for cataloging of northwest forest service research material. Also partnership with University of Iowa—GPO is cataloging posters and electronic resources for them.
- GPO has agency goal—work on education. Cataloging training.--Computer skills, html etc.
- Getting ready for RDA training again. Scheduled RDA NACO training in Oct./Nov. Consult LC web site “Catalogers Learning Workshop” for information.
- Cataloging series—older materials -toxicology. HHS approved medical devices, Smithsonian, Census on Agriculture -2 censum per month (1987 and back so will be seeing bibs for that)
- Cataloging of congressional materials in print have a turn around time is 24 hrs from receipt. Materials in microfiche will be handled as time permits.
- University of Iowa posters collection digital project. GPO has agreed to catalog these materials.
- Jane Sanchez, is the new director of Library Services Content Management, she started on March 26, 2012.

## V. Vendor Updates & General Discussion

Tim Byrns (OSTI)

- Loading OSTI records—some schools are instead using their discovery system, but a report Tim compiled, indicates they get heavy use for schools that have a heavy research agenda.
- University of Florida, for example, has a high usage then other research institutions.
- Libraries that load records did not have high use
- Three of the major discovery platforms can now activate OSTI titles.

Jim Noel (Marcive)

- RDA authority records—Marcive will distribute new and changed records on weekly basis. This will help keep files more manageable.
- Some older processes are being moved to a new platform.

VI. Liaison Reports

VII. Old Business Three of the major discovery platforms can now activate OSTI titles.

Updates on RDA

- Catalogers learning workshop—has webinars, will link ALCT webinars that were fee base up through 2011 will be free at ALCT site.
- Have all cataloging staff at all levels learning RDA
- Is GPO on same timeframe with LC? GPO –They will start in Dec. with BIBCO records, but holding back on maps. By January, GPO will be in a full RDA workflow.

VIII. New Business

None.

IX. Adjourn

The meeting adjourned at 11:30 AM

\*\*\*\*\*

**GODORT Legislation Committee**

Attendees discussed the future activities and focus of the next Legislation Committee. No resolutions were brought to the committee or to GIS. Additional Legislation Committee meetings were canceled.

Kirsten Clark, Recorder

\*\*\*\*\*

**GODORT Federal Documents Task Force**

Sheraton Park Hotel – Palm West

Saturday, June 23, 2012, 4:00-5:30 p.m.

Convener: Antoinette Satterfield (Coordinator); Lori Smith (Coordinator-elect)

Recorder: Sarah Naper

**Attendees**

Members: Simon Healey (Free Library of Philadelphia), Janet Fisher (Arizona State Library & Archives), Frank Lester (Vanderbilt), Sandra McAninch (University of Kentucky), Mary Prophet (Denison University), Brandon Burnette (Southeastern Oklahoma State University), Jill Vassilakos-Long (California State University,

San Bernardino), Mary Martin (Claremont Colleges), Bernadine Abbott Hoduski, Lynn Thitchener (Cornell University), Marie Concannon (University of Missouri), Bill Sudduth (University of South Carolina), Catherine Morse (University of Michigan), Barbara Miller (Oklahoma State University), Kathy Bayer (GPO), Cass Hartnett (University of Washington), Vicki L. Tate (University of South Alabama), Kirsten Clark (University of Minnesota), Stephanie Braunstein (Louisiana State University), Chelsea Dinsmor (University of Florida), Atifa Rawan (University of Arizona), Sarah Naper (Texas State University), Antoinette W. Satterfield (U.S. Naval Academy), Lori Smith (Southeastern Louisiana University), Mary Alice Baish (GPO), Jane Sanchez (GPO), Cherie Givens (GPO), Lynne Stuart (Johns Hopkins), Melanie Sims (Louisiana State University Law), Linda Spiro (Rice), Justin Otto (Eastern Washington University), Kathy Dabbour (California State University, Northridge)

Non-members: Steven Jeffery (Freeport-McMoRan), Hui Hua Chua (Michigan State University), Susan Bokern (ProQuest Government), Bruce Samuelson (Bernan), Barbara Olson (ProQuest), Rick Nelson (ProQuest)

### **FIRST ORDER OF BUSINESS**

Welcome and introduction

### **SECOND ORDER OF BUSINESS**

**Adoption of the agenda** -- it was announced that “Federal Depository Task Force” should be changed to “Federal Documents Task Force” on the distributed agendas.

It was moved and seconded that the agenda should be adopted as modified.

### **THIRD ORDER OF BUSINESS**

**Approval of 2012 Midwinter minutes** -- it was moved and seconded that the Midwinter minutes should be approved.

### **FOURTH ORDER OF BUSINESS**

**Committee liaison reports:** Legislation Committee reports that there are no new resolutions at this time; the third meeting Legislation Committee meeting has been cancelled because there are no resolutions.

Committee liaison volunteers are requested; please contact Lori Smith if you are interested in providing this service.

### **FIFTH ORDER OF BUSINESS**

**Q&A session about Statistical Abstract product** (Rick Nelson, ProQuest)

Nelson introduced Barbara Olson and Susan Bokern (both from ProQuest), plus Bruce Samuelson (Bernan representative). Nelson provided introductory remarks about the *Statistical Abstract* initiative. An advisory group has guided the process. 25 people on ProQuest staff that are dedicated to statistical analysis, plus members of a licensing team, have been devoting at least some of their time to this project. Staff have been first trying to figure out where to get data; secondly, if the data is licensed, the staff have been trying to determine how to get a license.

In May, the analysis project was completed. Now, the updating part of the project is underway. It is expected to be finished in the next three months. ProQuest expects to have 95% of the content that was in government-

produced version. As a reminder, *Statistical Abstract* was never a static document, there have always been a number of tables that were switched out. This will continue.

Approximately 30% of content is from a licensed source. ProQuest expects to get 80-90% of content. ProQuest's preexisting relationships have helped with the project.

### **Questions/comments:**

**Question/comment:** Thank you for doing this. The library community appreciates ProQuest's willingness to step up to help with this product. With that said, I hope that you are indexing beyond the table title. Table titles are not always helpful to patrons (e.g., the number of fires started by smoking is currently listed under "tobacco").

**Response:** Our online version will have search functionality and facets. This will be different from the government's browsing version of the *Statistical Abstract*.

**Question/comment:** Will online version also have browse functionality?

**Response:** Yes. We had hoped to have it available to show at the Annual Conference. Unfortunately, we didn't make it, but a PDF/snapshot version is available at the ProQuest booth.

**Question/comment:** Will there be some way that some limited access could be provided to depository libraries without charge?

**Response:** There have been some preliminary conversation, but we do not know yet. We are putting a lot of resources into this project. Census Bureau had \$2.9 million budget to do this work. We are trying to keep prices low, with a structured pricing. There might be an offering of a free version of previous year's data, but that would be confusing to users.

**Question/comment:** I have heard that there will be different pricing structures if a library already gets the ProQuest statistical package?

**Response:** Yes, we will try to reward customers that already have statistical package.

**Question/comment:** In my state, there are Native American libraries that have a total purchasing amount of \$500. These libraries have become depositories largely because they could get resources that way. Is there some way to help those libraries?

**Response:** We will be trying to offer consortia pricing as well. We will continue to look into this.

**Question/comment:** Will print be available through retail outlets, or specifically through library vendors?

**Response:** Yes...maybe not Amazon...who has recently been trying to get small jobbers out of business. ProQuest doesn't do books, so that is why they have worked closely with Bernan on this project.

**Question/comment:** In the past, GPO provided access to depositories for some databases (e.g., NTDB)? Would something similar be done through GPO to provide depository access to the new online *Statistical Abstract*?

**Response (from Mary Alice Baish):** GPO doesn't have gift authority. So far, GPO has not worked with any commercial publishers in the past, only federal agencies. However, GPO would be willing to have conversations about the possibility.

**Question/comment:** Is there some type of grant that could be available for libraries that did not have resources?

**Response (from Mary Alice Baish):** That would be a good idea, but it couldn't be from GPO.

**Question/comment:** What will the price be for the print version?

**Response:** \$179; prepublication or multi-copy purchases will be discounted. More information is available on the Bernan webpage.

**Question/comment:** The Census version has an essay at the front of each section, introducing the section and describing what is not there. Will a similar version be in this version as well? **Response:** Yes, individuals responsible for different sections are creating that type of introduction.

**Question/comment:** Will the electronic version have functionality to allow the user to “flip pages”?

**Response:** This is not the current structure. The current structure is several discrete PDF sections. We are willing to take this feedback back to team to take a look to see if that functionality could be incorporated.

**Question/comment:** Will data be folded into existing ProQuest statistical architecture?

**Response:** Yes, if you are existing customer of Statistical Insight, you will have that access. But, if you are not subscriber to Statistical Insight, you will have access only to the PDF content.

**Question/comment:** Is this perpetual access? Will a patron be able to search across previous years?

**Response:** We will keep appending to the tables. Every year, we will add new data. If tables are retired, we will put them in a “retired table” section.

**Question/comment:** Can you describe the approximate size of the print book?

**Response:** It will be similar to the library edition that we’ve been producing.

**Question/comment:** Will you accept requests for additional tables?

**Response:** Yes. Not just this year, but in ensuing years, we hope to add data. If you have ideas for tables, let us know.

**Question/comment:** Religion data?

**Response:** Very popular, but tough to get.

## **SIXTH ORDER OF BUSINESS**

**Reports from GPO, regarding State Forecast Reports, Fall FDLP Conference, Training, Congressional funding, and more**

### **Mary Alice Baish**

After today’s introductions and the list of multiple responsibilities, Baish expressed appreciation for contributions during these difficult times.

Baish updated the group on GPO’s budget situation. GPO submitted a flat funding request for the year. They were the only federal agency to submit such a request, and this action was praised by the House and Senate appropriations committees. GPO requested \$83.6 million for Congressional Printing and Binding; \$34.7 million for the Salaries and Expenses of the Superintendent of Documents, primarily to fund the Federal Depository Library Program, and \$7.8 million for GPO’s revolving fund to cover the cost of certain IT and facilities improvements, including the continued development of FDsys. The House of Representatives version of the FY 2013 Legislative Branch Appropriations bill was approved. The \$4.1 million approved for GPO’s revolving fund is a slight reduction from the requested amount. However, there will be funds to support

continued delivery of tangible products, plus continued development of FDsys. The Senate has not yet considered the request.

Baish described the nomination process for two Depository Libraries of Year (one regional and one selective). GPO will be looking for creativity and innovation and programs that market to community or any area of public service. Baish urged libraries to consider nominating themselves or a neighboring library.

Baish reported that registration for the Federal Depository Library Conference (Oct 15-18) has opened. She invited and encouraged attendance. The Conference will celebrate the 40th anniversary of the Depository Library Council to the Public Printer, the 80th Meeting of the Depository Library Council, and the 20th Federal Depository Library Conference. The theme of the Conference is “Celebrating Past and Building Future Together.” Data from state forecasting project will be available at the Conference. Baish encouraged submission of program proposals for the Conference. Last year had wireless in one room for hands-on training. This will be available this year too.

Last year, Vicky Tate asked us to do training, training, training. This has been one of Baish’s top initiatives in past year. In FY 2011, GPO had 8 online OPAL sessions, one on FDsys. An educational curriculum has been created, plus an archive format has been developed. 32 training videos are planned (e.g, basic searching on FDsys). In FY 2012, we have had 46 face-to-face training sessions and have hosted 11 webinars. There have been 1178 attendees at the sessions: 876 in webinars and 302 in face-to-face sessions. Face-to-face training includes training for Congressional staff, federal libraries, etc.

Baish urged individuals to share suggestions on what they would like GPO to do.

As part of an ongoing study, Congress gave \$1 million to CRS to contract with NAPA (National Academy of Public Administration) on GPO. This study will review past studies of GPO (printing and dissemination). The study will also examine whether GPO should continue executive branch printing and will also consider other cost saving measures.

NAPA has endeavored to make this a very transparent process. They have met with staff and have had a good dialogue. NAPA expects to give a draft to GPO and CRS by the end of September and to the House by Jan 31. Depository Library Council members will likely be contacted for an interview, plus five who just rotated off.

Like many in this room, federal government agencies are also facing budget challenges. GPO’s primary revenue streams are coming from electronic passports and secure IDs (for Congress, agencies, and the trusted travelers program).

### **Jane Sanchez – new director of Library Services Content Management (LSCM)**

Sanchez began her work with GPO on March 26. In 3 months, she has met individually with almost everyone in LSCM (~100 people) to determine concerns. She describes everyone as very committed to programs despite the movement from print to digital environment.

As part of her background, Sanchez noted that she was at BNA for 17 years. There, she was responsible for getting primary sources and organizing them for editors to write about. At GPO, she is doing a similar thing, gathering primary sources.

She perceives that LSCM will be doing a lot more training, both internally and externally. Legacy systems will be moved to new servers. A major initiative is that the web content management team is designing a new Desktop -- FDLP.gov – everything from one spot. This is a challenging piece of work. We expect this to be released later this summer.

Our goal is first class service.

### **Cherie Givens**

Givens reports that she is pleased with response on the individual forecasts. Before coming to this Conference, 53.6% of libraries had responded. When Givens checked today, 20 more libraries had responded.

An extension (until August 31) has been given for the State Focused Action Plan. GPO has worked with several different state groups. They continue to be open to hosting/facilitating sessions.

Givens urges everyone to participate, even if someone believes their voice may seem insignificant. There are many types of questions (education, preservation, etc.). Getting a lot of information will help GPO make strategic changes.

There has been a very good response rate, but more responses yields better results.

**Question/Comment:** How can states decide how to respond if response on a question is split down middle?

**Response:** The intent is to try to force consensus at state level. GPO will analyze state level versus individual library response. Givens encouraged people working on state responses to consider what would other libraries in state (including depositories that don't respond and libraries that depositories market to) would consider best answer. Additionally, complex responses can be elaborated in free-text questions.

**Question/Comment:** Have any states submitted?

**Response:** Yes. 15-20 state forecast groups have submitted. This includes some multiple submissions from a state. One regional has submitted.

We are looking for ways that we can highlight you or partner you. If a library is doing something with another state, that can also be included in the response.

**Question/Comment:** Can you say something about sign name on State Plan

**Response:** This could be the people who wrote the plan, but it could also be names of all people who submitted data. What GPO wants to see is evidence that this is from the entire state. Also, if what one library has done could be example for others, knowing who did it would be helpful.

Preliminary analysis will be presented at the October DLC meeting. Afterwards, we will do targeted focused groups or interviews of individual libraries, probably beginning in April. We will also make sure that secondary sources are examined. This is a mixed method analysis: some quantitative and some qualitative data.

A series of white papers will follow at the next Conference. In addition to releasing the report, raw data will be released..

**Question/Comment:** How will this be reported to Congress?

**Response (from Mary Alice Baish):** This was not a report mandated that we do; we decided to do this. However, there has been great interest in project by acting Public Printer; by House and Senate committees with jurisdiction, plus CRS. The process by which we are doing has tried to be open and transparent.

**Question/Comment:** I hope that the results will be presented to Congressional staff in educated way, so that they will arrive at right conclusions.

**Question/Comment:** What has happened to Ben's Guide?

**Response (from Mary Alice Baish):** GPO staffing is down. Jane has been tasked to answer what skills are strategically needed. Web content has only 3-4 staff, but top priority is the new Desktop.

That said, GPO will have representation at forthcoming school library conference. We want to get lesson plans from school libraries in tandem with Ben's Guide. We expect to have it out in November. We will have group that will look at content. We want to make sure that what we are doing is the right thing from the perspective of the school library

## **SEVENTH ORDER OF BUSINESS**

### **Adjourn**

The meeting adjourned at 5:29 p.m.

\*\*\*\*\*

## **International Documents Task Force**

DRAFT MINUTES - ALA ANNUAL 2012

International Documents Task Force

Sheraton Park Hotel, Park BC

Saturday, June 23, 2012, 8:00-10:00am

Coordinator: Chelsea Dinsmore, University of Florida

Coordinator-Elect: Julia Proctor, University of Wyoming

Secretary: Amanda Wakaruk, University of Alberta

Attendees (from the sign-in sheet)

### Members:

Stephanie Braunstein, Louisiana State University, Jim Church, University of California, Berkeley, Brett Cloyd, University of Iowa, Ava Iuliano, Florida International University, Linda Johnson, University of New Hampshire, Kris Kasranovitz, Stanford University, Catherine Morse, University of Michigan, Sherry Mosley, University of Southern California, Marilyn Von Seggen, Washington State University, Helen Sheehy, Pennsylvania State University, Annalise Sklar, University of California, San Diego, Sherry Smuggler, University of Toronto

### Non-members

Kathleen DeBoer, OECD

Devika Levy, World Bank

Rosa-Maria Ndolo, United Nations Publications

Faina Rozental, OECD

Bruce Samuelson, Bernan

Shana Waggoner, World Bank

The meeting was called [at 8:00am](#) and the agenda was altered to collapse a few separate items into "announcements."

Please forward changes to the Draft Midwinter 2012 minutes to Amanda Wakaruk, [amanda.wakaruk@ualberta.ca](mailto:amanda.wakaruk@ualberta.ca), before [July 15](#). The minutes are on the wiki, which was unavailable in the days leading up to the meeting.

#### ANNOUNCEMENTS

Coordinator Chelsea Dinsmore reminded attendees to sign up for ALA Connect IDF and to contact the membership committee if you want to be on a GODORT committee.

A proposal for an IDTF preconference that would be offered at ALA 2013 in Chicago was presented to the Program Committee earlier that day by Amanda Wakaruk and Helen Sheehy. The proposal will be submitted to the Steering Committee.

#### COMMITTEE REPORTS

##### IFLA

Jim Church described his liaison role with IFLA and encouraged people to submit nominations for a second ALA liaison position beginning in 2013. Contact Jim, [jchurch@library.berkeley.edu](mailto:jchurch@library.berkeley.edu), for more information.

Stephanie Braustein's session at IFLA 2012 in Helsinki (to be offered in August with Kay Cassell, Regina Beard, and Antoinette Satterfield) was also noted:

The United States Federal Depository Library Program: been here since 1813 and determined to be here as long as the people need government information to participate fully as citizens

<http://www.ifla.org/en/giops/conferences>

#### VENDOR REPORTS [pdf of vendor reports available on IDTF wiki]

##### United Nations Publications

Rosa Maria Ndolo announced that the new fee-based UN e-collection will be released in November. It will include sales publications from UN organizations (excluding official specialized agencies). While pricing is not yet finalized there is discussion about pricing for libraries that already pay a depository fee for paper materials, consortial pricing, bundling with Comtrade subscriptions, and perpetual access options. Contact Rosa Maria if you would like to assist with pre-testing.

##### OECD

Kathleen DeBoer introduced new colleague Faina and encouraged IDTF members to take advantage of training and other supports offered via their subscriptions to OECD products.

##### BERNAN

Bruce Samuelson noted that the NAICS publications will be released by the end of August.

##### IMF

(representative did not sign in)

IMF staff are conducting a usability study on the Annual Report on Exchange Arrangements and Exchange Restrictions database.

##### World Bank

Devika Levy noted that the eLibrary subscription agreement now provides more liberal use of database content including distribution for ILL, etc. Modified language will be sent to subscribers. She also distributed a chart outlining the differences between the World Bank eLibrary and Open Knowledge Repository (to be appended to the online version of the vendor reports document).

#### VENDOR REPORT PROGRAM

Catherine Morse noted that liaisons are needed for a few of the agencies included in this report. Contact Susan White, [sbwhite@princeton.edu](mailto:sbwhite@princeton.edu), if you would like to be a liaison.

#### OLD BUSINESS

Incoming Coordinator Julia Proctor will follow up on two outstanding items:

- International Government Information Competencies for Beginning Government Information and General Reference Librarians
- impact of GODORT bylaw changes

#### NEW BUSINESS

IDTF's new Coordinator is Julia Proctor, new Coordinator-Elect is Amanda Wakaruk, and new Secretary is Ava Iuliano.

\*\*\*\*\*

### State and Local Documents Task Force

June 23, 2012

8:00-10:00

#### Present:

Lori Smith	Southeastern Louisiana University
John Phillips	Oklahoma State University
Kris Kasianovitz	Stanford
Kirsten Clark	University of Minnesota
Sharie Laster	University of Akron
Linda B. Johnson	University of New Hampshire
Chelsea Dinsmore	university of Florida
Marie Concannon	University of Missouri
Siomon Healey	Free Library Philadelphia
Dan Stanton	Arizona State University
Jennie Gerke	University of Colorado, Boulder
Barbara Miller	Oklahoma State University
Crenetha S. Brunson	Library of Congress
Kristen Northrup	North Dakota State Library
Julie LeFevre	IGS library, UC Berkeley
Rich Gause	University of Central Florida
Yvonne Wilson	University of CA
Susanne Caro	University of Montana, Missoula
Wilhelmina Randtke	St. Mary' s University of San Antonio
Bernadine Abbot Huduski	

#### Steering Committee Update:

GODORT reception Sunday night - participants can meet at the Sheraton at 6pm for a trip to the awards ceremony at the Fullerton Public library.

GITCO has been dissolved and replaced with a discussion group

Please send Barbara Miller program ideas.

The editor for DTTP has an opening for a state and local roundup columnist. The workload is around 1200 words every 6 months.

### **Agenda:**

Welcome, introductions, sign in, approve agenda, approve minutes for the last two meetings, liaison reports from committee meetings (legislation, education, publications...)

Old business- digital, e government, advocacy, e government subcommittee,  
New Business- needs and offers for historic state level publications

Motion to approve agenda- Barbara Miller, second Jenny Gerche. Approved.

Discussion- approve the old minutes after the meeting using ALA connect due to the wiki being down.  
Lauri Smith moved, Kris Kasianovitz Second. Approved

### **Liaison reports**

Legislation Committee- Barbara Miller

The legislation committee is being reorganized, there will be efforts made to make sure we have a liaison.

Program Committee- Crenetha S. Brunson

There will be a program Monday at 10:30-12. Speakers are Richard Guajardo from University of Huston, Regina Reynolds from the Library of Congress, and Jennifer Davis from GPO. The topic is RDA with government documents and will look at cataloging issues.

Cataloging Committee-no report.

Education Committee- no report.

GITCO- has been replaced with a discussion group.

Publications Committee- no report.

### **Old Business**

Jennie Gerke is collecting born digital materials and providing MARC records.

Linking needs and offers with digitization.

This project is not focused on born digital materials but many electronic collections include both digitized materials and born digital materials. More information is on the wiki.

Most of the projects listed on the GODORT wiki have volunteers working on them, such as the state database project. Members are encouraged to help with the projects that appeal to them.

Barbara Miller- Advocacy at the state level

In addition to the federal advocacy candidates there was interest in finding advocates for each state for state level advocacy. Michael Dowling who organizes the federal coordinators felt that this should be part of their responsibility but there are questions wither the federal coordinators may not have time for this additional work. We are waiting to hear more from Michal Dowling.

It is recommended that members check out the ALA advocacy pages.

<http://www.ala.org/advocacy/advleg/>

### **Programing**

E-government program- Break out session II- E-Government in Action- Matching people with jobs. Speakers Sheri Shafer, Tiffany Mcckary, Janice Collins and Jeff Scott will talk about their efforts to help people find employment. Saturday 10:30-12, Hilton, Malibu room.

Webscraping on a shoestring with no I.T. support. This program offers simple tools for government document librarians and staff. Speaker is Wilhelmina Randtke. Saturday, June 23, 2:45pm-3:30. Convention Center room 208A.

There is a need for programing for next summer. It is recommended that individuals partner with people from other sections of ALA or focus on a hot new topic or trend.

There will be fewer programs accepted for the next annual in an attempt to keep all programing in the conference center and the main conference hotel.

Programing will have a new grid of five slots for meetings during the day with shorter meetings to reduce scheduling conflicts.

Programs has not yet determined the process for accepting programs. For the next ALA annual conference the programs will be recorded and accessible to those who registered.

Richard Gause suggested that people plan 2 years in advance for programing.

A question was raised as to how this may affect the rates that participants are charged for rooms.

### **New Business**

Call for committee Liaisons. These are two year appointments. Openings are for:

Legislation Committee- Wilhelmina Randtke volunteered

Publication Committee (Greg Curtis is the new editor. Anyone interested should contact him- Gregory.curtis@maine.edu )

Program Committee ???

Project:

Historic State Documents Needs and Offers

Discussion:

Wilhelmina Randtke mentioned the short deadlines which accompany offers, and that the process of getting approval to take materials and pay the postage may prevent the material from being saved. Both the short deadline period and the postage reimbursement problems were discussed. Unlike federal publications, there's no law that says libraries must

offer their state publications at all. If a library does so, it is a service to the rest of the community. Regarding postage, there was general agreement that our institutions seem to balk at the prospect of reimbursing postage even if the amount is small. Barbara Miller suggested that having a collection development policy in place that provides for the prospect of receiving gift materials from other libraries could help eliminate the hurdles. A preexisting needs list would be helpful.

The question was raised if it was possible to get a grant to provide for postage? This would take significant time and effort.

There is searchable database for needs and offers searchable by Sudoc number, keyword and title.

Could postage come from the state library budget and perhaps there could be an argument that when state materials are recycled it is a waste of government funds?

Item should also be offered to historical societies, county archives and users of the collections should also be informed. Bernadine Abbot Huduski recommended that there be more input and outreach to the community and users who may want materials.

Mark Sander who is with CIC has mentioned that people still want paper documents.

Kris Kasianovitz mentioned that there is a trend in research towards state by state comparisons. Law and political science programs should be checked to see if they are following this trend as it could be used as a compelling argument for keeping historic state materials.

HathiTrust is good for many materials but access is not available with post 1923 materials. State copyright issues are difficult.

Library directors need to be educated as to the importance of these materials. There is an assumption that all these items are online. While a large number of materials have been digitized there are questions regarding the longevity of the digital files, many items have not been digitized and many items that were digitized were not good quality copies or may be useless to some users.

Bernadine Huduski mentioned that James Jacobs and Jim Jacobs are working on a paper that will describe the four levels of digital preservation, from "quick and dirty" up to the highest standard. She suggested that the SLDTF talk to either of them to make sure any special needs of state documents are included in their work.

Chelsea Dinsmore mentioned that the University of Florida has a Last Copies program in which the catalog record will include a note if the volume is the last known library copy. This is to prevent irreplaceable materials from being discarded, and to give those items extra protection such as non-circulating status. Kristine Northrup mentioned that her library had been doing this but stopped.

LLFC is a law library that collects state law materials and can be contacted if items are being discarded.

A possible project would be to find the laws for each state on disposing of state materials by libraries including state, academic and public. This could lead to a change in legislation allowing libraries more options for finding new homes for items removed from the collection. Early editions of DTTP has publications from SLDTF.

Barbara Miller mentioned that on the ARL website, one can find info about conducting "Due Diligence" in checking copyright status. After engaging in due diligence, a digital library or institution may post possibly copyrighted material without fear of being sued.

Lori Smith mentioned that the Recorder of Documents position which administers the state depository program in Louisiana is currently vacant and there is concern that it will not be filled due to budget issues.

Linda Hall Library in Kansas City collects books on the history of science, and may be interested to take some state government material.

Barbara Miller mentioned that there are openings on other committees including development and membership.

**Action items:**

This historic state document project will continue.

Meeting adjured.

Minutes taken by Susanne Caro