GODORT Cataloging Committee

Virtual Meeting Minutes

Wednesday October 2, 2019   1:00-2:00 PM EST

Andie Craley, Chair

Minutes Amended by Chair Andie Craley on January 30, 2020 with Attendees' Names from Chat of meeting

Attendees: Andie Craley, Samantha Hagar, Simon Healey, Marna Morland, Andrea Morrison, Jim Noel, Dawn Rapoza, James Rodgers, Carmen (last name not in chat)

1. Welcome by Andie Craley, Chair. Samantha Hagar was on the meeting as Host.
2. Approval of June 23, 2019 minutes (held at ALA Annual 2019, also via Zoom with online attendees)
    a) Andrea Morrison had question for Simon Healey, if he could review section of minutes where he said he would review the new LibGuides for accessibility. Simon said that section was correct and he would report on his work on that under the LIbGuide update part of the meeting.
    b) Andrea Morrison reported that some of the suggestions from our committee on GODORT's Equity, Diversity, and Inclusion draft document were included in the final document, and she gives thanks to the committee.
    c) Andie to note at end of the minutes that she took the minutes and Andrea Morrison edited them.
    d) Andie to note that Andrea Morrison proposed DttP article on cataloging trends, and Andrea to discuss that topic later in meeting.
    e) Jim Noel proposed change to Marcive update section, that first section belonged to him, but other 2 sections belonged to GPO.
    f) Andrea Morrison moved to approve minutes as amended, seconded by Jim Noel, so approved with amendments.
3. Library Services & Content Management Update (GPO rep) – no representative present to update.
4. Marcive Update (Jim Noel, Marcive, Inc.) – to start a new year of CRDP with GPO, some contract adjustments, bringing in some new people, Getting ready to shift platforms with WebDocs product so expect some small changes, and reminder to update item profiles when doing item selection.
    a) Andrea Morrison had follow-up question from the June 23, 019 minutes about large numbers of Google single-issue links that are added to GPO eserial records in multiple 856 fields in OCLC Connexion, and that Jim was able to remove from those from records distributed through Marcive. Jim concurred they have removed any non-PURL links, they only allow GPO and INST and 1 other governmental link. MARCIVE can provide this cleanup which OCLC cannot. Thanks from Andrea Morrison to Jim for MARCIVE doing this.
5. PPM Chapter 14 Cataloging Committee 2019 Revision from Vicki Tate since 7/20/18 – needed to all remove references to "wiki", "Midwinter", and replaced "Web Manager" with "Technology Committee". Need to check liaisons to other organizations. Review changes, and then Vicki Tate will post to website after approval. First draft for all PPM chapters due October 2019. Need to have ready for approval by Midwinter. Andie Craley noted that all references needing to be

removed have been done by Vicki Tate, but asked committee to review and report any updates and corrections that need to be made.

- a) Andrea Morrison asked committee that if you find the CC:DA position confusing to let Chair Andie Craley know. This position can be a member or an ex officio no-voting member of the Cataloging Committee.

6. Steering Committee Updates
   - a) Midwinter Meeting Schedule - split virtual meeting schedule before and after the in-person Midwinter Meeting, with GODORT 101, committee meetings, and interest groups/task forces from January 21-23 (Tuesday-Thursday), and schedule the membership/business and Steering Committee meetings on the 28th (Tuesday).
     - Link to a basic schedule for Midwinter virtual meetings as of 9/24/19: https://drive.google.com/file/d/1hFlwLL4nDp8ypFW__Y543_dKgE7g5f7y/view?usp=sharing
     - GODORT 101 will be 10 AM-11 PM CENTRAL TIME on January 21, Membership will be 2:30-3:30 PM CENTRAL TIME on January 28, and Steering will be 4-5 PM CENTRAL TIME on January 28.
     - GODORT Cataloging Committee to meet Virtually for Midwinter - get to choose January 21, 22, or 23 at any of these slots CENTRAL TIME: 10-11, 11:30-12:30, 1-2, 2:30-3:30, 4-5.
       - i. Andrea Morrison had follow-up question if there is no group meeting at all at Midwinter. Andie Craley confirmed that all committee are meeting virtually either before or after the in-person meeting.
       - ii. Andrea Morrison reported that CC:DA is still meeting in person and plans to attend Midwinter in person and could meet informally with anyone else attending in-person. This summer is Andrea Morrison's last time as the CC:DA representative, so let her know if you would like to volunteer. There may still be in-person meetings requirement, like at ALA Annual.
       - iii. Simon Healey will be attending in-person at Midwinter. Simon reported that over the period of three Midwinters, this virtual meeting tract is the way the conference committee wants it to go, with eventually a new name for Midwinter. By the time of Indianapolis, all committees and round tables will have their meetings virtually to provide more time for presentations and streamed program on a specific topic, and leadership and professional development sessions. So right now, GODORT has a head start on this and is already where ALA wants everyone to be in 3 meetings. Changes in ALA Midwinter meeting structures based on attendance and financial issues. By making the Winter meeting smaller, ALA feels it will be able to move it around more geographically.
       - iv. Andie Craley will send out proposed time for virtual meeting and then once decided, will send to Susanne Caro Samantha Hager for adding to the schedule.
   - b) Statement of support for federal libraries - Andrea Morrison, Kathryn Little, and Rachel Dobkin crafted this document
     - Andie Craley shared document and thanked Andrea Morrison for working on this with her group.

- Simon Healey asked if anyone has heard any reply back from ALA on this document. Andie had not, Andrea Morrison will check if she received any reply. Andrea Morrison reported this document was to give guidance to ALA Council and to show Federal Librarians that GODORT supports them. Audience was internal, was external only to explain GODORT's stance.

c) Open Letter to SCOE - GODORT signed the Open Letter Opposing the Elimination of ALA Council
https://docs.google.com/document/d/1Wx14O2xjSTTfsMgO2B8kF_orWFqMGLzcf4pXOq31n1A/edit

- Andie Craley shared document and reported that have heard no replies.
- Andrea Morrison has served on council and believes this document is a great explanation of why having a small group is not going to adequately represent everyone and why we advocate for government information. The only other way to get something approved is to get ALA Membership to approve first, which is difficult. Andrea Morrison noted that anyone can run for ALA Council.

d) Latest membership update shared by Susanne Caro appears that names are listed as dropped if they haven't renewed their membership within four months of expiration. Not sure who on the list has truly dropped, and who is waiting till it is closer to conference time to renew.

e) Any information to be shared in the Fall SRRT (Social Responsibilities Round Table) Newsletter? Susanne Caro thought at least the Voting Tool Kits should be mentioned. There currently is no GODORT liaison to SRRT.

7. Cataloging Toolbox LIbGuides Update (Andrea Morrison and working group members Jim Noel and Edith Beckett)- available at https://godort.libguides.com

a) Direction of the GODORT Cataloging Toolboxes and get the committee's help with planning https://godort.libguides.com/sb.php?subject_id=156298   The Federal and International are linked on the GODORT website for the committee. If anyone on this committee has editing changes – please contact Andrea, Jim Noel or Edith Beckett as members of the GODORT Cataloging Toolboxes Working Group and can edit the LibGuides. Want to have close editing before we send out announcements on GODORT and cataloging lists.

- Andrea Morrison reports that the Federal LibGuide is in good condition and was given some great feedback on developing side table of contents navigation with boxes, but still need to review it. Asking for volunteers at this meeting to review It, and send any changes to Andrea Morrison and Jim Noel.
- Andrea Morrison can ask the International Interest Group to review and looking for volunteers especially with checking over the section on Organization of American States for grammar and clarity and make sure links work. Organized by organization. There's still a good portion of content on the Wiki that needs transferred. Feels that it's not ready yet for LC Desktop to link to this rather than the old Wiki. Would like to have it done by Midwinter, and then tell LC contact it will be ready for linking within 6 months.
- Andrea Morrison proposes that LC Desktop not link to the Federal Wiki, but to our new Federal LibGuide, she can ask the LC person directly or ask help from Andie Craley and GODORT Chair to contact to make the changes.

- Andrea Morrison would like to add our cataloging suggestions to the Federal LIbGuide, and noted that anyone can suggest content changes to the Working Group who can implement the changes.
- The committee is in consensus of agreement to all these proposals.
- Andrea Morrison asked if Government Information Online is still working. Dawn reported that it is.

b) Develop a plan for the Cataloging Toolbox for State and Government Information, we can call for submissions or volunteers for a state at the same time we announce the other two guides. We could either prepare a model state page (we can release selected pages to the public) or a list of cataloging resources that we would like to include. Andrea has started working on the Guide already, then wants to have the committee's feedback about GODORT cataloging recommendations.

- Andrea Morrison proposed linking states in the Cataloging Toolbox for State & Local Government Information to the GODORT State Agency Databases with proposed language "The GODORT State Agency Databases provides an annotated list of state government agency resources which includes libraries, catalogs, directories and digital collections. These are excellent resources for cataloging and authority work." Wants to make it clear we are linking back and not duplicating the State Agency Databases. Committee agreed on this approach.
- Showed examples of Edith's draft of New Jersey which is linked to list of FDLP libraries, and Andrea Morrison's draft of Indiana in which she would like to link to only libraries that are also state depository libraries, because this is not a federal guide. Committee agreed on this approach.
- Could work to provide links to catalog entries to Hathi Trust for access to digitized documents.
- Andrea Morrison contacted Andrea Glen, State Documents Coordinator at Indiana State Library, who gave Andrea Morrison permission to use her name and contact email. Could be work intensive to keep up the contacts on the pages, but also good to have contact information. Andrea Morrison doesn't think there is a directory for State Depositories.
- Samantha Hager said that the State and Local Documents Task Force had a directory on the wiki of state depository library systems, but not sure if it is being updated: https://wikis.ala.org/godort/index.php/State_Depository_Library_Systems Andrea Morrison will look into contacting the chair of this group with her questions.
- Dawn Rapoza said that the state documents pages would be very useful to LOC as they are ramping up efforts to archive and catalog documents.
- Andrea Morrison can contact that State Governments contacts in GODORT for specific answers to these questions. But will need to release an example page like her draft of the Indiana State Library. Believes links to individual state libraries will provide helpful tools for cataloging. Andrea Morrison can email the Cataloging Committee when the Indiana site is really available for review for content.
- Andie Craley to make sure all documents from Andrea Morrison go out to the Committee.

c) Report from Simon Healey

- Has tested the front pages of the LiGuides with an accessibility checker that highlights issues in either green, yellow, or red. So far, a few minor issues in yellow, but no red issue on the front page. Will continue to explore navigation bars and menus for an accessibility issues with the checker, and set up time with free text to speech software system so that the page can be read back to him.

8. RDA Cataloging Standard Update & CC:DA Report – RDA: Resource Description and Access news (Andrea Morrison, as CC:DA Liaison)
   a) Brought up the RDA Beta Toolkit updates that hopes to be published in 2020, but has to be officially approved by the RDA Steering Committee before use for cataloging.
   b) If you are not a cataloger, you can ask for a free trail.
   c) Has some helpful YouTube video links
   d) Competed an accessibility check
   e) Andrea Morrison asked if it would be helpful in pulling together an explanation of why the RDA Toolkit is being updated with some relationship term name changes and post it to the GODORT membership list? Andrea Morrison could work on a draft.
   f) LOC is reviewing Beta, they will have training and post it to Cataloger's Learning Workshop, and so will Program for Cooperative Cataloging.
   g) Andrea Morrison is on the CC:DA: – RDA Beta Toolkit Training Investigation Taskforce and says that training is not consistent, most of the training is available for those you subscribe to the Toolkit and not the free parts, and they are looking into that.
   h) CC:DA is important to GODORT because they are the group that funnels improvement suggestions to the RDA Beta Toolkit cataloging standard.
   i) Andrea Morrison will write up a proposal to send to GODORT membership.
   j) Andrea Morrison is the CC:DA rep until June 2020, so will need a new representative after that. Contact Cataloging Committee Chair Andie Craley if interested. The CC:DA position is non-voting, is a liaison that report back to GODORT, and does not have to be a Cataloging Committee member.

9. Announcements
   a) Technology /web administrator Co-chair position to help with GODORT website – Susanne Caro has someone who is willing to co-chair. Contact Susanne Caro if interested at Susanne.caro@ndsu.edu
   b) There will be a meeting for GODORT members (and anyone else who is interested) during the DLC conference in the Wilson Harrison room at 5:30 on Monday, Oct 21st. Send Susanne Caro any agenda items at Susanne.caro@ndsu.edu

10. Old Business
    a) Updates were made to GODORT Cataloging Committee webpage with new GODORT Cataloging Committee Toolboxes LibGuide names - http://www.ala.org/rt/godort/catalogingcommittee
    b) The same updates were made at the GODORT Online Resources page at http://www.ala.org/rt/godort/onlineresources Hallie Pritchett asked to let her know of any further changes. Hallie had question - is the state documents toolbox still under construction?
       a. Andrea Morrison will report to Hallie on status of the state documents toolbox and copy Chair Andie Craley.
    c) Other?
       a. Any further discussion on GODORT's Equity, Diversity, and Inclusion draft document since the June 23, 2019 Cataloging Committee meeting at ALA? Non

       mentioned here. If have any further questions for discussion, can contact Chair
       Andie Craley to move onto the agenda for the next meeting.

    b. Any DttP article on cataloging trends?

    c. Andrea Morrison is a part of the OCLC Member Merge Project and shared that in OCLC Connexion she can merge provisional records for GPO monographs back to book records for print or ebooks. Would like to know if GPO will be doing this or interested in that merge project. Andrea Morrison would also like to know if the brief records for shipping lists and SuDocs resources bother anyone? Can discussion these questions at another time.

11. New Business
    a) ALA Midwinter Registration is live - https://2020.alamidwinter.org/registration/register-now
    b) Other?
        a. Any other goals we need to set for year in addition to the projects already under way? To think about and discuss at another time.

12. Motion to adjourn by Simon Healey, seconded by Andrea Morrison, adjourned 12:04 PM EST. Minutes taken by Chair Andie Craley.