

GODORT Cataloging Committee Meeting
ALA Annual Conference, Washington, DC
Marriott Marquis Supreme Court meeting room
Sunday June 23, 2019, 1:00-2:00 PM

Andrea Morrison, Chair (had the sign-in sheet of attendees. Minutes amended again on January 30, 2020 to include names from that sheet: Paige Andrew, Molly Austin, Edith Beckett, Drew Beisswenger, Patrick Brown, Beth Coale, Andie Craley, Amy Gons, Simon Healey, Bernadette Abbott Hoduski, David Issak, Stephen Kharfen, Donna Kraemer, Katie Lewis, Elaine Manning, Andrea Morrison, Dwight Powell, Dawn Rapoza, Hope Reilly, Fawn Rooke, Bonnie T. Shaw, Jianying Shou, Viola Voss,)

(First Amended by incoming Chair Andie Craley on November 6, 2019 with edits from October 2, 2019 Cataloging Committee Virtual Meeting)

1) **Welcome by Andrea Morrison, Chair & Liaison to Committee on Cataloging:**

Description & Access (CC:DA). All committee members attended and Zoom meeting was available for virtual members and guests. Introductions were made of Committee members and attendees at meeting. Andrea (Andie) Craley, incoming Chair, volunteered to take the minutes. Guest Paige Andrews volunteered to run the Zoom meeting and report comments.

- a) Andrea Morrison passed out copies of the meeting agenda.
- b) There was a quorum for meeting. The Virtual January 22, 2019 meeting minutes are finished, Andrea Morrison will circulate electronically immediately after ALA and vote according. Committee agreed in consensus.
- c) Reminder that GODORT member meeting today at 4 PM - check with Andrea Morrison for any questions, and we are all asked to encourage ALA members to join GODORT and advocate support of GODORT

2) **LSCM Update - Donna Kraemer, and Steve Shearer, GPO representatives**

- a) Shelf List 80% done, 144,000 records in OCLC done through cataloging or transcription, with an estimated 60-80 thousand shelf cards remaining, hoping for a tool or contractors
- b) Provided copy of U.S. Government Publishing Office LSCM Update from September 2019 - provided to committee members via email prior to ALA
 - i) Question from Andrea Morrison about vendor loaded records from Marcive and loading GPO e-serials. Trying to track down how large numbers of Google single-issue links are added to GPO eserial records in multiple 856 fields in OCLC Connexion. When there are too many fields, the records cannot be loaded. She contacted Jim Noel at Marcive to get the unwanted 856 fields removed for the single set volumes. Marcive said they could screen them out, hoped GPO could. OCLC said they can't do anything as they are being provided by a cataloging partner. One example is the Congressional record eserial record from GPO OCLC no. 300300400. Andrea will continue to investigate with Google.
 - ii) The Committee had questions about the use of Z39.50 cataloging records from CGP and the National Institute of Standards and Technology (NIST) cataloging record set available via GitHub Repository.
 - (1) About 2450 records completed, about 7,000 more records to go - waiting on final steps to go to CGP and Marcive. Testing with batch processing

at GPO, should be in 653 fields but terms are coming from authors are being put in the wrong fields.

- (2) Don't have plans to look at every single record.
- (3) Working on final report for product, to develop a prototype of batch processing for GPO.
- iii) The chair urged everyone present to submit comments on GPO cataloging via askGPO and reminded members that the feedback is part of the traditional activity of the Committee. GPO representatives confirmed that GPO prefers this practice rather than being directly contacted.
- iv) Question from committee member Simon Healey about the CRS (Congressional Research Service) reports. Per Steve Shearer, GPO created a collection level record that links to the CRS report webpage. Individual records are created for updating resources and ebooks. Andrea Morrison would like feedback if patrons need help finding these reports.
- v) Any questions about records or cataloging processes should be submitted to AskGPO. Additional resources to check are the CGP and OCLC.
- vi) Per Donna Kraemer, more updates to come on Shelf List cataloging.
- vii) Records available on CGP on GitHub repository - posting files of new and updated records from CGP, started in Fall 2017, changed configuration recently, 6 months of records at a time, MARC - 8, UTF8, MARC XML - all free download
- viii) Z39.50 from CGP - Andrea Morrison asked if GPO tracks how many records are downloaded and if available could GPO publish them annually - Steven and Donna to find out from GPO

3) Marcive update - Jim Noel, MARCIVE (not present)

- a) Jim Noel, Marcive, Inc., distributed the Marcive report before the meeting on recently-released NIST bibliographic records and the CRDP (Cataloging Record Distribution Program - <https://www.fdlp.gov/catalogingandclassification/cataloging-record-distribution-program>)

4) Cataloging Toolbox LibGuides update - Andrea Morrison, chair of the Cataloging Toolboxes Working Group, (<https://godort.libguides.com>)

- a) Now available - moved old Wiki to GODORT LibGuides. Andrea Morrison posted 2 different GODORT LibGuides for Cataloging Toolbox for U.S. Federal Government Information (<https://godort.libguides.com/toolbox-federal>), Cataloging Toolbox for International Government Information (<https://godort.libguides.com/c.php?g=944700>). The Cataloging Toolbox for State & Local Government Documents is currently in progress and unpublished. State government information is needed for each state, including state library catalogs, classification, cataloging manuals and cataloging manuals. Working Group member Edith Beckett will contribute N.J. state information and assist. Everyone needs to review what is posted and volunteer contributions and editing is needed for all Toolboxes. Have released draft Cataloging Toolboxes for U.S. Federal Government Information and International Government Information to the public with 'under construction'." Andrea Morrison passed out handouts.

- b) Edith Becket, Jim Noel, Andrea Morrison are the editors of the GODORT Cataloging LibGuides - need people committed to the working group to supply content, input, and updates on resources. Please contact Andrea Morrison
 - c) Andrea Morrison would like more links to resources for cataloging map resources and asks for assistance in this area to link them to the LibGuides - will share with Paige Andrews to share with MAGIRT. Links to standard FRBR, IFLA, RDA, etc. Will tweak design later after getting content.
 - d) Vote from committee to expose U.S. and International LibGuide Cataloging Toolboxes to public and ask for crowdsourcing editing - consensus of committee and virtual members approve. Committee also approved improving the LibGuides as a first priority work of the Committee. Andrea Morrison will send the announcements after conference
 - e) Simon Healey to take the lead on revising the LibGuides for Accessibility, agreed by the Committee.
- 5) **RDA cataloging standard update & CC-DA** (<https://alcts.ala.org/ccdablog/>) - Andrea Morrison is liaison for another year, written report not required, After next year, we will need interested individual for CC:DA liaison - contact incoming Chair Andie Craley if interested – does not need to be Committee member.
- a) The restructured cataloging standard *RDA: Resource Description and Access* will be released in 2020 (see RDA Toolkit, beta RDA, at <https://www.rdatoolkit.org/>). A written report will follow.
 - b) Steve Shearer of GPO - GPO does not have a permanent collection, so looking for partnership to catalog older publications. Under BIBCO at PCC level, must have a physical copy in hand when cataloging it. GPO prefers to do everything at PCC level as a member, and would like PCC to consider using an online surrogate when not having the physical copy in hand. Steve spoke with a PSO staff member who is helping them in this process, Andrea Morrison asked Steve to keep committee up-to-date
 - c) RDA to probably be approved in 2020. ALA to issue webinars, RDA Steering committee now have RDA webinars on YouTube. Andrea Morrison to provide in her report.
 - d) Andrea Morrison asked about inclusion and diversity to make it more freely accessible, as the RDA Toolkit is expensive.
 - e) ALCTS President went to LOC to ask about “illegal aliens” - it’s a legal term for status and is remaining so. More information to come from ALCTS.
 - f) Question from CC:DA relayed by Andrea Morrison and will supply in her report - no guidance from RDA on 240. GPO has cataloging guidelines on 240. Steve Shearer worked on a draft document at GPO on reviewing 240 preferred title for manifestation qualifiers. GPO Cataloging Guidelines are looking at best practices for access points on Congressional Hearings. Would like RDA to point to application profiles.
- 6) **Old Business**
- a) GODORT Cataloging Committee on new GODORT website (<http://www.ala.org/rt/godort>)
 - b) Educational outreach initiatives on government information metadata & cataloging. Virtual meeting attendant Michael Alguire commented that on pps. 2-3 of GPO LCSM document serves as good educational outreach.
 - c) Other - none.

7) New Business

- a) Discussion of GODORT's Equity, Diversity, and Inclusion draft document (<https://docs.google.com/document/d/1Q4J1EPYXCRvoX7qFeO63L3FvjCBo6CewXplypve7Asc/edit>) and statement (https://docs.google.com/document/d/108_HQXYEQMwoCPbT_dNpXfAOupYGpDeltZ9RJ4CodT8/edit) and feedback from GODORT Ad Hoc Committee. Should have discussion of this for links to the LibGuides. Andrea Morrison encourages all to read the documents. Bernadine Abbott Hoduski says all need to provide feedback. Discussion to continue at the next meeting.
 - i) Recommended that the Cataloging Committee discuss issues of equity, diversity, and inclusion (EDI) related to the ethics of cataloging, metadata description, and changing subject vocabularies. All GODORT groups should seek to include EDI topics related to their activities.
 - b) DttP article on cataloging trends – proposed by Andrea Morrison. Moved to next meeting.
 - c) Other? - Bernadine Abbott Hoduski asked to not bring sensitive issues directly to Congress - should contact LOC and GPO first, for example the question of “Illegal aliens”. Leave it to the implementing agency.
- 8) Motion to adjourn by Committee member, Simon Healey seconded, adjourned 2:05 PM. Minutes taken by Andie Craley and edited by Andrea Morrison.