

Chapter 25: Rare and Endangered Government Publications (REGP) Committee

I. Purpose

The Rare and Endangered Government Publications (REGP) committee seeks to:

- Identify rare, unique and/or endangered government publications, in all formats and from all levels of government;
- Evaluate materials for preservation and conservation; and
- Plan programs and workshops on the preservation of these materials.

II. Organization

In accordance with the GODORT *Bylaws (Article IV, Section 1)*, all appointments begin at the start of new business at the Steering Committee meetings of the Annual Conference.

The REGP Committee is composed of six members appointed to staggered two-year terms and two possible external liaisons.

A. Chair:

The Committee Chair shall be appointed by the GODORT Chair from among the committee members, with the approval of the Steering Committee.

B. Members:

Six members shall be appointed by the GODORT Chair in consultation with the Steering Committee, three during even years and three during odd years.

C. External Liaisons:

One liaison from each of the following organizations may be invited to participate as a voting member:

- Map and Geospatial Information Round Table (MAGIRT)
- Rare Books and Manuscripts Section (RBMS) of the Association of College and Research Libraries (ACRL)

III. Committee Officers and Duties

See Chapter 1: Conferences; Chapter 2: Communication & Correspondence; Chapter 3: Steering Committee.

A. Chair

1. Required to have an active ALA Connect account for Steering communication.
2. Have activity updates posted to committee and GODORT membership following the Steering communication schedule (*PPM, Chapter 3*).
3. Prior to Annual Conference: Have the agenda for committee meeting posted to the website by the Technology Committee.

4. At conference: Submits committee's minutes in format as described in *PPM Chapter I: Conferences (Article III, Section D)* to the GODORT Secretary by the evening before the GODORT Membership Meeting. If this deadline is missed, Committee Chair is responsible for making print (50) copies to bring to GODORT Membership Meeting.

B. Secretary

While not an official position, it is helpful for the Committee Chair to ask for a committee member to serve as secretary for either a single meeting or the term of their appointment to the committee.

1. Secretary takes the minutes of the meeting as described in *PPM Chapter I: Conferences, Article III, Section D*.
2. Secretary submits the draft minutes to the committee Chair at the end of the committee's meeting.

C. Interns

ALA allows interns to be appointed as one-year, non-voting member of a committee. This introduces them to the workings of the committee and Round Table.

IV. Meetings and Communication

- A. According to the *GODORT Bylaws (Article V, Section 2)*, this committee will meet as necessary.
- B. It is recommended that all committee members use ALA Connect for GODORT business.
- C. All committee information to be shared with GODORT members should be submitted to the Technology Committee for inclusion on the GODORT website.

V. Activities and Projects

- A. REGP webpage, which contains information and resources on the identification and preservation of government documents in all formats.
- B. Tours. Occasional tours of libraries or other sites of professional interest to government information specialists in connection with Annual Conferences.
- C. Coordination. Cooperate with other interested groups within GODORT and ALA on matters or projects of common concern that fall into the purview of this Committee.

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