



LIBRARY INSTRUCTION ROUND TABLE NEWS

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FROM THE VICE-PRESIDENT

Emily M. Okada

Undergraduate Library Services, Indiana University, Bloomington

I procrastinate. After over 10 years as a reference librarian who also does library instruction, you'd think I would learn that procrastination only leads to massive guilt and pain. Besides that, I was *LIRT News* editor for a year and production editor for even longer, so you'd think I would respect deadlines, after all, I spent a lot of time nagging other people to meet them. But Noooo! Here it is, two, almost three days after the copy deadline and I am just now getting around to writing this, talk about pain and guilt - - guilt comes from knowing that Steve Fitt, the current editor and Jana Caldwell, the production editor are inconvenienced and pain comes from the fact that it is 2:00 a.m. I can only advise, "Do what I say, not what I do."

And what I have to say is: Don't procrastinate! Get involved with LIRT now! There are many ways to get involved.

Serve on a LIRT Committee. Fill out the volunteer form in this issue and send it to me. Although appointments to 1993-94 LIRT standing committees and task forces may already be done by the time you have this newsletter in hand (they should be if I don't put it off), we keep the forms you send on file, and review them each time a new task force needs to be appointed, if a vacancy to a standing committee occurs during the year, or if committees begin special projects for which they need new/more members. Don't be put off by the question about conference

attendance; even if your answer is no, there may be a way to be involved without leaving home two times a year.

Attach your resume or vita or a list of what you've done (skills, membership in other committees, other projects interests....) to help me and the committee chairs find a committee or a project that you can contribute to. And don't be discouraged if you don't get appointed right away this year, LIRT is always moving forward, and you will be contacted sooner or later!

Spend time at the LIRT booth. Will you be
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descriptions and volunteer form

MESSAGE FROM THE EDITOR

Traditionally, this issue of the *LIRT News* reports the activities and events of the Midwinter meetings and gives LIRT membership an early preview of the Annual Conference. A close reading of the committee reports will provide an insight into the tireless efforts and professionalism of a large number of people who are advocates of library instruction as a means for developing competent library and information use as a part of lifelong learning. LIRT is an organization for all librarians in all library settings. One way to contribute to LIRT's mission is to share your practical experiences, challenges and successes in library instruction with the *LIRT News* readership, through the submission of an article describing your activities. Submissions are welcome any time, and should be sent to:

Stephen D. Fitt, Editor

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Contributions to be considered for the June issue must be sent to the editor by April 12, 1993

Send claims to Jeniece Guy, American Library Association, 50 E. Huron Street, Chicago, IL 60611.

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Production Editor: Jana S. Caldwell

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Call for Volunteers

The 1993 LIRT Program Committee needs volunteers to act as facilitators for breakout sessions following the formal program at the Annual Conference, June 27th.

The program, **Unmasking Technology: A Prelude to Teaching**, will begin at 9:30 a.m. and run till 11:00 a.m. at which time the audience will break out into small discussion groups. Facilitators will organize discussion groups around the following topics:

Educating Yourself About Technology
Talking to Administrators
Dealing with "Techies"
Dealing with Vendors
Exploring Funding Sources
Physical Plant Planning
Training

Each facilitator will help a group to keep ideas flowing and everyone sharing. Lend your assistance to the LIRT Program Committee by volunteering to act as a facilitator. Call Elizabeth Doolittle, Nicholls State University ((504) 448-4661 or Kari Lucas, University of California, San Diego (619) 534-1209.

STAFF TRAINING ON NALIS, A SUPERCATALOG

*Alison Armstrong, Instruction Librarian
University Libraries, University of Nevada, Las Vegas*

The academic libraries in the state of Nevada are cooperating in the continuing development of NALIS (Nevada Academic Libraries Information System). In preparation for the implementation of the new system, the library instruction staff at UNLV was faced with the task of training all library staff and other area librarians. The time period between implementation of the first phase of NALIS and the beginning of the fall semester was limited.

Yet, in time for the fall semester 1992, NALIS appeared in all UNLV OPAC terminals, replacing the basic online catalog. NALIS is a supercatalog that lets users connect to other systems from around the state, around the country, and from around the world. When fully loaded, the main menu will offer catalogs from all Nevada academic libraries, periodical indexes, and additional options, including library catalogs and systems available through the Internet.

The goal was to have the staff attain a level of understanding with the new sys-

tem which would allow them to effectively explain and demonstrate NALIS to library users. The staff was to know that they were not expected to be electronic experts, or experts in everyone else's systems. With the full support of the library and university administration, the library closed for two days during a summer intersession and provided intensive NALIS instruction. The staff (et al) was divided into two groups, and each group spent half of each day receiving training and the rest of the day at terminals conducting hands on exercises.

Each session in the library classroom was conducted using a lap-top computer and an LCD projection panel to demonstrate the new system. Session one provided an overview of what NALIS is (and how to access it remotely) and concentrated on maneuvering through the various catalogs and systems available under the choice of "Additional Options". Additional Options contains catalogs that function like UNLV's INNOPAC as well as catalogs that are quite different from INNOPAC. We have screens

explaining ILL policies and where to obtain further information about borrowing from other libraries.

One of the most successful aspects of the training was the handouts. All NALIS training participants were given a flow chart of NALIS, CARL (Colorado Alliance of Research Libraries) and MELVYL (University of California). CARL and MELVYL are major routes out into the electronic universe. These charts map out the connection from one place (i.e., a screen) to another place (i.e., the next screen). By accessing the system, the staff was able to see the progression from one screen to the next and were able to make notes on their flow charts.

At the conclusion of each training session, participants were given assignment sheets and asked to work on them the rest of the day. It was felt that asking the participants to sit down and "play" with NALIS would not provide enough structure. Instead, it was believed that if participants could successfully complete

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Candidates for LIRT Offices 1993-1994

VICE-PRESIDENT/PRESIDENT ELECT

Schatz, Cindy A. Coordinator-Educational Programs, 1986-; Countway Library of Medicine - Harvard Medical School, Harvard School of Dental Medicine, and the Harvard School of Public Health, Boston, MA. B.S. Communications Studies, Northwestern University, 1979; M.S. Library and Information Science, University of Illinois, 1982. Member: ALA-RASD. Science and Technology Section. Conference Program Planning Committee for 1984; Member: ALA-RASD. Bibliographic Instruction Section, Continuing Education Committee: Intern 1983/84; Member 1984/88. Liaison from Continuing Education Committee to Education for B.I. Committee 1986/88. Policy Committee Member 1988/90; Chairperson: Library Instruction Round Table; Research Committee, 1992-1992; Member: Grant for Massachusetts, 1988/90; Member: Grassroots Grant Committee 1988/89; Member: Leadership Development Committee, 1988/89; Chairperson: Health Science Librarians of Illinois, Membership Committee, 1983/86; Coordinator: Health Science Librarians of Illinois Spring 1986 Conference; Chairperson: Lutheran Church of the Redeemer (Woburn, Ma.) Library Committee, 1987/91.

LIRT Offices Held: Chairperson: LIRT Research Committee, 1991-1992.

Significant Accomplishments: While I was chair, the committee began a new task: the design of a model library instruction evaluation tool. We conducted a nation-wide call for existing evaluation tools, eventually acquiring copies from hundreds of libraries, as well as from LOEX and other clearing-houses. We began to evaluate the type so questions one needs to ask to obtain usable data, and the committee has divided itself into smaller groups to work on various aspects of the project. I interfaced with other LIRT (via the Steering Committee), as well as with several other ALA committees to ensure that we were not duplicating the efforts of any other ALA Task Force or established Committee.

LIRT Committee Service: Member: Research Committee, 1988-92.

Significant Accomplishments: I joined the committee after it had received responses to a survey on library instruction practices, which had been mailed to school, academic, special and public librarians. During this time I also wrote a brief article for the *LIRT Newsletter*, as part of the series on how to conduct and write about a research project, sponsored by the Committee.

Other Professional Activities and Accomplishments: 1) Participated in two recent conferences: A paper presented at the 16th Annual symposium on

Computer Application in Medical Care (Nov. 1992). This is the national meeting for medical informatics, an activity to which I devote 25% of my time. Paper was on the preparation of candidate thesauri terms for inclusion into the (MLM's) Metathesaurus. Was a panel presenter at the New England Development Research Association's conference on New Worth (Oct. 1992). Panel topic: researching physicians' new worth and income.; 2) During the past five years, I have increased the amount of course integrated instruction at my parent institutions. Working with faculty have recently designed a controlled trial (which will take place Feb-April 1993) to test the efficacy of online searching instruction methodologies; 3) I was chosen to serve on my library's Reference Desk Management Team. This is a short-term (Aug. 1992-Feb. 1993) experiment to evaluate the feasibility of team management. The team is responsible for all standard Reference Desk operations (staffing, scheduling, procedures and policies) as well as future planning efforts.

In Your Own Words Briefly Indicate Major Accomplishments: At my institution have cultivated faculty contacts enabling the library to expand and revitalize the research skills instruction program at Harvard's School of Medicine,

Dentistry and Public Health. We have moved from the one-shot-in-the-library lectures and demonstrations to a program integrating research skills and information management instruction into the curriculum of several departments. At the same time, our users are also being exposed to an expanded role for librarians as partners in research and curriculum development. For two years, I have worked on a grant (part-time) with a medical informatics lab on campus and have recently been placed under contract to the curriculum development office. This work has resulted in closer working relationship with faculty, collaboration on conference and journal papers, and invitation to speak at regional conferences. I am also proud to have been part of a team which planned and successfully mounted databases on a new campus-wide network. The project team had to work in an uncertain, changing environment; it achieved its goals and became a model for project planning and management for our library.

Candidate Statement of Concern:

Library instruction is the empowerment of a library's users, resulting in patrons who are confident, self-sufficient, and successful seekers of information. The assistance I provide and the knowledge I impart builds upon the efforts of other librarians in schools, at companies and in our communities. The manner in which I instruct my library's patrons has evolved due to the contact I have had with other librarians through ALA and most specifically, within LIRT. I have worked hard and also enjoyed my committee assignments and tenure on the Steering Committee. The breadth of experience, the abilities and the ambitions of LIRT members inspire me to increase my involvement with LIRT. I would like to serve in this elected position and have an opportunity to contribute to LIRT's long-range planning so that LIRT may continue its commitment to excellence and its provision to educational opportunities and encouragement to future generations as instruction librarians.

Files, Charlotte Jordan. District Library Media Specialist, Mississippi Band of Choctaw Indians, 1989-; Choctaw Branch, Philadelphia MI.; Librarian: Mississippi Band of Choctaw Indians, 1989; Classroom Teacher 7/8 grades: Bogue Chitto Elementary School, 1988; Librarian K-12 & 7th grade Science Teacher, Winston Academy 1984/85; Librarian K-12: Winston Academy, 1980/81; Head Librarian 6th/8th grades, Aldine Independent School District, 1977/80; Librarian K-8th grades, Houston (Texas) Independent School District K-8th grades, 1976/77. M.Ed. Administration/Educational Leadership, August 1991; B.S. Library Science/Education, Mississippi State University, August 1974. Chairperson: LIRT PR/Membership, 1992-; Member: ASSL, 1989-; Member: ALSC, 1989-; Member: LIRT 1989-; Member, Mississippi Library Association; Vice-Regent: Daughters of the American Revolution, 1990-.

LIRT Offices Held: Chairperson: LIRT PR/Membership Committee, 1992-.

Other Professional Activities and Accomplishments: Mississippi State Board of Education Certifications: A 117 Certification Elementary Education (grades 4-8) All Subjects; A 438, Librarian (K-12); AA 486 Administrator; AA 487 Elementary Principal; AS 488 Secondary Principal; AA 492 Elementary Supervisor; AA 493 Secondary Supervisor; AA 489 Special Subject Supervisor (K-12). Texas State Board of Education Certifications: Elementary Education-Life Time Certificate; Librarian (K-12) Life Time Certificate.

Member: ALA Educators of Library Media Specialist Section, Non-Public School Section, Supervisors Section, 1989-;

Member: AASL, 1989-; Member: Association for Library Service to Children, 1989-; Member: Mississippi Library Association, 1989-; Member: Daughters of the American Revolution; Sunday School Teacher; First Methodist Church, 1988/92; Special Interest: Reading, Swimming, Hunting, Fishing, Sports.

In Your Own Words Briefly Indicate Major Accomplishments:

Planned and organized Book Fairs in seven school libraries; Supervise Library Instruction Round Table Public Relation/Membership Committee activities; Plan and organize Staff Development Workshops for entire School System; Organize and produce library programs for students; organize and supervise the Reading Is Fundamental Project for Daycare, Highscope, Headstart, and Choctaw Tribal Schools; Monitor Computer Assisted Instruction Project; High School Supervisor; Cheerleader Sponsor; Annual Staff Sponsor; School Newspaper Sponsor; Organize and presented Homecoming Programs; Helped coordinate production and editing of video on Libraries for Delta Kappa Gamma International; provide basic information and help coordinate photography for *Ladies Home Journal*; Coordinated logistics for the ETV Special on Illustrator, Scott Cook, Location Standing Pine Elementary; Assisted National Geographic author Steve Walk with his interviews with Native American Women Elders for a new book that will soon be published; Provided photos and basic information to the National Reading Is Fundamental Office in Washington, D.C., on the Mississippi Band of Choctaw Indians Reading Is Fundamental Project; Provided Delta Kappa Gamma Society International with information and materials for their National Conferences. Author: *Manual for School Librarians*; Article for ERIC Publishing House; Articles for *Drummer*; Articles for *CC News*; Graduate Class Papers; Answers to inquiries about Reservation to Schools and other organizations of persons; Correspondence with Donors about needs; Thank-you letters for Donations; Past Delta Kappa Gamma Quarterly Reports; and Sponsor of School Newspaper and Annual Staff.

Candidate Statement of Concern:

I am dedicated to library instruction for all students beginning with kindergarten through the university level. Students should have access to a media center and each student should be allowed to utilize their library skills.

One major concern is the lack of research skills at all levels. Library skills should begin being taught in Kindergarten. (Instruction in library skills should begin in Kindergarten.) Yet most of our college bound students have little or no preparation to use the resources of an academic library. A large percent do not even frequent out libraries while completing a four year program. To remedy this situation, each state should adopt a comprehensive curriculum encompassing kindergarten through the twelfth grade. To reinforce the curriculum, each institution of higher learning should aid the student by requiring a freshmen one hour course in using the library and introducing the student to new technology available to them at this level.

Lack of skills and preparation of students leads to two other concerns, membership and administration. By promoting membership in LIRT and encouraging more librarians at both the elementary and secondary level, we can gain substantial support to make library instruction mandatory at all levels. Administrative support is a must, which a great majority of us are lacking. By becoming administrators we can push toward real goals for the future. If these goals are accomplished, patronage even at the public libraries should increase tremendously over the years.

In a world of new technology and economic and academic competitiveness, we owe it to our children to provide them with every opportu-

nity to be effective and successful citizens of the coming 21st Century.

TREASURER

Elizabeth J. Dailey. Librarian III (Branch Head), Onondaga County Public Library, Betts Branch, Syracuse, New York. B.A. English, State University of New York at Binghamton, 1969; M.L.S., State University of New Jersey-Rutgers, 1970.

ALA Activities: Member: Intellectual Freedom Roundtable, Immroth Memorial Award Committee, 1993-.

LIRT Committee Service: Editor: LIRT Newsletter, 1987-88; Member: LIRT Publications Committee, 1982/89; Member: Long Range Planning Committee, 1991-; Chairperson: Long Range Planning, 1993-.

Other Professional Activities and Accomplishments: New York Library Association Intellectual Freedom Roundtable, Secretary/Treasurer, 1989-; Newsletter Editor 1989-90; Central New York Library Resources Council, Continuing Education Committee, 1988-91; Long Range Planning Committee, 1992-; Onondaga County Public Library, Long Range Planning Committee, Recorder, 1992-.

Honors and Awards: Onondaga County (NY) Literacy Award, 1990.

Candidate Statement of Concern: I am very pleased to be nominated for the position of Treasurer of LIRT. I've been involved with LIRT for more than ten years and feel that this is an opportunity for me to offer a greater level of commitment to a group that promotes the highest standards of library service. The talents and team work of LIRT officers and committee members have produced great contributions in all areas of library instruction. I will support continued excellent programs at Annual, a substantive Newsletter and other publications, and research that provide guidance and inspiration to librarians in all types of libraries.

If elected Treasurer, I will continue the excellent work of previous Treasurers, complying with ALA policies and procedures and meeting deadlines with complete and accurate reports. In addition, I look forward to expediting the concerns of each roundtable member and roundtable committee through active participation at Executive Board and Steering Committee meetings.

Trish Ridgeway. Head, Technical Services, the Handley Library, Winchester, Virginia, 1991-.

LIRT Committee Service: Chairperson: LIRT Continuing Education Committee, 1990/91; Initiated the concept and wrote two of the literature reviews based on the Program Bibliography. Wrote two cases and assisted the editing of the 2nd LIRT Casebook; Member: LIRT Continuing Education Committee, 1988-92; 15th Anniversary Publications Subcommittee, 1989-; Held contest for anniversary volume; currently editing chapters for the volume.

Other Professional Activities and Accomplishments: Currently editing *Improving Teaching and Training in Libraries* to be published by AMS Press in Spring 1993; Conducted "Improving Teaching Skills" a day-long workshop for 97 librarians at SUNY-Buffalo, Nov. 2, 1992; Speech: "Using Learning Theory to Improve Your Presentations," Law Librarians Society of the District of Columbia, Feb. 13, 1992.

Candidate Statement of Concern: My main area of research--helping librarians become more effective facilitators of learning--is, of course, one of the main missions of LIRT. I am also interested in applying learning theory to the problem of helping library

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Candidates for LIRT Offices 1993-1994

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patrons become better users of electronic information. Because LIRT's programs and activities have focused on these issues as well as such topics as information literacy and critical thinking and because LIRT reaches out to all types of libraries, I have remained active in LIRT.

SECRETARY

Cynthia A. Cunningham. Acting Online Services Librarian (Within Reference Division), Reference and Research Services Division, Suzzallo Library, University of Washington Libraries, Seattle, Washington, 1991-; Reference Librarian, Sept 1989/91. M. Libr. Graduate School of Library and Information Science, University of Washington, 3/87; B.A. International Relations, Stanford University, June 1987.

LIRT Offices Held: Chairperson: 1992 Program Committee, 1991/92.

LIRT Committee Service: Member: 1991 Program Committee, 1991/92.

Offices Held in State & Regional Library & Other Associations: Member of Editorial Board for Washington (state) Library Association's Quarterly Magazine, ALKI; President: Graduate School of Library and Information Science Alumni Association for the University of Washington, 1992-; Editor: *The Association Newsletter*, 1989/91.

Other Professional Activities and Accomplishments: Taught an 8-hour class on computer searching as part of Washington State's continuing education program, on computer searching; Taught the class 9 times and then was asked to teach a 4-hour version to school librarians in Reno, Nevada; taught with Randy Hensley; Serving on editorial board of the Washington State Library Association's quarterly magazine, ALKI; came up with story ideas and plan issue themes; Asked to participate in the annual Washington State Library Association conference, as a program participant in demonstrating CD-ROM products. Conference is in April 1993.

In Your Own Words Briefly Indicate Major Accomplishments: I began my library career by serving as an intern

in the Library of Congress Intern Program. I worked for a year and a half in the Congressional Research Service following the program, and then I returned to the University of Washington to work as a reference librarian. My newspaper editor background has led me to serve on the state library association's magazine and editorial board and also to serve as editor for the University of Washington Libraries' official publication. Besides promoting and reporting on libraries, I have presented many statewide workshops on computer searching with my colleague, Randy Hensley. In my institution's locally loaded database project, I have done more training program design, and documentation writing, as well as database structure and design work. I served as chair of the 1992 LIRT Program Committee, where we designed a panel discussion about technology and the future--we had @700 attendees.

Candidate Statement of Concerns: For the past two years, I have been travelling through my state giving an eight-hour workshop on computer searching to university, college, public, and school librarians. My colleague, Randy Hensley, and I have been struck by how many of the participants find this training unique. We have combined elements of learning styles along with theoretical and operational aspects of computer searching. It seems clear, librarians have all the skills and background needed to take this new approach to computers. I would like to see us help each other and think clearly about training people well for an electronic future. LIRT, with its community of diverse librarians with skills and interests in learning and teaching, is the ideal place to start. We have a role to play in this new age of increasing public access to information. I can't wait to get started!

I am eager to see ALA stay in the forefront of information technology. We librarians must continue to learn from each other and encourage each other to think more radically and creatively about our role in this new era of increased public access to information. I am convinced we have skills that will continue to be valued -- we just need to learn as fast as we can, share what we know, and continue to believe in our expertise!



ALA COUNCIL CANDIDATES

Five LIRT members are running for Council on the 1993 ALA Ballot: Carol Derner, Margaret Anne Oettinger, Mary P. Popp, Thelma H. Tate, and Marilyn Whitmore. These librarians possess a wealth of knowledge and experience about the organization and would make significant contributions as Council members.

The ALA Balloting process provides an excellent opportunity for librarians to help elect members to Council, the policy-making body of ALA. The Elections/Nominations Committee encourages you to actively participate in this process by completing and returning your ballots promptly when it arrives this Spring.

Candidates for LIRT Offices 1993-1994

SECRETARY

Mitch M. Stephanovich. Head, Bibliographic Instruction Services, University of Texas at Arlington Libraries, Arlington, Texas, Sept. 1986-. M.L.S. University of Oregon, 1978; MS Educational Policy and Management, University of Oregon, 1982.

LIRT Committee Service: Member: Program Committee 1988/90; Worked with chairs Madeline Copp and Kathy Kaya to plan and implement two successful annual programs; Public Relations/Membership Committee, 1988/90; Worked with chairs Linda Muroi, Billie Peterson, etc. on LIRT BITES; Gathering software and handouts for the LIRT Booth; Setting up, dismantling, and staffing Booth; and revising membership materials to new LIRT members, including the LIRT Brochure; Liaison Committee, 1989/93; Worked with chairs Kay Cutler, Kris Ramsdell, and Mari Herman, and Chaired this committee last year; We streamlined and broadened the summary reporting process and increased the distribution channels for the reports of meetings related to library instruction.

Offices Held in State & Regional Library & Other Associations: Land-Douglass Library Service Consortium, Steering Committee (Chair 1979/80, Member 1980/81); Library and Media Groups in Oregon (Representative 1983/84); Oregon Community College Library Association (President 1982/83, Secretary-Treasurer 1981/82); Oregon Library Association, Automation Committee (Chair 1982/83, Member 1981/82); Oregon Library Association, Continuing Education Committee (Member 1980/81); Phi Theta Kappa National Honors Fraternity (Regional Advisor 1982/86).

Honors and Awards: Hall of Honor, Service Award for Advisors, Phi Theta Kappa 1985; Honor Graduate, U.S. Army Engineer School 1970; Distinguished Service Award, Kiwanis International 1968; Conservation Award, Indiana Department of Conservation, 1965.

In Your Own Words Briefly Indicate Major Accomplishments: Developed and implemented a program of

library instruction courses for academic credit at present and previous institutions; Developed and implemented a program of instructional literature utilizing desktop publishing techniques, at current institution; Implemented computerized reference services at previous institution. Planned and directed statewide honors conferences; Directed a college Honors Program and guided students through successful elections to positions in state and national organizations.

Other Professional Activities and Accomplishments: 1991/92: Expanded the library instruction program for credit courses originally offered through the Honors Program to now include offerings through the English Program and advanced study through individual departments; 1992 november: Presented a workshop on "Electronic Network Resources (OPACS, GATEWAYS, INTERNET, etc.)" to students and faculty at a local institute of technology; 1993 January: Moderated a Discussion Forum at the ALA Midwinter Conference in Denver, on "Managing Library Instruction Programs (LIRT)"

Candidate Statement of Concern: My primary focus in library instruction currently is updating teaching techniques and teaching environments, thereby making us more effective and our classrooms more conducive to instruction. My other focus is increasing the visibility of library instruction activities, and their effectiveness, to those that have influence on funding and budgets for our instruction programs, thereby enabling us to accomplish more and reach more of our clientele.

We need to update our techniques as librarians and bring our institutional environments into the 21st Century to provide the most current, effective service to our clientele. In addition, our visibility as librarians must be increased and our effectiveness made more visible to those that have influence on our funding and budgets for our institutions to remain viable. Otherwise, our clientele will migrate to other developing avenues of information services.

STAFF TRAINING ON NALIS, A SUPERCATALOG

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the series of exercises, they would achieve a level of understanding that would allow them to be comfortable in answering NALIS questions.

Session two provided an explanation of the indexes to be available via NALIS and a best guess timeline of when to expect their arrival. We focused on using the *Expanded Academic Index (EAI)*. Once again, the lap-top computer and the LCD projection panel were used to demonstrate the system. Since the *EAI* was not fully loaded and functioning and would not be up and running for almost two months, there were no exercises available

for that tool. Small group training sessions were planned for the future.

In order to help library staff with "electronically lost" users, each service point in the library was provided a binder containing flow charts and sample screens from online catalogs similar to UNLV's INNOPAC. Each service point was also asked to keep a list of frequently asked questions (FAQs) about NALIS. Those questions have since been answered and a response sheet for NALIS FAQs has been issued.

The flow charts provided an excellent overview of what's available

through NALIS and how to get there. The exercises were completed (and enjoyed) by the staff. The fact that the staff could complete the exercises without problems indicated to the Instruction staff that NALIS training had been successful.

As the first semester of the NALIS implementation progresses, the time and effort spent this summer in intensive training has obviously paid off. Though the system has had a few bugs, there have been no major problems in assisting our users in accessing information through NALIS. ■



Library Instruction Round Table
invites you to go out for a
BITE with LIRT
in New Orleans
June 26 - 28, 1993

Meet and eat with others interested in library instruction. LIRT is organizing small groups for lunch at modestly priced restaurants during the ALA annual conference in New Orleans.

LIRT includes librarians from all types of libraries: school, academic, public and special. You need not be a member of LIRT to participate. We hope you'll join us and exchange your ideas and experiences with library instruction. Return the reservation form below. You will be notified when and where to meet your group. Bon Appetit!

Return the reservation form by June 4, 1993 to:

Carol Derner
Lake County Public Library
1919 West 81st Avenue
Merrillville, IN 46410
(219) 769-3541
(219) 769-0690 FAX

Name

Institution

Mailing Address

My preference is:

☐ Lunch Saturday June 26 1:00
☐ Lunch Sunday June 27 1:00
☐ Lunch Monday June 28 1:00

Are you a LIRT member?

☐ yes
☐ no

LIRT at Midwinter: "Managing Library Instruction," a Small Informal Session Which Turned Into a Large Informal Session. January 24, 1993, Denver, Colorado.

*Judy Clarence, Coordinator of Reference Services, Library
California State University, Hayward*

LIRT's Midwinter Discussion forum attracted a lively and articulate group of fifty plus librarians who braved the cold, dry winds and high altitude to attend a session facilitated by Mitch Stepanovich, Head of Bibliographic Instruction at the University of Texas at Arlington. To illustrate the bewildering array of terms and buzzwords which clutter the library landscape these days, Mitch first listed such terms as "Internet", "Hypertext", "Multimedia", "First Search", "Gophers", "Archie", and "Veronica", and asked how many understood their meaning; everyone was familiar with Internet and Hypertext, but only a few readily grasped Archie and Veronica.

Most of the free-wheeling discussion centered around problems with the coordination of bibliographic instruction. Some of these were:

- Teaching the OPAC and the CD-ROM databases, with their inconsistent commands and search languages.
- Dealing with students' surprising lack of computer skills.
- Dealing with faculty's (even more surprising) ignorance of libraries and resources.
- Finding a balance between what students need to know and what we think they ought to know.
- Coordinating the differing formats for BI: credit classes, walk-in workshops, individual requests for help, and in-class presentations.
- Working with faculty who want to teach research skills themselves.
- Reaching students when doing BI in a basic composition class when they basically hate the class itself.
- Finding time, with diminished staff, to correct workbooks in library skills classes.
- Overcoming our tendency to think we need to reach all students; teaching faculty have more of a sink-or-swim attitude.
- Active brainstorming led to some creative solutions to these and other problems. Among these were:
 - Go where your strength is. Don't spend a lot of energy on things that don't give results.
 - Meet students on their turf; try to reach them when they care, and when the information is most relevant.
 - Look critically at everything we do; make better use of support staff and library school students if available.
 - Work harder on relationships with faculty. Spend time with them; show them the databases in the field, work with them at the terminal. Give them good and valuable reasons to use the library and to insist that their students use the library.
 - Examine the relationship between BI and reference; realize that BI benefits reference by helping students to work more independently.

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continued from page 11...

■ Consult with about assignments which utilize library materials; work with them one-on-one. Point out that they are the authorities in their subject and we're the authorities in the process. Realize that although some faculty may get defensive about their assignments, and may resent the time it takes to revise them, it's worth suggesting improvements when appropriate.

■ Be flexible about doing lectures outside your particular subject specialty; it's not as hard as you think it will be.

■ Read the publications *Research Strategies* and *College Teaching* regularly; lots of excellent suggestions therein.

Coordination of bibliographic instruction is, at best, a matter of coordinating the "uncoordinateable." Librarians with differing levels of teaching skills and experience, varying degrees of knowledge in certain subject areas, and disparate amounts of time and inclination to spend in class preparation will all be present in any given library setting. Students and faculty with differing levels of expertise in understanding research concepts make up our communities of library users. We reach the people we can reach, using whatever method we can, and do the best we can. However, it's in our very natures to want to do better.

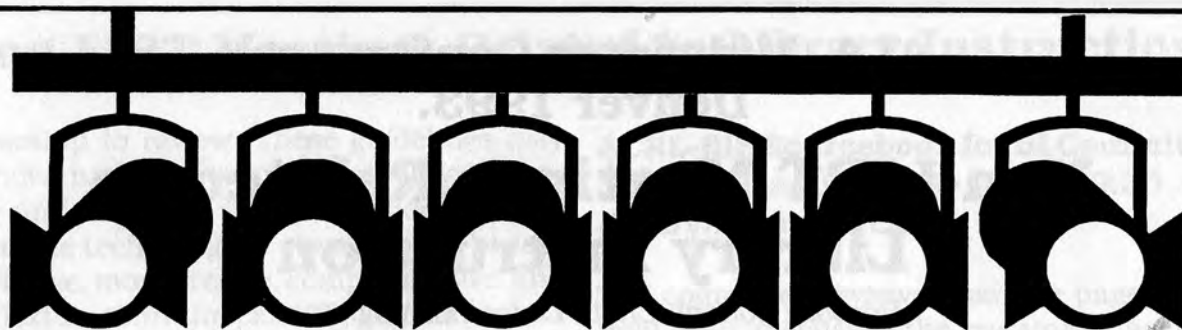
Annual LIRT Conference Program

Carol A. Derner

The Annual LIRT Conference Program "Unmasking Technology: A Prelude to Teaching," will be held on Sunday, June 27, 1993 from 9:30 a.m. to 12:30 p.m. in New Orleans.

With the rapid and dynamic proliferation of technology in libraries, such as stand alone automated catalogs as well as those that serve as gateways to a plethora of other libraries' catalogs; CD-ROM products; the Internet; Local Area Networks; and advances in instructional equipment, including projection panels and multimedia workstations, it is imperative that instruction librarians know how to deal with technology to TEACH IT or TEACH WITH IT effectively. How much knowledge of technology do instruction librarians need to develop? Can they choose to avoid technology altogether? What are some problem solving strategies, frameworks, and models of learning about implementing technology as an instruction librarian?

A panel of distinguished librarians will provide insights and answers to these questions. The panel will be followed with breakout sessions on the following topics: Dealing with "Techies," Dealing with Vendors, Educating Yourself About Technology, Exploring Funding Sources, Physical Plant Planning, Talking to Administrators, and Training.



Library Instruction Round Table presents

Instructional Materials at the LIRT Booth in New Orleans

Starring: Library Assignments, Lesson Plans, Internet Materials, Workshop Outlines, CD-ROM Search Guides, User Surveys, User Education Committee Charges, Guidelines for Library/Information Skills, Catalog User Guides, Pre and Post Tests, Course Syllabi, Guides to the Literature, Promotional Materials

Let your library instruction materials take center stage in New Orleans at the LIRT booth and shine the spotlight on you and your library!

Materials are wanted from all types of libraries: school, public, special, and academic.

*Send a sample copy or multiple copies for distribution
by **June 4** to:*

Carole Hinshaw
2231 Poinsettia Drive
Longwood, Florida 32779
(407) 823-5921

.....
Name _____

Phone _____

Institutional Address _____

ALA Midwinter Conference, Denver 1993.

Non-LIRT Meetings Related to Library Instruction

Barbara Conant, Chair, Liaison Committee

This is a regular feature from the ALA-LIRT Liaison Committee. Many of us either are unable to attend the conference, or find it impossible to attend meetings scheduled concurrently. This report is to inform the membership of what transpired at the sessions one could not attend. The following reports have been prepared by the members of this committee or other LIRT members. If you wish additional information regarding a specific meeting, please contact the individual whose name and telephone number are listed following each report.

ALA-User Instruction for Information Literacy. Saturday, January 23, 1993, 9:30 a.m. Marsha Broadway, Chair.

The Committee reviewed the San Francisco program, "The Right to Know: Will Changing our Instruction Methods Empower the Public?", and generally agreed that it was a success. The efforts of the committee are directed to the following three areas: 1. Work to get the proposed revision of the latest policy statement defining information literacy through ALA Council in New Orleans (The proposed revision states: "Policy Statement 52.7, Library Programs and Services for Information Literacy. The American Library Association advocates the fundamental right of all people to be able to find, to use, and to evaluate information effectively in their personal and professional lives. Programs and services that foster information literacy are essential in all libraries."). 2. Seek funds to promote research related to information literacy. 3. Continue to seek ways to cosponsor programs with BIS and LIRT.

Mary Clarkson (210) 736-8181

ACRL-BIS Teaching Methods Committee. Saturday, January 23, 1993, 2:00. Randall Hensley, Chair.

Following a report on items collected for an "active learning cookbook" of teaching methods, the group discussed how the cookbook might be disseminated. The committee decided to send it to state library associations, to state and regional BI clearinghouses, and to library schools. The book would include the active learning scenarios, a cover letter explaining its content, asking for input, and requesting additional scenarios. A blank form to be used by those submitting additional scenarios would be included. There was discussion about how to reach the state and regional groups. Finally, several members volunteered to write a second round of position papers to be filed with LOEX. Topics included teaching the Internet, resources for improving teaching skills, distance education, teaching literature structures, providing online BI to remote end users, and the effect of the physical setting on BI.

Gail Burrow (909) 621-8150 and Camille O'Neill (602) 344-7767

ACRL-BIS GUIDELINES FOR BI TASK FORCE. Saturday, January 23, 1993, 2:00 p.m. Susan Hoffman, Chair.

This Task Force was charged with making a recommendation either to revise or withdraw the guidelines for BI instruction from the roster of official ALA publications. The group recommended that the guidelines be revised, and that the revision be completed by the 1993-94 standards and accreditation review. They also recommended that BIS have guidelines for the

Non-LIRT Meetings Related to Library Instruction

membership to review. These guidelines may help individuals in planning or justifying programs and services. Updated guidelines will incorporate technological changes, will be less proscriptive, more precise, comprehensive, and more flexible than the existing guidelines.

Camille O'Neill (602) 344-7767

ACRL-BIS Planning Committee.

Saturday, January 23, 1993, 2:00 p.m. and
Monday, January 25, 1993, 9:30 a.m.

This committee is charged with assisting the BIS Executive Committee with the implementation of the Strategic Plan, facilitating the process through liaison activities, and monitoring the process through committee review. The planning grid was reviewed and recommendations were made to help clarify the form. While the BIS Strategic Plan was reviewed, no significant changes were recommended.

Barbara Conant (708) 534-4138

AASL-Information Skills Task Force.

Sunday, January 24, 1993, 8:00 a.m.
Paula Montgomery, Chair.

This was the final meeting of the Task Force. Their report to Council will contain the Task Force's charge and history, and conclude with its recommendation: That a steering committee be established to effectively coordinate the following tasks: 1. To create for administrators or curriculum leaders an official statement on information literacy skills in schools. 2. To develop a plan that will improve communication between user education/skills instruction groups within ALA. 3. To improve project coordination efforts within AASL. 4. To promote and facilitate programs for staff development regarding information literacy skills through preconferences and other efforts.

Mary Clarkson (210) 736-8181

ACRL-BIS Sourcebook for BI Committee.

Sunday, January 24, 1993, 9:30 a.m.
Kathryn Branch, Chair.

The committee reviewed sample pages of the final draft, discussed the remaining tasks, assigned responsibility to members of the committee, and concluded the meeting with the expectation that the completed Sourcebook will be available for the Annual 1993 Conference.

Barbara Conant (708) 534-4138

ACRL-BIS Instruction for Diverse Populations.

Sunday, January 24, 1993, 9:30 a.m.
Karen Downing, Chair.

The committee discussed the format for its afternoon forum, reviewed its program plans for the New Orleans Conference — to co-sponsor a program on multimedia materials for diverse populations — and evaluated its progress toward meeting the goals stated in the 1992 Planning Grid. The meeting closed after the committee members reported on other related meetings each had attended.

Barbara Conant (708) 534-4138

ACRL-EBSS Bibliographic Instruction for Educators Committee.

Sunday, January 24, 1993, 9:30 a.m.
Patricia Libutti, Chair.

There was a discussion of the group's document, "Information Retrieval and Evaluation Skills for Education Students", which was published in *C&RL News*, October 1992. Although the document has been sent to ERIC, additional distribution possibilities were explored. A new project was proposed, a casebook on information skills document applications. A draft proposal will be ready in June. The meeting closed after reports from the AASL liaison and from a subcommittee investigating which state certification boards require instruction for information literacy.

Jennalyn Tellman (602) 621-6452

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Non-LIRT Meetings Related to Library Instruction

ACRL-BIS Discussion Forum: Teaching Diverse Populations: Do We Need to Change? Sunday, January 24, 1993, 2:00 p.m.

This forum was co-sponsored by the two committees: Instruction for Diverse Populations Committee and the Teaching Methods Committee. Discussion starters, Poping Lin and Kwasi Sarkodie-Mensah, focused on a definition of "diverse populations", on whether or not cultural diversity should be considered in designing BI, and on users with disabilities as part of the diverse populations. Vivian Sykes discussed methods, such as story telling and humor, that would personalize instruction, and that would allow today's audience to understand that no one has all the answers. Finally, Alphonse Vinh and Diane Zabel shared their experiences and advice in teaching library use to diverse populations.

Gale Burrow (909) 621-8150

ACRL-LPSS Discussion Forum. Sunday, January 24, 1993, 2:00 p.m. Laura Bartolo, Moderator.

The discussion included the following topics: Mounting CD-Roms, local area networks (LAN's), and multiple disks; how people find out about CD-Roms; how to teach the use of CDs, including handouts, lectures and hands-on activities; and how to work with faculty.

Chuck Dintrone (619) 594-4303

LITA-Online Catalog Interest Group. Sunday, January 24, 1993, 2:00 p.m. Mary Engel, Convener.

This session discussed transaction logs and identified common errors. "Why Users Fail" includes the following reasons: The library/system does not own the item, misspellings, typos, the wrong name-order, and including an initial article in title or subject searches. In many cases, corrections features could be

designed to improve the success rates, but costs frequently prohibit implementing the changes.

Barbara Conant (708) 534-4138

ACRL-BIS Education for Bibliographic Instruction Committee.

Monday, January 25, 1993, 9:30 a.m.
Betsy Park, Chair.

The charge of this committee is to forge a liaison relationship between BIS and library schools. A representative has met with ALISE to discuss the possibility of jointly sponsoring a forum during the 1994 Midwinter meetings. In addition, the committee is preparing a model syllabus and a set of competency standards for library school students. These items will be prepared as a packet that will be shared with ALISE for their input/response.

Jennalyn Tellman (602) 621-6452

ACRL-BIS Management of BI Services Committee. Monday, January 25, 1993, 9:30 a.m. Abbie Loomis, Chair.

Three major projects are currently underway: 1. A draft of a bibliography of published sources relating to managing BI services will be available in the Spring. 2. A pilot survey, scheduled for early spring, will survey BI managers to determine where they fit in their organizations. Additional components of the survey will gather institution/library demographics, scope of BI program, and organizational structure/staffing of the BI program. In the late spring, the full survey will be conducted. 3. A contest, scheduled for January-March 1994, will be held to encourage/acknowledge innovations in BI management. Potential themes were identified: (a) special users groups, (b) building enthusiasm among instructional librarians, (c) training and development of instruction librarians, (d) managing particular components of instruction programs, and (e) evaluation of programs.

ORDER FORM FOR LIRT T-SHIRTS AND TOTE BAGS

T-Shirts are printed with the LIRT logo in red and white on 50-50 cotton/polyester. Sizes: M, L, XL. \$4.00 each

Tote bags are printed with the LIRT logo in red on heavy-weight natural-color canvas. Carrying straps are red. The logo appears on an outside pocket with a velcro closure. \$10.00 each



Quantity/Description	Size	Unit Price	Total

Shipping and Handling **free** with prepaid orders

Total enclosed: _____

Ship to:

Name: _____

Address: _____

Phone: _____

Send check or money order payable to American Library Association.

Mail your order to:
ALA LIRT c/o Dennis Ambrose
50 East Huron Street
Chicago IL 60611

Non-LIRT Meetings Related to Library Instruction

continued from page 14...

The initial theme choice for the first contest is "c", with a possible title: Staff Development: Training Library Staff to Teach.

Mitch Stepanovich (817) 273-3000

ACRL-LPSS Library Instruction Committee.
Sunday, January 24, 1993, 4:00 p.m.
Bill Orme, Chair.

This session included both a sharing of information and a discussion of committee tasks. One point of information is that all ACRL groups are being pressured to eliminate newsletters. The LPSS New Orleans program will be on "Political Correctness", and the Miami program may consider multiculturalism. Proposed hand-outs include a 'pathfinder' and, possibly a bibliography.

Chuck Dintrone (619) 594-4303

LIRT Executive Board Report

The following is a report to LIRT membership on the activities of the LIRT Executive Board at the 1993 Denver Midwinter meeting. At this conference, the board:

- voted to extend the term of the Instructional Materials Task Force for one year. This task force had been formed several years ago to investigate the use of instructional materials in libraries. The board also approved an updated charge for the task force.

- worked with Billie Peterson, LIRT's new database manager, to define her new role within the organization. Billie will be available to committees needing assistance with software conversion and other database concerns.

- elected to submit a proposal to ALA's self-study committee requesting that round tables be included in the self-study process.

- approved a survey created by the elections committee to study the level of commitment involved in running for LIRT office.

- approved a bylaws change to be placed before the membership at the Annual Conference concerning the defunct Affiliates Council.

- approved a Mission Statement change proposed by the Long-Range Planning Committee concerning LIRT's involvement with other instruction organizations. The Board also approved the wording of a pamphlet created by this committee, based on their "Information Matters" project.

- approved the 1993-1994 budget submitted by Marilyn Whitmore, LIRT Treasurer.

- approved two new task forces:

The Library School Task Force will investigate the goal in LIRT's mission statement concerning involvement with library schools. The task force, chaired by Lynn Randall, will make recommendations to the Executive Board at next Midwinter conference to either take more action in this area or to reconsider this as a LIRT goal.

The Recruitment Task Force will have two charges, each involving the underrepresented groups (school, public and special librarians) within LIRT:

1. To examine LIRT's present structure and determine if the needs of each of these three groups are being met.
2. To investigate methods of promoting LIRT in professional associations whose membership is composed of one of these three groups.

The Recruitment Task Force will begin their charges following the Annual Conference and will report to the Executive Board.

The LIRT Executive Board welcomes your comments concerning LIRT and its activities. Please contact us if you have a concern that you wish to share.

Tim Grimes
LIRT President

LIRT Annual Business Meeting

The LIRT annual business meeting will be held on Saturday, June 26, 1993 during the All-Committee meeting. The business meeting will begin at 8:30 a.m. and will include the introduction of new officers, voting on by-laws changes and announcements. Please join us and learn what is new with LIRT!!

Tim Grimes,
LIRT President

FROM THE VICE-PRESIDENT

continued from page 1...

in New Orleans for Annual Conference? Even if you've not been an "active" LIRT member, you can volunteer to staff the LIRT booth in the exhibit area. You'll get to meet other LIRT members and talk to potential members. It's a low stress, enjoyable way to be involved. Fill out the form in this issue and send it in right away!

Have a Bite with LIRT. Another conference tradition! The PR/Membership Committee arranges meals at inexpensive, but very good local restaurants and coordinates an expedition of LIRT members. Another low-stress (although potentially high-calorie) way to meet other LIRT members and discuss common interests and concerns. Fill out the form in this issue and send it in today!

What originally attracted me to LIRT, as an academic librarian who started out in a public library (and who probably still has her heart in the Social Sciences Division of a certain public library in Indianapolis), was the "all types of libraries" approach to library instruction issues. The implication was that we all have something to contribute to the organization and its goals. The active members were open and welcoming to newcomers or to the merely curious who showed up at programs and committee meetings. So, although I am not usually a "joiner," I overcame my initial reticence, filled out a volunteer form and sent it in. Now I'm LIRT vice-president...

As vice-president, I have had to pay much more attention to what the various LIRT committees and task forces are doing. At the Midwinter meetings in Denver this year, I was struck by the admittedly obvious, but no less valid, realization that we are what we are because of the commitment of individual LIRT members. The commitment usually starts out "small." You might go first on a Bite with LIRT and have a good time. Next you volunteer to staff the LIRT booth at conference. Then you attend another ALA meeting or program related to bibliographic instruction as a representative of the LIRT

Liaison Committee. Next you become a member of a committee or task force working on a project that has direct bearing on your professional interests. Then because of your past accomplishments you're a committee chair. Before you know it, you're being asked to run for LIRT office. Or not. You might be unable to make such a big commitment of time; but you can still be involved and contribute your energy and expertise. Take that first step today; LIRT lets you go as far as YOU want.

What is very interesting to me is how the limits of what you want change over time. For me, they stretched, imperceptibly, but inexorably. I started out small. And at each step things kept happening, there were projects that I wanted to be a part of. So I volunteered or was recruited. And with each commitment I grew - - in expertise and confidence. I must admit, I surprised myself when I agreed to run for LIRT office. Because most of the time I feel like I'm still learning, still a student. I think being an active LIRT member has helped me mature as a professional. In fact, my LIRT mentors and compatriots have added a dimension to my whole life that is difficult to describe.

So far as I'm concerned, procrastinating - - - putting off getting involved with LIRT - - - is foolish! There's a lot to do, and lots of ways to get involved. I hope to hear from you by the end of this month! ■

PROPOSED LIRT BY-LAWS CHANGE

In as much as the LIRT Affiliates' Council has been nonfunctioning for a number of years, we recommend that Article VI AFFILIATES' COUNCIL and all references to the Affiliates' Council be removed from the LIRT constitution and bylaws.

Voting on the proposal will be taken at the Membership Business Meeting immediately before the All Committee Meeting at Annual on Saturday June 26 at 8:00 a.m. - 11:45 a.m. Check the conference schedule for the meeting place.

LIBRARY INSTRUCTION ROUND TABLE STANDING COMMITTEES

COMPUTER APPLICATIONS: Examines how computers are used in library instruction. Promotes the use of computers by publishing a bibliography on computer applications for BI and maintaining a clearinghouse for information on computer software.

CONFERENCE PROGRAM: Plans the LIRT program for the ALA Annual Conference. Makes arrangements for speakers, room, handouts, and activities during the program.

CONTINUING EDUCATION: Conducts research and develops plans, actual materials, and directories to further the education and help meet the information needs of librarians engaged in user education.

ELECTIONS/NOMINATING: Prepares a slate of candidates for LIRT offices and maintains records on procedures, candidates, and election results. Solicits volunteers for LIRT committees and maintains files of prospective committee appointees.

LIAISON: Attends and reports to LIRT Steering Committee and members about committees within ALA involved in library instruction activities. Distributes to conference attendees a listing of instruction-related programs and meetings at ALA Conferences.

LONG RANGE PLANNING: Develops short and long range plans for LIRT. Implements planning and operations for the activities of LIRT. Chaired by the president-elect.

ORGANIZATION AND BYLAWS: Reviews, revises, and updates the organization manual of LIRT. Recommends to the Executive Board, and through it to LIRT members, the establishment, functions, and discontinuance of committees and task forces. Maintains the Constitution and Bylaws of LIRT and recommends amendments to those documents.

NEWSLETTER: Solicits articles, prepares and distributes the LIRT newsletter. The Executive Board of LIRT serves as the Editorial Board for the LIRT newsletter.

PROFESSIONAL ASSOCIATION NETWORKING: Maintains information about and communicates with national, state, and regional library instruction groups. Maintains the Directory of Bibliographic Instruction and Related Groups.

PUBLIC RELATIONS/MEMBERSHIP: Publicizes LIRT purposes, activities, and promotes membership in LIRT. Develops brochures and news releases to inform members, prospective members, and the library profession about LIRT activities. Sponsors an exhibit booth at the Annual Conference. Organizes BITES (meals for instruction librarians to meet for a meal and discussion) at the Midwinter and Annual conferences.

PUBLICATIONS: Establishes, maintains, and disseminates LIRT Publication Guidelines. Solicits ideas for publications and advises as to the appropriate means for publication. The LIRT newsletter editor and assistant editor are ex-officio members of this committee.

RESEARCH: Identifies, reviews, and disseminates information about in-depth, state-of-the-art research concerning library instruction for all types of libraries. Pinpoints areas where further investigation about library instruction is needed with a view toward the development of research proposals.

Committee Appointments are for 2 years. Appointments begin at the close of the annual conference and continue through the close of the annual conference in two years. For more information, contact Emily Okada, telephone: (812) 855-9857, e-mail: OKADA@UCS.INDIANA.EDU, or see address on Committee Volunteer Form in this issue.

LIBRARY INSTRUCTION ROUND TABLE COMMITTEE VOLUNTEER FORM

If you are interested in serving on a LIRT Committee, please complete this form and mail it to the Vice-President/President Elect of LIRT:

Emily Okada .
UGLS Main Library W121
Indiana University
Bloomington, IN 47405

NAME and TITLE:

TELEPHONE:

HOME:

WORK:

FAX:

E-Mail:

INSTITUTIONAL ADDRESS:

(star * preferred mailing address)

HOME ADDRESS:

DATE OF APPLICATION:

LIRT COMMITTEE PREFERENCES: (Use the numbers 1-9 to indicate order of preference, with 1 being the most preferred. If you are willing to serve as recorder for this group, follow your number preference with the letter "R")

____ Computer Applications

____ Conference Programs

____ Continuing Education

____ Elections/Nominations

____ Liaison

____ Long-Range Planning

____ Newsletter

____ Organizational/Bylaws

____ Professional Association Networking

____ PR/Membership

____ Publications

____ Research

CAN YOU REGULARLY ATTEND LIRT MEETINGS AT THE ALA MIDWINTER AND ANNUAL CONFERENCES? ____ YES ____ NO

PLEASE ATTACH A SEPARATE SHEET LISTING COMMITTEES OR OFFICES (IF ANY) PREVIOUSLY HELD IN LIRT, ALA OR STATE/REGIONAL ASSOCIATIONS, WITH YEARS OF SERVICE.

TECH TALK

Billie Peterson. Baylor University

The LIRT Executive Board recently appointed me as LIRT's Data Base Manager. This is a new coordinating position in LIRT and the responsibilities are likely to evolve over time. However, chief among the current responsibilities is working with the LIRT Committees and Executive Board to take advantage of today's technology to simplify and streamline many of the nitty gritty routine tasks that have taken up so much time in the past. In discussing the responsibilities of this position with the Executive Board, it was decided that a regular column which discusses your technology questions and problems might be of interest to many LIRT members.

So, this is YOUR column. Have you been hearing more and more about things like the Internet, ftp, Gopher, Veronica, WAIS, but you really can't make sense of it all? Have you wondered about the difference between Macintosh and DOS-based computers? How about if you work with a Macintosh computer, but someone has just given you a bunch of disks that were done in a DOS environment? Is there a way to convert from one to the other? Have you been afraid to ask these or other similar questions because you were thought you were supposed to already know the answers or you thought the explanation would be too complex to understand? Send your questions to me. Don't be shy!! There are no "dumb" questions! Think of me as the "Ann Landers" or "Ask Miss Manners" of technology!! I'll try my best to provide clear, understandable answers to the questions I receive.

Start sending your questions in now. In order to use them in the next *LIRT News*, I will need them by May 1st, but I will accept questions at any time and try to answer them in a future column.

Snail Mail:

Billie Peterson
Reference Department
Jesse H. Jones Library
P. O. Box 97146
Baylor University
Waco, TX 76798-7146

Email:

INTERNET: petersonb@baylor.edu
BITNET: petersonb@baylor.bitnet

Voice: (817) 755-2344

REPORTS FROM COMMITTEES

15th Anniversary Publications Task Force **J. Randolph Call, Chair. Detroit Public Library**

All major pieces of the 15th Anniversary manuscript are completed. Two short introductions are now being written as well as the publication proposal itself. The publication proposal will follow the outline originally created for the handbook's publication proposal. The Task Force will have the handwritten editing performed by Robert Silverberg and Jody Gehrig incorporated for submission as part of their articles. The completed manuscript should be submitted to ALA Publishing prior to the Annual Conference. If ALA Publishing rejects it, the Task Force will submit the manuscript to commercial publishers. The Task Force also reviewed the non-winner articles submitted for the contest and decided not to include them in the monograph. The Committee will recommend to the Steering Committee that articles submitted for the contest which did not win an award be returned to authors and that LIRT give up all rights to publication of these articles.

Computer Applications Committee **Gale Burrow, Chair. Claremont Colleges**

The Committee agreed upon a database format for inputting data from the CAI survey. Final print format, cover art, introduction, and acknowledgments will be routed through committee members, edited, and put in final form by the end of February. The Committee discussed ideas for a preconference, but decided to make no recommendation at this time. Following completion of the CAI survey publication, the Committee will begin work on a casebook focused on methods of teaching the use of various electronic resources. The Committee will recommend to the Steering Committee that the CAI Survey be published by LIRT as a spiral-bound item (like the casebook) and also in electronic format. The Committee will recommend to Executive Board that the final print version of the CAI Survey be submitted in early March in the hope that it can be approved, published, and available for purchase at the 1993 Annual Conference.

Continuing Education Committee **Scott Davis, Chair. Indiana State University**

The Committee reviewed nominations for the "Top 20" bibliography; narrowed to final list of 20 for forwarding to the newsletter editor for publication in the next issue. Members discussed the New Orleans program and recommendation from Kari Lucas to develop a glossary as the primary conference program support material (as opposed to the traditional bibliography). The Committee brainstormed the glossary content, format, and organization, and set initial deadlines for glossary development. Members began initial discussions about compiling previous LIRT Continuing Education Committee Publications (e.g. Top 20 bibliographies, conference support materials, etc.) into a master publication for possible distribution as an ERIC Document. This would be a long term project carrying over to next year's Continuing Education Committee. The Committee recommended to Steering Committee the approval of the glossary concept as appropriate conference support material, and recommended approval to pursue publication idea of compiling past Continuing Education publications into a master document.

Instructional Materials Task Force **Co-Chairs, Carol Bates Penka, University of Illinois and Mary Pagliero Popp, Indiana University**

The group spent considerable time discussing its charge in light of recent changes made in discussion with the Steering Committee and Executive Board. It was determined that the group would develop a workbook designed for an audience of librarians in all types of libraries who have few resources to draw on in developing instructional materials (handouts and point of use materials). The purpose of the book (which will be published in both print and computer disk formats) is to describe design concepts necessary to make an instructional message clear to the learner along with samples and concrete examples. If approved, a rough draft will be discussed in New Orleans. A series of *LIRT News* articles discussed in San Francisco was postponed to allow the inclusion of information learned during the preparation of the workbook. The Committee will recommend to the Executive Board approval of the workbook proposal and continuance of the Task Force through the 1994 Annual Conference.

Liaison Committee

Barbara Conant, Chair. Governor's State University

The members reviewed the list of "Meetings Related to Library Instruction" (MRLI), and volunteered to attend specific sessions. The tasks and responsibilities of the Committee were reviewed and evaluated. A concern of the members was the length of the MRLI list versus the number of individuals available to cover the meetings. Alternative suggestions for determining the essential sessions were discussed. Individual members agreed to collect individual data, report back to the chair, and to consider options between now and the Annual conference.

Newsletter Committee

Chair: Stephen D. Fitt. University of Nevada, Las Vegas

Committee members discussed means of increasing committee member involvement in the continuing development of the *Library Instruction Round Table News*, and ways to make the newsletter more meaningful to the membership at large. Members present committed to either author articles themselves or to assist in the identification of prospective authors. The names of four "columnists" who have agreed to write articles on library instruction as a regular feature of the newsletter were presented. Their names and subject specialties are Marsha Korobkin (School Libraries), Toby Lynn Birch (Special Libraries), Susan Jacobs (Public Libraries) and Kwasi Sarkodie-Mensah (Academic Libraries). It was agreed that, in addition to informative committee reports and other LIRT updates, the newsletter should also include practical, "this is how I do it" articles. Emily Okada suggested that Mark Watson at Southern Illinois University could do a regular feature highlighting items from the BI Listserv, and that Billie Peterson at Baylor University was interested in doing a series on data file management. Submissions to the newsletter can be in any of the following formats: email, computer disk (Macintosh preferred), or paper copy (fax or US mail). Committee members will serve as an editorial review board for submitted articles when time allows.

Professional Associations Networking Committee

Gail Egbers, Chair. Pacific Lutheran University

The Committee decided to set a Summer 1994 date as a

goal to publish our updated *Directory of Bibliographic and Related Groups*. A timeline was set up, members were assigned to update the form and to contact LOEX to ascertain if there is a way for us to cooperate with them. We also had a member volunteer to speak to the LIRT Data Processing person about assistance and another volunteer to compile the list of contacts. The Committee will be compiling the data in the summer/fall and looking at a rough draft at Midwinter 1994. Members anticipate the final copy will be on sale in Miami.

Public Relations / Membership Committee

Charlotte Files, Chair. MBCI—Choctaw Branch

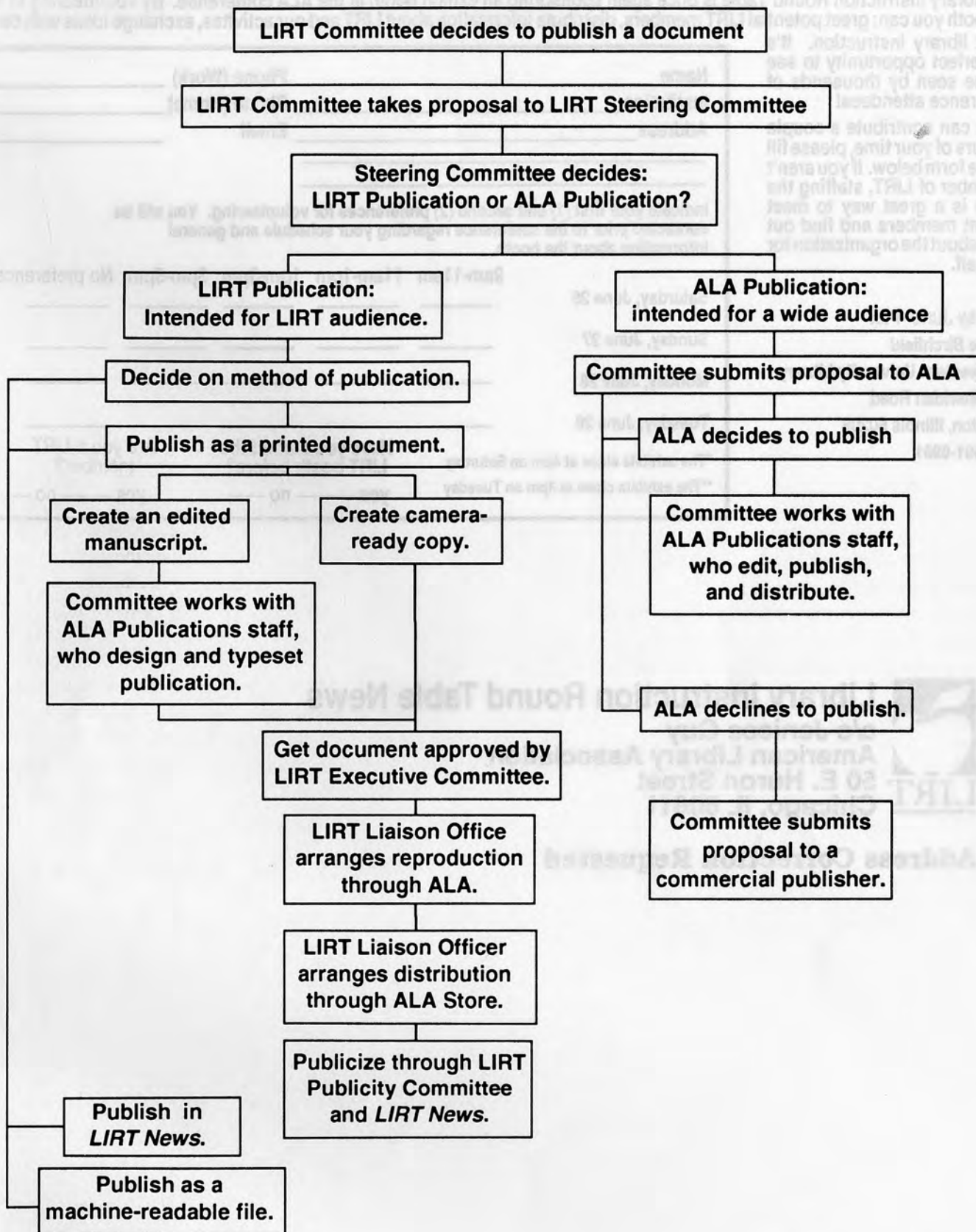
The Committee voted to purchase a banner for the LIRT booth at the 1993 Annual Conference from Humphrey Flag Company. Prizes for the booth were to be the same as last year (the LIRT video, LIRT tote bag, and LIRT membership). A LIRT t-shirt will be added as a prize. The Committee voted to remove video and computer equipment from the booth due to time and space requirements, and as a means of placing more emphasis on the personal element. Ongoing activities such as the Bites with LIRT luncheons at both Midwinter and Annual conferences, the writing of Member-a-LIRT articles for the *LIRT News*, the organization and set-up of the LIRT booth, and the repeating of another prize drawing with three prizes, were discussed. Also reviewed were drafts publicizing LIRT activities and the staffing of the LIRT booth. A letter was sent to each LIRT committee chair asking for a volunteer to staff the booth at the New Orleans conference. It was decided that Public Relations/Membership Committee members would be substitutes in case someone did not appear for an assigned shift.

Research Committee

Rebecca Gardner, Chair. Rutgers University

The LIRT Research Committee has been examining bibliographic instruction evaluation forms gathered from across the country, with the intent of writing an article on bibliographic instruction evaluation which will include model evaluation forms. Samples of student, faculty and peer forms will be included. The Committee "cut and pasted" questions into rough categories such as student status, evaluation of handouts, visual aids, presentation, relevance of materials, etc. The categories were finalized and committee members will determine what they believe to be the best sample questions. The Committee will write a draft introduction and look for appropriate clip art in preparation for the annual meeting.

Summary of Publishing Stages





Help Put a Face to LIRT

Volunteer to Staff the
LIRT Booth in New Orleans

The Library Instruction Round Table is once again sponsoring an exhibit booth at the ALA conference. By volunteering to staff the booth you can: greet potential LIRT members, distribute information about LIRT and our activities, exchange ideas with others about library instruction. It's the perfect opportunity to see and be seen by thousands of conference attendees!

If you can contribute a couple of hours of your time, please fill out the form below. If you aren't a member of LIRT, staffing the booth is a great way to meet current members and find out more about the organization for yourself.

Reply by June 4 to:
Marilee Birchfield
Northwestern University Library
1935 Sheridan Road
Evanston, Illinois 60208
(708) 491-8961

Name _____ Phone (Work) _____
Institution _____ Phone (Home) _____
Address _____ Email _____

Indicate your first (1) and second (2) preferences for volunteering. You will be contacted prior to the conference regarding your schedule and general information about the booth.

	9am-11am	11am-1pm	1pm-3pm	3pm-5pm	No preference
Saturday, June 26	_____	_____	_____	_____	_____
Sunday, June 27	_____	_____	_____	_____	_____
Monday, June 28	_____	_____	_____	_____	_____
Tuesday, June 29	_____	_____	_____	_____	_____

*The exhibits close at 4pm on Saturday

**The exhibits close at 3pm on Tuesday

Have you staffed the
LIRT booth before?

yes _____ no _____

Are you a LIRT
member?

yes _____ no _____



Library Instruction Round Table News

c/o Jeniece Guy
American Library Association
50 E. Huron Street
Chicago, IL 60611

Address Correction Requested