2017 February Executive Board Meeting Agenda
Teleconference

Wednesday, February 15th, 6:00 pm EST
Dial-in info is as follows:
Toll Free Number: 866-801-5789
Participant Passcode: 78965432

1. Call to Order
Action: None
Item Facilitator: Deb Sica
Vote: No
6:00 (5m)
Minutes: Called to order at 6 PM with participants: Jennifer Maguire-Wright,
Ana Elisa de Campos Salles, Deb Sica, Sherry Machones, Elizabeth DeCoster,
and Erin Berman.

2. Approval of Agenda and Minutes
Action: Approve agenda for the February 2017 Executive Board meeting. Ap-
proval of minutes from the January 2017 Executive Board meeting. (Link: http://connect.ala.org/node/263753)
Item Facilitator: Deb Sica
Vote: No
6:05 (5m)

3. Treasurer’s Report and Budget
Action: Update from the Treasurer
Item Facilitator: Liz DeCoster
Vote: No
Supporting Information: Liz will provide her monthly update on the Round
Table’s finances. Attached are the two pieces for the FY18 budget, a draft
budget (spreadsheet) and a Word doc with some description and points for
the board to consider.
Links: http://connect.ala.org/files/GLBTRT%20FY%2018%20Budget%20Worksheet.xlsx
http://connect.ala.org/files/How%20to%20read%20GLBTRT%20FY18%20Worksheet.docx
6:20 (15m)
Minutes: We had a rollover of $9,000. Should last us until fiscal year end. 2
folders of financial info in Connect. Caveat: last year Liz was given a work-
sheet to develop budget, which was not available this year. Joel: can we use
the cheat sheet from last year? Liz: that’s what she did for FY17. For FY18,
we can carry over our endowed funds ($9228). Good news. Endowment has
grown considerably over the last few years. Increased anticipated revenue
from dues by $800. Deb: Gale might host Emerging Leader project. Revenue
reported from social? Non endowment funds. 7$38 in donations at the door.
Increase meal budget to $5,000? Is everybody happy with proposed dues increase? David: yes. Membership likely to grow. Liz: growth rate generally 10% per year. Endowment: $9,248. Use $1,000 and roll $8,000 back into the endowment? No objections. Liz: should we vote on the budget over email?

4. Understanding Last Year's Budget and Discussion of Next Year's Budget
Action: Update from the Treasurer
Item Facilitator: Liz DeCoster, Ann Symons
Vote: No
Supporting Information: The board will discuss year end results.
2016 Budget: http://connect.ala.org/node/263444
2017 Budget Breakdown: http://connect.ala.org/node/250027
2017 Budget Worksheet: http://connect.ala.org/node/263442
Treasurer’s Report, Midwinter 2017: http://connect.ala.org/node/263443
2017 Reimbursement Form: http://connect.ala.org/node/263446
6:25 (5m)

5. Charges to the Fundraising Committee
Action: Discussion
Item Facilitator: Deb Sica, Erin Berman
Vote: No
Supporting Information: The fundraising committee has drafted a fundraising appeal that it would like to send to members. The board will review. https://docs.google.com/document/d/11jbJhNGsYfhbuSdmK6FdHWorym0Yg15uWIbS-9JusI/edit
6:35 (10m)
Minutes: Erin: chair of fundraising committee. Started drawing attention to Emerging Leader, putting more money into that fund. Compiling database of ELs that are GLBTRT members. Emailed Fobazi directly. Doing spotlights on the ELs. Want to send out a new fundraising letter encouraging people to donate to EL instead of just Stonewall. Goal of $10,000. Deb: we should also secure money for Spectrum. Erin: is a fund established for that? No. David: feedback on email to the listserv. Erin: Gathering info only on people that want to be part of the spotlight, but no pressure to connect.

6. Bylaws Draft Vote
Action: Discussion and Vote
Item Facilitators: Deb Sica, Gina Persichini
Vote: No
Supporting Information: The Board will discuss the latest updates to the ongoing Bylaws revision process.
6:45 (10m)  
Minutes: Bylaws to go up as-is.

7. Google Sites Project Discussion  
Action: Discussion  
Item Facilitator: David Isaak  
Vote: No  
Supporting Information: At ALA Midwinter, David, Deb, Jen, Ana Elisa, Liz, and Rachael Stein (from the Web Committee) met to discuss RT technical infrastructure and the possible creation of a new RT documentation space using Google Sites 2.0. Please see the attached minutes. Questions for the Executive Board include:  
1) Is the creation of a new RT Google Site a project we want to move forward with?  
2) Should there be any changes or additions to the action items listed in the minutes from Mid-winter?  
6:55 (10m)  
Minutes: Board can oversee the Google site in a way they can't with Connect. Role of web committee? Ensuring web access continuity as board members change. Improve handoff between outgoing and incoming chairs. Midwinter action items: Deb should have liaisons reach out to committees to find out which tools like Drive they're using. Jen checking with Bylaws committee. Creating hierarchy in the drive account. Any questions? Joel: no. Deb: new site or pick apart the old one. Consensus: go with new one! David: motion to have Web committee create Google site to be a repository of RT documentation moving forward. Single spot for the RT. Ana Elisa seconds. Motion passes.

8. Emerging Leader Membership to RT  
Action: Discussion/Vote  
Item Facilitator: Deb Sica  
Vote: No  
Supporting Information: The board will vote upon whether to offer Emerging Leaders complimentary membership to GLBTRT.  
7:00 (5m)  
Minutes: Our selected Emerging Leader was not actually a member of GLBTRT. What should we do about that? Ana Elisa: we just need to be proactive and check. In future, make sure they are members. David: person we sponsor should be a member for duration of the project. But we don't want to offer refunds if they're already members. Motion that we extend membership retroactively; Sherry seconds. Jen opposed. Motion passes.

9. Adjournment
Action: Information
Item Facilitator: Deb Sica
Vote: No
7:05 (end)